

Notice of meeting and agenda

The City of Edinburgh Council

10.00 am, Thursday, 15 March 2018

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 The City of Edinburgh Council of 1 February 2018 (circulated) – submitted for approval as a correct record
- 4.2 The City of Edinburgh Council of 22 February 2018 (circulated) – submitted for approval as a correct record

5. Questions

- 5.1 By Councillor Lang - Motorbike Crime – for answer by the Leader of the Council
- 5.2 By Councillor Lang - Fireworks Regulations - for answer by the Leader of the Council
- 5.3 By Councillor Lang - Janitorial Review - for answer by the Convener of the Finance and Resources Committee
- 5.4 By Councillor Rust - Oxfangs Primary School - for answer by the Convener of the Education, Children and Families Committee
- 5.5 By Councillor Rust - Garden Waste Collection Charges - for answer by the Convener of the Transport and Environment Committee
- 5.6 By Councillor Brown - Street Lighting - Drum Brae Drive - for answer by the Convener of the Transport and Environment Committee
- 5.7 By Councillor Jim Campbell - Ross Bandstand - for answer by the Leader of the Council

- 5.8 By Councillor Jim Campbell - Trinity Academy - for answer by the Convener of the Education, Children and Families Committee
- 5.9 By Councillor Bruce - Edinburgh South West School Catchment Review - for answer by the Convener of the Education, Children and Families Committee
- 5.10 By Councillor Laidlaw - Schools - New Capacity Needs - for answer by the Convener of the Education, Children and Families Committee
- 5.11 By Councillor Jim Campbell - Edinburgh 2050 - for answer by the Lord Provost
- 5.12 By Councillor Bruce - Population Growth Over the Next 20 Years - for answer by the Leader of the Council
- 5.13 By Councillor Bruce - Road Surface Failure - for answer by the Convener of the Transport and Environment Committee
- 5.14 By Councillor Young - Road Adoption in New Developments - for answer by the Convener of the Transport and Environment Committee
- 5.15 By Councillor Young - Compensation Claims - for answer by the Convener of the Finance and Resources Committee
- 5.16 By Councillor Young - Public Transport in Kirkliston - for answer by the Convener of the Transport and Environment Committee
- 5.17 By Councillor Mary Campbell - Wave 4 Schools - for answer by the Convener of the Education, Children and Families Committee
- 5.18 By Councillor Booth - Cycling Infrastructure Programme - for answer by the Convener of the Transport and Environment Committee
- 5.19 By Councillor Staniforth - Participatory Budgeting - for answer by the Convener of the Finance and Resources Committee
- 5.20 By Councillor Whyte - Scottish Government's Homelessness and Rough Sleeping Action Group - for answer by the Convener of the Housing and Economy Committee
- 5.21 By Councillor Rae - Rent Pressure Zone for Edinburgh - for answer by the Convener of the Housing and Economy Committee
- 5.22 By Councillor Rae - Affordable Homes - for answer by the Convener of the Housing and Economy Committee
- 5.23 By Councillor Main - Adults with Mental Health and Substance Misuse Issues - for answer by the Convener of the Integration Joint Board

- 5.24 By Councillor Gloyer - Support for Edinburgh's Athletes - for answer by the Convener of the Culture and Communities Committee
- 5.25 By Councillor Booth - Gaelic Implementation Group - for answer by the Vice-Convener of the Education, Children and Families Committee
- 5.26 By Councillor Booth - Snow Clearing - for answer by the Convener of the Transport and Environment Committee

6. Leader's Report

- 6.1 Leader's report

7. Appointments

- 7.1 Appointment of Committee Members – report by the Chief Executive (circulated)
- 7.2 Appointment to Outside Organisations – report by the Chief Executive (circulated)
- 7.3 Appointment to Integrated Children's Services Board – report by the Chief Executive (circulated)

8. Reports

- 8.1 Senior Councillor Allowances and Appointments – report by the Chief Executive (circulated)
- 8.2 Council Diary 2018/19 – report by the Chief Executive (circulated)
- 8.3 Annual Treasury Strategy 2018/19 – report by the Executive Director of Resources (circulated)

9. Motions

- 9.1 By Councillor Fullerton – Edinburgh International Jazz and Blues Festival

“Council would like to note and acknowledge the Edinburgh International Jazz & Blues Festival's achievements over the last 40 years championing musical excellence with the on-going support of the City Council, Creative Scotland and the Scottish Government's Expo Fund.

The Edinburgh Jazz Festival was set up in 1978 by banjo-player and guitarist, Mike Hart. By the mid-80s a Princes Street parade was established, with free events in the Grassmarket and Princes Street Gardens. Sponsorship helped the Festival to present many major international names. Amongst the regular

visitors were Buddy Tate, Warren Vache, The Black Eagles Jazz Band and the Hot Antic Jazz Band.

The Mardi Gras in the Grassmarket, Jazz On A Summers Day in Princes Street Gardens and the Festival Carnival remain as free events and are enjoyed by thousands of people. The Festival continues to increase its international connectivity whilst continuing to strongly support Scottish musicians with the number of performances and the scale of audiences having risen considerably since 2012. All of which would not have been possible without the excellent work of Jazz Festival staff and hundreds of volunteers.

The Festival is now one of the top ten Jazz Festivals in Europe.

Council requests the Lord Provost mark this 40th Anniversary in an appropriate manner during this year's Festival."

9.2 By Councillor Lang – Policy on Fairtrade Accreditation Signs

Council:

1. congratulates the Queensferry Fairtrade Group on the 10 year anniversary of the town being awarded Fairtrade Royal Burgh status by the Fairtrade Foundation.
2. recognises the desire of the Fairtrade Group and the Queensferry & District Community Council to highlight and celebrate the fairtrade status of Queensferry by way of signs erected at the entrances to the town.
3. notes that such signs are not currently permitted by Transport Scotland, as confirmed by the Transport Minister, Humza Yousaf in a written parliamentary answer on 6 February 2018.
4. welcomes the decision of the Minister to instruct Transport Scotland to review its current traffic and general signage policy, including a review of the use of fairtrade accreditation on signs.
5. requests that the Convener of the Transport and Environment Committee write to the chief executive of Transport Scotland to support a change in policy to give this Council and other Scottish local authorities the freedom and flexibility to take decisions on the positioning of appropriate fairtrade accreditation signs. "

9.3 By Councillor Lang – Night Flights at Edinburgh Airport

"Council notes:

1. the critical importance of Edinburgh Airport to the city economy and the important international travel connections it provides for the people of Edinburgh.

2. the significant growth of the airport over the last 20 years to make it the fifth busiest in the UK; and the airport's traffic projections which anticipate further growth over the coming years.
3. the airport's stated commitment to balance growth with the needs of communities impacted by its operations.

Council recognises the particular impact of night time flights on those living under the airport's flight paths and notes that whilst there are statutory limits on night time flights at Heathrow, Gatwick and Stansted airports, there are currently no restrictions on the night time operation at Edinburgh Airport.

Council welcomes the publication of Edinburgh Airport's draft noise action plan currently out for consultation and recognises the efforts of senior management to minimise and mitigate the impact of aircraft noise. Nevertheless, Council notes that the draft action plan does not propose any limit on the growth of night time flying.

Council therefore agrees to respond to the consultation by the 2 April deadline and request that the airport introduce voluntary restrictions on night time flights in its final noise action plan so local residents can be afforded the same protection as those living near to other major UK airports.”

9.4 By Councillor Laidlaw – Addressing Litter

“Council

Council recognises the Scottish Government *Code of Practice on Litter and Refuse (Scotland) 2017 (COPLAR)*

Statutory guidance on keeping land free of litter and refuse and to keep roads clean requires organisations (including Local Authorities) to ensure that their land (or land which is under their control) is kept clear of litter and refuse. These duties apply seven days a week throughout the year.

These areas include:

- hard-standing surfaces – roads, walkways, concreted land or
- soft surfaces – grass, bushes, trees, bare-earth surfaces, verges embankments and open space or
- unsurfaced roads or
- land covered by water – canals, streams/rivers and ponds

In order to fulfil the duties, each body's areas should be clear of litter and refuse and/or clean (detritus free). This is 'the standard'.

Council notes that in many areas of the City of Edinburgh this standard and duty has not been met and the policy for clean-up has been reactive based on residents' complaints.

Council asks the Executive Director of Place Management to support a policy of transparency and accessibility by publishing within two cycles:

1. Results of city-wide zoning required by COPLAR. The duty is for bodies to categorise their land/roads as one of six zones - based on how busy each area is, and how many potential sources of litter it has.
2. Details of the monitoring regime required by COPLAR to:
 - identify the scale of deterioration (using the COPLAR grades)
 - support restoration to standard within the appropriate response time (see chapter 4.3 and/or 5.3)
 - take account of where litter is most likely to occur
3. Percentage of overall litter and flytipping spend on prevention tactics
4. Update on the extent to which City of Edinburgh Council is meeting its response time requirements for identified zones/grades and prevention spend based on Section 4.3
5. Schedules for the cleansing teams and live updates via the route smart system, enabling residents to know if and when their streets or local public spaces are to be cleaned; saving council teams such as @edinhelp and elected members business support staff valuable time in sourcing this information.

Officers to note that in line with Environmental Information (Scotland) Regulations¹⁰, details collected by Scottish public bodies should be publicly accessible. Bodies are therefore encouraged to regularly publish the findings of their approaches to inspect and quantify progress."

9.5 By Councillor Brown – Calcutta Cup

“Council

Congratulates Scotland Rugby Head Coach Gregor Townsend and his team on their recent emphatic 25-13 victory over England securing the Calcutta Cup, a fantastic sixth win on the bounce in the Six Nations at Fortress Murrayfield.

Notes the result saw Scotland climb up to fifth in the World Rugby Rankings, their second highest ranking since they were introduced in 2003.

Recognises the benefits from participatory sport and the impact physical activity has in improving healthy lives and minds for all.

Condemns the verbal abuse of England Head Coach Eddie Jones which he reportedly endured when travelling home.”

9.6 By Councillor Jim Campbell – Local Police

“Council

Notes that between the formation of Police Scotland in 2013 and the publication of the most recent Council area data* for 2016, the population of Edinburgh has risen by 4.04%, against an average growth for other Scottish Council areas of 1.18%. Over the same period, that Local Police Officers deployed in Edinburgh has declined by 1.74% **, a reduction more than twice as large as average for the rest of Scotland.

This has seen the average number of Local Police Officers per 10,000 of the population fall from 24.21 to 22.89 in Edinburgh (-5.43%), the second greatest reduction in numbers for any Division of Police Scotland. In absolute terms, Edinburgh has 55 fewer Local Police Officers in 2016 than would be the case if Local Police Officers were allocated at the average rate as the rest of Scotland, based on population.

Has made no reduction in support to Local Police Officers, committing £2.6M for 2018/19, at a time when many other Scottish Councils have cut or eliminated funding for Local Police since 2013.

Asks Officers to confirm and update this data as soon as the mid-year population estimates are available for 2017, and review changes in Local Police funding provided by other Scottish Councils.

Instructs that by the end of April 2018:

- 1 Leader of the Council shall write to the Chair of the Scottish Police Authority, setting out this data, and demanding in the strongest terms that the citizens of Edinburgh can see clear additionality in the number of Local Police per population to reflect the funding this Council and other Council across Scotland have made available to Local Policing.
- 2 Leader of the Council shall write to the Scottish Government Cabinet Secretary for Justice, to request this issue is added as an agenda item for a meeting between the Secretary for Justice and the Chair of the Scottish Police Authority this year, and that the minute of discussion of that item is published.
- 3 Chief Executive shall write to the Chief Constable of Scotland, setting out this data, and demanding in the strongest terms that the citizens of Edinburgh can see clear additionality in the number of Local Police per

population to reflect the funding this Council and other Council across Scotland have made available to Local Policing.

Furthermore, a key objective of a renewed partnership agreement between the Council and Police Scotland must include a recognition of the low numbers of Local Police Officers per head of the population in the Edinburgh Division, and a clear pathway to showing additionality in Local Police numbers reflecting the payments this Council continues to make in this regard.

* <https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-by-theme/population/population-estimates>

** <http://www.scotland.police.uk/about-us/police-scotland/212598/> “

9.7 By Councillor Jim Campbell – Burnshot Bridge

“Council

Asks Officers to provide a report regarding the reconstruction of the Burnshot Bridge to the Transport and Environment Committee in two cycles that will include

1. An estimate of the volume of “Active Travel” across the bridge.
2. An estimate of the volume of cycle traffic alone across the bridge.
3. The design guide lines for all segregated surfaces being considered for inclusion on the replacement bridge.
4. A statement of principle regarding the allocation of costs to the ring-fenced budget for cycling when undertaking projects that benefit cyclists alongside users of other modes of transport, including an indication of what publicly available guidance this is based on.
5. The proportional allocation of reconstruction costs in light of 2, 3 and 4 above, that are recommended to be attributed to the 10% of the transport budget that is ring fenced for cycling.
6. An outline of the costs to provide the temporary segregated diversion route for cyclists and pedestrian constructed in part alongside the A90 slip road, and the proportion of this allocated to the ring-fenced cycling budget.”

9.8 By Councillor Day – Construction Charter

“Council:

Acknowledges the importance of a construction charter to ensure health and safety and best value for the city.

Instructs officers to work with the trades unions and report back within two cycles on the adoption of a construction charter.

The report should include robust monitoring/checking and reporting processes to ensure all contractors and sub contractors abide by the charter on sites delivering council projects”

9.9 By Councillor Cameron – Rector of the University of Edinburgh

“Council notes the election of Ms Ann Henderson as Rector of the University of Edinburgh on 27 February 2018; that she is the first female Rector of the University of Edinburgh to be elected in the 21st Century; and the second woman to be elected Rector of the University.

Council asks the Lord Provost to write and convey its congratulations to Ms Henderson on her election.”

9.10 Councillor Miller – Webcasting of Public Meetings

“Council:

Recognises the benefits of conducting council business in public, and the benefit that webcasting some council business has brought;

Notes that some public meetings are held in public but are not currently webcast;

Calls for a report within one cycle to the next meeting of City of Edinburgh Council into the feasibility, benefits and costs of introducing webcasting for public meetings, including but not limited to the Integration Joint Board, Licensing Board, and Pensions Committee.”

9.11 By Councillor Rust - Resilience

Council

- 1) Notes the unprecedented impact the “Beast from the East” had on the capital and across Scotland and the disruption caused to schools, community centres, travel and the daily lives of residents;
- 2) Recognises all those council staff who went above and beyond in the exercise of key roles of support, including the full gritting night shift;
- 3) Welcomes the excellent support of the British Army, in particular Three Rifles based at Dreghorn Barracks, Colinton and 1 Scots based at Penicuik in supporting shift changes for critical staff at the Royal Infirmary of Edinburgh and the Western General hospitals while the severe weather continued;

- 4) Congratulates Lothian Buses for its professional and expert service and communications during appalling adverse road conditions and particularly bus driver, Charmaine Laurie who deftly avoided an accident at Frogston, Fairmilehead;
- 5) Thanks the range of charities and third sector and volunteer organisations who assisted homeless people during the blizzards;
- 6) Commends the community spirit of those who have been collecting prescriptions and clearing paths for those who cannot and assisting in digging out neighbours and agrees that specific issues identified with roads and footways will be considered as part of the review of the continued suitability and responsiveness of the current priority system as agreed by Council on 1st February 2018.
- 7) Considers the capital city should be proud of her response and the spirit in which she faced the challenges the severe weather posed.”

9.12 By Councillor Macinnes – Winter Weather Response

“Council notes the dedication shown by staff involved in the response to the ‘Beast from the East’. Staff from across the Council dedicated long hours, enormous energy and great skills to keeping the city operating and keeping the residents of Edinburgh well informed during this exceptional weather event.

Council recognises the exceptional efforts made by many in the NHS, caring professions, and the emergency services, to continue to care for the city during this time.

Council notes and values the efforts made by individuals and groups volunteering in their communities, from checking on elderly and vulnerable neighbours, to helping crucial healthcare staff get to work, and clearing snow in residential areas and school communities.

Council commends the exemplary driving skills of Charmaine Laurie during the recent extreme weather conditions, a result of the excellent training she received at Lothian Buses. Council also requests the Lord Provost recognise her in an appropriate manner.”

9.13 By Councillor Booth – Winter Weather Response

“Council:

- 1) Wholeheartedly thanks staff in council teams and in partner organisations such as NHS, Police, bus companies and other service providers for all of the hard work during the period of heavy snowfall and the aftermath from 28 February onwards;

- 2) Equally thanks the many volunteers who helped clear paths, school playgrounds and other public places and who gave extra help to older or vulnerable neighbours during that period;
- 3) Notes that, following a motion on "Gritting of Roads and Pavements" agreed at the full council meeting of 1 February 2018, a report will be made to Transport and Environment Committee within 3 cycles reviewing the current system of gritting;
- 4) Notes a recent report from the Swedish Association of Local Authorities and Regions that, following a gender-balanced budgeting process, many Swedish cities, including Stockholm, now prioritise snow clearing from walkways and cycle paths first, especially those near bus stops and primary schools, followed by local roads, followed by highways.
- 5) Therefore agrees that Transport and Environment Committee will consider a report within three cycles looking at snow clearing and in particular will examine:
 - 5.1) how to ensure that footways and cycle paths get due priority in snow-clearing efforts, drawing on examples from elsewhere in the UK and internationally;
 - 5.2) how best to co-ordinate and support the efforts of communities and volunteers."

9.14 By Councillor Rae – Lothian Buses Driver

"Council

Commends Lothian Bus driver Charmain Laurie for her skilful driving and speed of thought in averting a potential serious road traffic accident on Frogston Road on 28th February and welcomes the increased attention that Charmaine's inspiring story has brought for Lothian Buses as the nation's best bus company."

9.15 By Councillor McLellan – Edinburgh Chamber of Commerce

"Council

- 1) Deeply regrets that the Edinburgh Chamber of Commerce has accepted the Russian Government propaganda agency Sputnik UK as a corporate member.
- 2) Notes that prominent amongst the Chamber of Commerce's member benefits is to "gain access to insights from key city stakeholders including local council".
- 3) Asks the Chamber to terminate its agreement with Sputnik forthwith.

- 4) Instructs the Chief Executive to review the council's association with the Edinburgh Chamber of Commerce should Sputnik's membership not be terminated within the next cycle and report to the following Corporate Policy and Strategy Committee."

9.16 By Councillor Kate Campbell – Living Rent Campaign

"Through the establishment of the Council Homelessness Task Force, partnership working with our third sector partners, and additional funding being allocated to tackling homelessness at the Council's recent Budget meeting, this Council is committed to prioritising the alleviation of homelessness.

In response to The Living Rent Campaign's Winterbreak Campaign, and in recognition of the fact that rough sleeping during severe winter weather is a greater risk to life, Council seeks to introduce a policy in line with the campaign which would create the suspension of housing evictions during the winter months each year.

Council recognises that housing is not a commodity, it is a human right, and calls for a report within one cycle on how Council can work with the Scottish Government to effect this change."

Laurence Rockey

Head of Strategy and Insight

Information about the City of Edinburgh Council meeting

The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail allan.mccartney@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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Any information presented by you to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services on 0131 529 4105 or committee.services@edinburgh.gov.uk .

The City of Edinburgh Council

Edinburgh, Thursday 1 February 2018

Present:-

LORD PROVOST

The Right Honourable Frank Ross

COUNCILLORS

Robert C Aldridge
Scott Arthur
Gavin Barrie
Eleanor Bird
Chas Booth
Claire Bridgman
Mark A Brown
Graeme Bruce
Steve Burgess
Lezley Marion Cameron
Ian Campbell
Jim Campbell
Kate Campbell
Mary Campbell
Maureen M Child
Nick Cook
Gavin Corbett
Cammy Day
Alison Dickie
Denis C Dixon
Phil Doggart
Marion Donaldson
Karen Doran
Scott Douglas
Catherine Fullerton
Neil Gardiner
Gillian Gloyer
George Gordon
Ashley Graczyk
Joan Griffiths

Ricky Henderson
Derek Howie
Graham J Hutchison
Andrew Johnston
Callum Laidlaw
Kevin Lang
Lesley Macinnes
Melanie Main
John McLellan
Amy McNeese-Mechan
Adam McVey
Claire Miller
Max Mitchell
Joanna Mowat
Gordon J Munro
Hal Osler
Ian Perry
Susan Rae
Alasdair Rankin
Cameron Rose
Neil Ross
Jason Rust
Stephanie Smith
Alex Staniforth
Mandy Watt
Susan Webber
Iain Whyte
Donald Wilson
Norman J Work
Louise Young

1 South West Schools Review – Motion by Councillor Webber – referral from the Pentlands Neighbourhood Partnership

a) Deputations

i) Currie Community High School Parent Council and Juniper Green Primary School Parent Group Council

The deputation expressed concern that the proposals in the South West Schools Review were a threat which they felt was damaging to the community and urged the Council to listen to the responses being submitted to them. They indicated that the proposals impacted and unsettled the community and felt that they had been treated unfairly, causing stress and damaging those affected.

They urged the Council to communicate effectively with the community and look particularly at the effects on:

- the rising rolls review
- loss of green belt space
- peak time traffic
- loss of community facilities
- loss of partnership working
- dividing of communities with changes to catchment areas.

ii) Juniper Green Primary School Parent Group Council

The deputation stressed that evidence showed that the majority of parents and the wider community wanted to keep Currie Community High School on its existing site with its current catchment area. They expressed concern that the proposal to abolish the community high school would have an effect on educational attainment levels as there was no evidence that a merged school would have an attainment benefit.

The deputation indicated that the proposals would have an effect on:

- the relationship with Woodlands Special School
- traffic congestion and safer routes to school

- negative impact on the community in general
- accessible facilities for user groups

The deputation asked the Council to consider rebuilding or refurbishing Currie Community High School on its existing site with the existing catchment area supporting the feeder primaries and Woodlands Special School. They expressed a willingness to fully engage with the Council in this process.

iii) Trinity Academy Parent Council

The deputation expressed concern at the condition of Trinity Academy which formed part of the Wave 4 Schools and had been deemed in the poorest condition of all of the schools involved, with major defects identified. They recognised that the fabric of the building was in need of replacement or refurbishment, were aware of the redevelopment of other schools in other areas of the City and felt that the delays to improvements at Trinity Academy were unfair.

The deputation were concerned that with the activity around new projects in the south west of the city, Trinity Academy would once again be forgotten about. They urged the Council to keep the long standing needs of Trinity Academy to the forefront when considering the emerging needs of schools elsewhere.

b) Motion by Councillor Webber – referral from the Pentlands Neighbourhood Partnership

The Pentlands Neighbourhood Partnership had referred the following adjusted motion by Councillor Webber, in terms of Standing Order 16.1, on proposals for the Edinburgh South West Schools Review to the City of Edinburgh Council for information:

“To recognise the significant public reaction in opposition to the Edinburgh South West Schools Review and agree that the proposals demonstrate:

- a lack of understanding of the extraordinary characteristics of this area compared to other parts of the city
- no thought or consideration to the significant importance that the High Schools have within their respective communities (Balerno, Currie and Wester Hailes/Sighthill) and fails to recognise the mutually beneficial link that CCHS has with Woodlands School

- a lack of awareness that all 3 options presented to the communities face significant issues in terms of the impact on the transport and environmental issues that are already stretched beyond capacity

To acknowledge the valuable place Balerno High, Currie Community High School and WHEC hold within the local community and the value of the education they provide.

To note there have been serious shortcomings and concerns with the process of the informal consultation currently underway.

To acknowledge that significant concerns have been raised by local residents, the most prominent of which include:

- The need to undertake a full educational impact assessment of the proposals.
- The need to work with the wider community not just those with children at the schools.

Agrees to refer this motion to the next full meeting of City of Edinburgh Council for information as to the local community's concerns."

Motion

The Council acknowledges the comments made by the Pentlands Neighbourhood Partnership regarding the Edinburgh South West Schools Review and agrees to forward them to the Additional Meeting of the Education, Children & Families Committee on 29 March 2018. This additional meeting of the Committee has been called to consider the evidence and views of all interested parties who have agreed to participate in the informal consultation process. The Neighbourhood Partnership are welcome to attend and present their views.

In relation to the consultation process, meetings and events have been arranged to gather the views of all the parent councils, head teachers, schools and community councils involved.

The following workshops have been organised in conjunction with parent councils and attended/will be attended by the appropriate Education Officers and either/both the Convener/Vice Convener:

Workshop	Date	Time
Currie Primary School	Wednesday, 17 January	19:00 – 21:00
Clovenstone Primary School	Thursday, 18 January	18:30 – 20:30
Balerno High School	Monday, 22 January	18:30 – 20:30
Ratho Primary School	Tuesday, 23 January	18:30 – 20:30
Nether Currie Primary School	Wednesday, 24 January	19:00 – 21:00
Juniper Green Primary School	Thursday, 25 January	18:30 – 20:30
Dean Park Primary School	Monday, 29 January	19:00 – 21:00
Currie High School	Tuesday, 30 January	18:30 – 20:30
Woodlands School	Thursday, 1 February	18:45 – 20:15
Currie High School	Wednesday, 7 February	19:00 – 21:00
WHEC	Thursday, 8 February	18:30 – 20:30
Kirknewton Primary School	Monday, 19 February	18:30 – 20:30
Sighthill Primary School	Thursday, 22 February	18:30 – 20:30
Craigmount HS	TBC	TBC

The following are individual meetings with the Convener and Vice Convener, Parent Council Representatives and the Head Teacher:

School	Date	Time
WHEC	Thursday, 7 December	15.30 – 16.30
Balerno HS	Wednesday, 13 December	14.30 – 15.30
Currie HS	Wednesday, 13 December	16.30 – 17.30
Woodlands	Tuesday, 19 December	15.00 – 16.00
Forrester HS	Thursday, 11 January	16.00 – 17.00
Juniper Green PS	Wednesday, 24 January	14.30 – 15.30
Dean Park PS	Tuesday, 30 January	12.30 – 13.30
Clovenstone PS	Tuesday, 30 January	14.30 – 15.30
Nether Currie	Thursday, 8 February	14.00 – 15.00
Kirkliston PS	Wednesday, 28 February (TBC)	13.00 – 14.00
Ratho PS	Wednesday, 28 February	14.30 – 15.30
Hillwood PS	Wednesday, 28 February	16.00 – 17.00
Currie PS	Wednesday, 28 February	19.00 – 20.00
Sighthill PS	Thursday, 1 March	12.30 – 13.30
Canal View PS	Thursday, 1 March (TBC)	14.00 – 15.00

Communities and Families are arranging meetings with the affected Community Councils listed below. These are aiming to take place in the

period 19 February to 8 March and will be attended by either/both the Convener and Vice Convener with appropriate Education Officers:

- Balerno Community Council
- Currie Community Council
- Juniper Green & Baberton Community Council
- Colinton Community Council
- Ratho & District Community Council
- Wester Hailes Community Council

Separately, Currie Community Council have invited the Convener and Vice Convener to attend a Public Meeting on 6 February which Councillor Perry will attend with the appropriate Education Officer.

- moved by Councillor Perry, seconded by Councillor Dickie

Amendment

To refer the matter to the next meeting of the Education, Children and Families Committee on 6 March 2018, and request an initial response from officials to that meeting on the concerns raised by Parent Councils and others.

- moved by Councillor Webber, seconded by Councillor Laidlaw

Voting

The voting was as follows:

For the motion	-	43 votes
For the amendment	-	18 votes

(For the motion: Lord Provost and Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Griffiths, Henderson, Howie, Macinnes, Lang, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work and Young.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Graczyk, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.)

Decision

To approve the motion by Councillor Perry

(Reference – referral report from the Pentlands Neighbourhood Partnership, submitted)

Delaration of Interest

Councillor Bruce declared a non-financial interest in the above item as the parent of a young person at Balerno High School.

2 Minutes

Decision

To approve the minute of the Council of 14 December 2018 as a correct record.

3 Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

Declaration of Interests

Councillor Lang declared a non-financial interest in the above item as a member of the Edinburgh Airport Consultative Committee.

4 Leader's Report

The Deputy Leader presented the Leader's report to the Council. The Deputy Leader commented on:

- Council Budget – Coalition Pledges
- Achievements of Young People in the City – 2018 Year of Young People
- Homelessness in the City - Socialbite
- Picardy Place – revised plans
- Welcome the first Virgin Hotel to Edinburgh
- National Time to Talk day

The following questions/comments were made:

- | | |
|---------------------|---|
| Councillor Whyte | - Maintenance backlog in Council buildings |
| | - Nature of Council business |
| Councillor Main | - Scottish Budget Stage 1 Debate – Edinburgh's Allocation |
| Councillor Aldridge | - Budget settlement |
| Councillor Howie | - Reducing street furniture in the streets of Edinburgh |

Councillor Bruce	- South West Schools Review – consultation events
Councillor Arthur	- Walkabout in Fairmilehead Ward on 16 February 2018 – abandoned properties
Councillor Munro	- Meetings with Scottish Government ministers in regard to Council funding allocation
Councillor Fullerton	- Broomhouse Primary School – Sports Award - Redhall Special School – Rights Respecting Schools Award
Councillor Hutchison	- Open, transparent Coalition – consultation process
Councillor Brown	- Parkgrove area - potholes
Councillor Young	- Rainfall – severe flooding at Cramond Brig – traffic problems
Councillor Neil Ross	- HR Report – increased level of stress and tiredness
Councillor Lang	- Barnton Junction – congestion – meeting with Community Council
Councillor Doggart	- South West Localities Committee meeting - postponement
Councillor Osler	- School estate capacity and impact on communities

5 Appointments to Committees etc

The Council had agreed its political management arrangements and made appointments to a range of Committees, Boards, Joint Boards and outside organisations. Councillor Ritchie had resigned from the Education, Children and Families Committee and as Gaelic Champion, and the Council was required to appoint members in his place.

Decision

- 1) To note the resignation of Councillor Ritchie from the Education, Children and Families Committee, and appoint Councillor Howie in his place.

- 2) To note the resignation of Councillor Ritchie as Gaelic Champion and appoint Councillor Dickie in his place.

(References – Act of Council No 3 of 22 June 2017; Acts of Council Nos 8 and 9 of 29 June 2017)

6 Scheme of Delegation – Shared Repairs

Details were provided on changes that were required to the Scheme of Delegation following a decision of the Finance and Resources Committee in September 2017 regarding the payment of missing share payments and recovering missing share payments under the Housing Act 2006.

Decision

- 1) To repeal the existing Scheme of Delegation and approve in its place appendix one of the report by the Chief Executive, such repeal and approval to take effect from 2 February 2018.
- 2) To delegate to the Chief Executive to take such actions and make such minor adjustments to appendix one of the report as might be necessary to implement the decision of the Council in relation to this report and to produce a finalised version of the document.

(References – Finance and Resources Committee 5 September 2017 (item 28); report by the Chief Executive, submitted.)

7 Rolling Actions Log

Details were provided on the outstanding actions arising from decisions taken by the Council from May 2015 to January 2018.

Decision

- 1) To agree to close the following actions:

Action 1	Edinburgh Tram Extension – Next Steps
Action 2	St James Quarter – Update on Progress
Action 3	Appointments to Outside Organisations
Action 4	EU Referendum – Emergency Motion by Councillor Corbett
Action 5	Designation of Chief Education Officer

- Action 6 Appointment of Members to Committees, Board and Joint Boards
- Action 7 Council Diary 2016-17 and 2017-18
- Action 10 Appointments to Outside Organisations 2017-22
- Action 11 Grenfell Tower – Council Response to Fire Safety and Contingency Planning and motion by Councillor Mowat
- Action 13 Rent Pressure Zone – motion by Councillor Rae
- Action 15 Programme or the Capital – The City of Edinburgh Council Business Plan 2017-22
- Action 16 Edinburgh Festivals 70 Anniversary Legacy
- Action 17 Fair Fringe and Fair Hospitality Charter – motion by Councillor Cameron
- Action 19 Locality Committees 2017

- 2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

8 Edinburgh St James Growth Accelerator Model (GAM) – Update on Progress and Approval of New Financial Limit

An update was provided on the working arrangements between the City of Edinburgh Council, the Scottish Government and St James Edinburgh in the delivery of the St James Quarter Edinburgh project. In particular, information was provided on the Growth Accelerator Model Agreement, the Council project monitoring and member oversight arrangements and the requirement for additional expenditure in order to deliver an enhanced public realm package.

Motion

- 1) To note that Council had entered into the Growth Accelerator Model Agreement (“GAM”) with St James Edinburgh Limited, Certza Trustees 3 Limited and Certza Trustees 4 Limited (the Developer) under the delegated authority to the Chief Executive, which was approved by Council on 19 November 2015 and 10 March 2016 and signed on 21 June 2016.
- 2) To note that the Council had entered into the funding agreement with the Scottish Government as part of the Scottish Government annual contributions to the GAM, as approved by Council on 1 May 2014 and 19 November 2015.

This funding agreement related to works to be carried out by the Developer as prescribed in the GAM: the CEC Growth Assets.

- 3) To note that the funding cap (City of Edinburgh Council GAM Funding Gap) of new potential borrowing for the Works which would be maintained and repaid over a period of up to 25 years through a combination of public and private sector investment, all as approved by Council on 1 May 2014 was £61,400,000.
- 4) To note that all necessary property interests had now been acquired either through voluntary agreement or through the Compulsory Purchase Order process (CPO). The CPO was now complete.
- 5) To note the revised governance of the GAM and the cross-party Members oversight of the project as detailed in the update report by the Executive Director of Place.
- 6) To approve funding the projected £1.5m cost through realignment of the existing Carriageway and Footways block capital budget in 2020/21.

- moved by Councillor Barrie, seconded by Councillor Cameron

Amendment

- 1) To note that Council had entered into the Growth Accelerator Model Agreement (“GAM”) with St James Edinburgh Limited, Certza Trustees 3 Limited and Certza Trustees 4 Limited (the Developer) under the delegated authority to the Chief Executive, which was approved by Council on 19 November 2015 and 10 March 2016 and signed on 21 June 2016.
- 2) To note that the Council had entered into the funding agreement with the Scottish Government as part of the Scottish Government annual contributions to the GAM, as approved by Council on 1 May 2014 and 19 November 2015. This funding agreement related to works to be carried out by the Developer as prescribed in the GAM: the CEC Growth Assets.
- 3) To note that the funding cap (City of Edinburgh Council GAM Funding Gap) of new potential borrowing for the Works which would be maintained and repaid over a period of up to 25 years through a combination of public and private sector investment, all as approved by Council on 1 May 2014 is £61,400,000.
- 4) To note that all necessary property interests had now been acquired either through voluntary agreement or through the Compulsory Purchase Order process (CPO). The CPO was now complete.

- 5) To note the revised governance of the GAM and the cross-party Members oversight of the project as detailed in the update report by the Executive Director of Place.
- 6) To approve funding the projected £1.5m cost through realignment of the existing Carriageway and Footways block capital budget in 2020/21.
- 7) To welcome the improvements in the current proposals for the redevelopment of Picardy Place compared to previous plans, in particular the increase in segregated space for cyclists and the decrease in shared space; acknowledge that Transport and Environment Committee on 25 January 2018 voted, by majority, to proceed with the changes outlined; but nevertheless remained of the view that the design of the Picardy Place junction was a missed opportunity on the journey to a radically different city centre which was designed around the needs of people rather than traffic.
- 8) To agree the internal audit report on the project as outlined in paragraph 6.10 of the report would be referred to the Governance, Risk and Best Value Committee for consideration.

- moved by Councillor Booth, seconded by Councillor Miller

Voting

The voting was as follows:

For the motion	-	53 votes
For the amendment	-	8 votes

(For the motion: The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Bridgman, Brown, Bruce, Cameron, Ian Campbell, Jim Campbell, Kate Campbell, Child, Cook, Day, Dickie, Dixon, Doggart, Donaldson, Doran, Douglas, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Hutchison, Johnston, Laidlaw, Lang, Macinnes, McNeese-Mechan, McVey, Mitchell, Munro, Osler, Perry, Rankin, Rose, Neil Ross, Rust, Smith, Watt, Webber, Wilson, Work and Young.

For the amendment: Councillors Booth, Burgess, Mary Campbell, Corbett, Main, Miller, Rae and Staniforth.)

Decision

To approve the motion by Councillor Barrie.

(Reference – report by the Executive Director of Place, submitted.)

9 City Deal – New Housing Delivery Partnership Implementation – referral from the Housing and Economy Committee

The Housing and Economy Committee had referred a report on proposals to enter into agreements with the Scottish Futures Trust to establish two Limited Liability Partnerships (LLPs) to own and manage housing for market and mid-market rent into the LLPs to the Council for confirmation of the appointment of members to the LLP Corporate Body.

Decision

To appoint the Executive Director of Place and Councillors Barrie, Cameron, Doggart and Rankin as the Council's representatives on the LLP Corporate Body.

(References – Housing and Economy Committee 18 January 2018 (item 11); referral from the Housing and Economy Committee, submitted.)

Declaration of Interest

Councillor Cameron declared a non-financial interest in the above item as a member of the Board of an LLP organisation.

Councillors Barrie, Bridgman, Kate Campbell and Dixon declared a non-financial interest in the above item as registered social landlords.

10 Award of Energy Efficient Street Lighting Programme – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report on the award of a contract for the Street Lighting Energy Efficient Street Lighting Programme from 6 February 2018 to 31 December 2020, to the City of Edinburgh Council for approval of spend to save funding of £768,470.

Decision

To approve the spend to save funding of £768,470.

(References – Finance and Resources Committee 23 January 2018 (item 15); referral from the Finance and Resources Committee, submitted.)

11 603 Squadron - Motion by the the Lord Provost

The following motion by the Lord Provost was submitted in terms of Standing Order 16:

“No 603 Squadron was formed in Edinburgh as an Auxiliary Air Force Squadron in 1925. The Squadron has the unique distinction of being the highest scoring squadron during the Battle of Britain when it destroyed the first enemy aircraft to be shot down over Britain in the Second World War.

This was an outstanding achievement given that the Squadron, which trained at Turnhouse, was comprised of part time Auxiliary pilots recruited from the City and the Lothians. The first spitfire to fly from Turnhouse remains on display today.

The Auxiliary Air Force was given the prefix ‘Royal’ after WW2 to mark its sterling performance during the war. Princess Elizabeth graciously accepted the position of Honorary Air Commodore of 603 Squadron in 1951, a position she retains, as Sovereign, to the present day. This is one of the longest associations that the Sovereign has enjoyed with any military unit in the UK.

The Royal Air Force reaches its centenary as the final commemorations of World War 1 take place in Edinburgh in 2018.

To mark this auspicious occasion, and in recognition of the vital contribution of ‘the few’ who protected Edinburgh and Scotland, the Council would like to honour 603 Squadron by agreeing to award the Freedom of the City.”

Decision

To unanimously approve the motion by the Lord Provost.

12 Edinburgh’s Christmas and Hogmanay 2017/18 - Motion by Councillor Mowat

The following motion by Councillor Mowat was submitted in terms of Standing Order 16:

“Council

Notes:

- that Christmas and Hogmanay 2017/18 was the first year of a new contract to provide entertainment and animation to the City Centre;
- that there was a change of location for some of the siting of some of the events;

- that the scale of the event has increased and,

Requests:

- that the review of the contract for Edinburgh's Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee;

further requests:

- that given that this was the first year of operation of a new contract that the review is widened to include set up and take down;
- the impact on local businesses and residents;
- the siting of rides and lighting and whether these were appropriate for their locations given the impact some of these had on protected views such as the siting of the globe of lights and ride on George Street which were highly visible in views from the North of the City;
- that the economic impact of the events are assessed to determine whether the increased footfall resulted in increased spend in businesses located in Edinburgh all year round;
- that there is an assessment of access arrangements to the sites and the City Centre and whether access and ease of getting around the City Centre was improved or diminished;

and that the views of local businesses and residents are sought to ensure that where weaknesses are identified in this year's events these can be improved for future years."

Decision

To approve the motion by Councillor Mowat.

13 Integration Joint Board - Motion by Councillor Doggart

The following motion by Councillor Doggart was submitted in terms of Standing Order 16:

"Council

1. Welcomes the re-allocation of resources by the Integration Joint Board to address the significant delays in care assessments and patients leaving hospital.

2. Requests the Council Leader to write to the Finance Secretary and the Health Secretary to request additional funding for City of Edinburgh Council to meet its statutory care requirements.”

Decision

To approve the motion by Councillor Doggart.

14 Roads Surface Treatment - Motion by Councillor Cook

The following motion by Councillor Cook was submitted in terms of Standing Order 16:

“Council

Recognises concerns exist in respect of the use of surface treatment dressing works on a number of carriageways across the city;

Understands that while surface treatment dressing is a widely used preventative treatment which can mitigate the need for full resurfacing for up to ten years residents, councillors and parliamentarians have raised concerns over the quality of works, effectiveness and appropriate use of said treatment in various locations.

Instances have been reported of the treatment breaking up in weeks and of contractors failing to ensure that stone chips are properly embedded in the bitumen surface, in addition to contractors resurfacing around parked cars.

Agrees, as part of the next Roads Services Improvement Plan report to Transport and Environment Committee that a review be undertaken identifying the process required to better ensure the quality of future works.

Further agrees that this review provide residents with clarity around the criteria used to ensure that surface treatment work is used only in appropriate instances and not as a ‘quick fix’ to avoid the costs of full carriageway resurfacing.”

Motion

To approve the motion by Councillor Cook.

- moved by Councillor Cook, seconded by Councillor Douglas

The motion was adjusted by acceptance of the following addendum moved by Councillor Young and seconded by Councillor Lang:

1. To add at the end of paragraph 3:

Council recognises the efforts of officials to address these matters through street sweeping and additional treatment, accepts assurances that the cost of such additional work will be borne by the contractor but notes the added inconvenience to residents from the imposition of parking and loading restrictions whilst repair work is undertaken.

2. To add at the end of paragraph 4:

by identifying (i) the underlying causes of the deterioration in carriageway surfaces so soon after the initial resurfacing and (ii) what additional steps can be taken to ensure such issues do not arise in future.

Amendment

Council notes paragraphs 1 and 2 of the motion, deletes paragraph 3 and amends paragraph 4 and 5 to read:

That the Roads Services Improvement Plan report, due to be considered at the meeting of the Transport and Environment Committee on 17 May 2018, include a review of the causes of the road surface treatment issues, the measures required to better ensure work is done right first time and clarify the criteria for use of this treatment, while acknowledging that many of these issues are already being addressed by officers.

- moved by Councillor Mcinnes, seconded by Councillor Doran

In accordance with Standing Order 20(7), the amendment was adjusted and accepted as an amendment to the motion.

Decision

To approve the following adjusted motion by Councillor Cook:

Council

Notes concerns exist in respect of the use of surface treatment dressing works on a number of carriageways across the city;

Notes that while surface treatment dressing is a widely used preventative treatment which can mitigate the need for full resurfacing for up to ten years residents, councillors and parliamentarians have raised concerns over the quality of works, effectiveness and appropriate use of said treatment in various locations.

That the Roads Services Improvement Plan report, due to be considered at the meeting of the Transport and Environment Committee on 17 May 2018, will include a review of the causes of the road surface treatment issues, the measures required to

better ensure work is done right first time and clarify the criteria for use of this treatment, while acknowledging that many of these issues are already being addressed by officers.

15 Short Term Letting - Motion by Councillor Lang

The following motion by Councillor Lang was submitted in terms of Standing Order 16:

“Council:

1. recognises the ongoing concerns amongst residents affected by the increase in the short term letting of properties across the City.
2. notes the recent suggestion by AirBnB to introduce a 90 day limit on individual Edinburgh properties being listed on its website but further notes that peak periods around Christmas, Hogmanay and the summer festival season would be excluded from this restriction meaning properties could still be listed for well in excess of 90 days.
3. believes such a restriction on its own would be insufficient to address the issues which have emerged from the substantial increase in short term letting in the City.
4. therefore looks forward to the opportunity to fully consider both the recommendations of the Scottish Expert Panel on the Collaborative Economy and the Scottish Government’s response so a consensus can be developed on how to best address issues around short term property letting.”

Motion

To approve the motion by Councillor Lang

- moved by Councillor Lang, seconded by Councillor Osler

Amendment 1

Deletes all after “Council:” and replaces with:

1. Notes the previous motion that was agreed at Council on 14 December 2017 and that there is cross party consensus on the need to develop a policy on short term lets.
2. Council notes the recent publication of the Scottish Expert Advisory Panel on the Collaborative Economy.

3. Council furthers notes all the recommendations, including those specific to Edinburgh.
4. Council instructs officers to facilitate discussion between elected members and the Scottish Government and other stakeholders to develop a policy on Short Term Lets in Edinburgh.

- moved by Councillor Barrie, seconded by Councillor Cameron

Amendment 2

To insert at the end of the motion:

5. Welcomes the Homes First campaign and its focus on the problems caused by the rapid rise and concentration of short term lets in particular areas; and further welcomes the campaign call to give greater and clearer enabling powers to councils to regulate the number, concentration and management of short term lets
6. Therefore agrees that the Council should make representation to Scottish ministers to press the case for Scottish Government legislation to provide these enabling powers.

- moved by Councillor Miller, seconded by Councillor Rae

In accordance with Standing Order 20(7), the Amendments 1 and 2 were adjusted and accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor Lang:

Council:

1. recognises the ongoing concerns amongst residents affected by the increase in the short term letting of properties across the City.
2. notes the recent suggestion by AirBnB to introduce a 90 day limit on individual Edinburgh properties being listed on its website but further notes that peak periods around Christmas, Hogmanay and the summer festival season would be excluded from this restriction meaning properties could still be listed for well in excess of 90 days.
3. believes such a restriction on its own would be insufficient to address the issues which have emerged from the substantial increase in short term letting in the City.

4. therefore looks forward to the opportunity to fully consider both the recommendations of the Scottish Expert Panel on the Collaborative Economy and the Scottish Government's response so a consensus can be developed on how to best address issues around short term property letting
5. notes the previous motion that was agreed at Council on 14 December 2017 and that there was cross party consensus on the need to develop a policy on short term lets.
6. notes the recent publication of the Scottish Expert Advisory Panel on the Collaborative Economy.
7. furthers notes all the recommendations, including those specific to Edinburgh.
8. instructs officers to facilitate discussion between elected members and the Scottish Government and other stakeholders to develop a policy on Short Term Lets in Edinburgh
9. recognises the problems caused by the rapid rise and concentration of short term lets in particular areas and the need for greater and clearer enabling powers to councils to regulate the number, concentration and management of short term lets
10. therefore agrees that the Council should make representation to Scottish ministers to press the case for Scottish Government legislation to provide these enabling powers.

16 Slurry Seal Resurfacing - Motion by Councillor Young

The following motion by Councillor Young was submitted in terms of Standing Order 16:

“Council

1. notes with concern the significant issues which have arisen over the winter months in relation to the unexpected breakup of roads and footways treated with slurry resurfacing during 2017.
2. recognises the efforts of officials to address these matters through street sweeping and additional treatment, accepts assurances that the cost of such additional work will be borne by the contractor but notes the added inconvenience to residents from the imposition of parking and loading restrictions whilst repair work is undertaken.
3. Seeks an urgent report to the Transport & Environment Committee on (i) the underlying causes of the deterioration in road and footway surfaces so soon

after the initial resurfacing, (ii) what steps can be taken to ensure such issues do not arise in the future and (iii) whether the use of slurry seal resurfacing remains an appropriate method for treating roads and footways in the City over the long term given the problems which have arisen.”

Decision

To note that Councillor Young had withdrawn her motion.

17 Gritting of Roads and Pavements - Motion by Councillor Cook

The following motion by Councillor Cook was submitted in terms of Standing Order 16:

“Council

Acknowledges the good work carried out by Council staff in servicing Priority 1 routes during the recent snowy and icy weather, to keep the city moving and minimise accidents and injuries;

However, recognises that a significant number of roads and pavements outwith Priority 1 - across large swathes of Edinburgh - received no gritting treatment and that many suburban grit bins were empty or not refilled in a timely manner, creating hazard for many people such as the elderly, disabled and active travellers.

Calls for a report to the Transport and Environment Committee within three cycles reviewing the continued suitability and responsiveness of the current priority system, including, but not limited to, consideration of how the council can better service suburban and other ‘non priority’ areas; give due consideration to the divergent topography and thermal make-up of the city; make better use of technology like ‘routesmart’ to improve response times; and better advertise, service and encourage safe use of grit bins by local residents in their community.”

Motion

To approve the motion by Councillor Cook.

- moved by Councillor Cook, seconded by Councillor Webber

Amendment

Council further:

- recognises the importance of providing residents with accurate information via the online winter road and pavement maintenance map and notes that officials have admitted the current map does not include all grit bin locations or show all current priority gritting routes.

- acknowledges the current difficulties in obtaining information on the status of new grit bin requests and the decision making processes involved in the siting of new grit bins.

Council therefore agrees that the report to Committee should also cover:

- how the updating of the online map will be made a priority for next winter.
- the potential to develop the online map in order to provide real time information on planned and completed gritting of priority routes.
- the improvements that can be made to the processes for requesting new grit bins and the information that is available on the status of new grit bin requests.

- moved by Councillor Lang , seconded by Councillor Gloyer

In accordance with Standing Order 20(7), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Cook:

Council

Acknowledges the good work carried out by Council staff in servicing Priority 1 routes during the recent snowy and icy weather, to keep the city moving and minimise accidents and injuries;

However, recognises that a significant number of roads and pavements outwith Priority 1 - across large swathes of Edinburgh - received no gritting treatment and that many suburban grit bins were empty or not refilled in a timely manner, creating hazard for many people such as the elderly, disabled and active travellers.

Calls for a report to the Transport and Environment Committee within three cycles reviewing the continued suitability and responsiveness of the current priority system, including, but not limited to, consideration of how the council can better service suburban and other 'non priority' areas; give due consideration to the divergent topography and thermal make-up of the city; make better use of technology like 'routesmart' to improve response times; and better advertise, service and encourage safe use of grit bins by local residents in their community.

Council further:

- recognises the importance of providing residents with accurate information via the online winter road and pavement maintenance map and notes that officials

have admitted the current map does not include all grit bin locations or show all current priority gritting routes.

- acknowledges the current difficulties in obtaining information on the status of new grit bin requests and the decision making processes involved in the siting of new grit bins.

Council therefore agrees that the report to Committee should also cover:

- how the updating of the online map will be made a priority for next winter.
- the potential to develop the online map in order to provide real time information on planned and completed gritting of priority routes.
- the improvements that can be made to the processes for requesting new grit bins and the information that is available on the status of new grit bin requests.

18 Economy Watch - Motion by Councillor McLellan

The following motion by Councillor McLellan was submitted in terms of Standing Order 16:

“Council

Believes regular measurement and publication of key indicators of the city’s economic performance is essential for guiding the council’s economic strategy.

Regrets the discontinuation of the monthly Economy Watch report in February, which was a very useful tool in understanding the city’s performance.

Agrees that a publicly available monthly report should be published within the next two cycles at the latest.

Instructs the Director of Strategy and Insight to submit proposals for its replacement to the next Housing & Economy Committee.”

Motion

To approve the motion by Councillor McLellan

- moved by Councillor McLellan, seconded by Councillor Whyte

Amendment

Delete all after “Economy Watch” in line one and replace with:

Council believes regular measurement and publication of key indicators of the city’s economic performance is necessary for informing, guiding and monitoring the execution of the council’s economic strategy.

Agrees that a publicly available quarterly report should commence immediately following committee approval.

Instructs the Head of Strategy and Insight to include proposals for such quarterly monitoring within the Economy Strategy report to Housing and Economy Committee on 22 March.

- moved by Councillor Barrie, seconded by Councillor Cameron

In accordance with Standing Order 20(7), the amendment was adjusted and accepted in place of the motion.

Decision

To approve the following adjusted motion by Councillor McLellan:

Council believes regular measurement and publication of key indicators of the city’s economic performance is necessary for informing, guiding and monitoring the execution of the council’s economic strategy.

Agrees that a publicly available quarterly report should commence immediately following committee approval.

Instructs the Head of Strategy and Insight to include proposals for such quarterly monitoring within the Economy Strategy report to Housing and Economy Committee on 22 March 2018.

Appendix 1

(As referred to in Act of Council No 3 of 1 February 2018)

QUESTION NO 1

**By Councillor Lang for answer by the
Convener of the Planning Committee
at a meeting of the Council on 1
February 2018**

Question

What statutory powers does the Council have to impose restrictions on the night time flying operations at Edinburgh Airport?

Answer

The Council has no statutory powers which would allow it to regulate or restrict flight operations including night flights. Under the Environmental Protection Act 1990 noise from aircraft is specifically excluded from statutory nuisance provisions. Similarly, in planning terms, the Council currently has no control over the frequency and timing of flights at Edinburgh Airport. Airports benefit from certain permitted development rights granted in Part 14 Aviation Development of the 1992 GDPO, as amended by Town and Country Planning (General Permitted Development) (Scotland) Amendment Order 2011.

QUESTION NO 2

**By Councillor Lang for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 1 February 2018**

Question **(1)** How many new grit bins were requested in

a) 1-31 December 2017 and

b) 1-23 January 2018,

broken down by ward?

Answer **(1)** There were 37 new grit bins requested in December 2017
and 57 in January 2018.

This information is not currently stored by ward but officers
are working on amending the IT system to enable this in
future.

Question **(2)** How many new grit bins were installed in

a) 1-31 December 2017 and

b) 1-23 January 2018,

broken down by ward and if she will list the street locations
of all new grit bins over this period?

Answer **(2)** There have been 45 grit bins issued since the start of the
winter period. It is not possible to confirm whether these are
new or replacement bins and we do not currently record the
locations by ward. Officers are working on updating the IT
system to record this information in future.

Question **(3)** How many spare grit bins were held centrally in each week
between 1 December 2017 and 23 January 2018?

Answer **(3)** We are not able to confirm the number of grit bins held at
the beginning of each week. There were 140 bins available
at the start of the winter period (October) and at 23 January
there were 95 remaining.

Question (4) What follow up action was taken in response to the question asked by Cllr Aldridge at the December 2017 meeting of the Council about the prioritisation of school bus routes for road gritting?

Answer (4) I have asked officers to consider Councillor Aldridge's suggestion as part of a review of this year's winter operation.

Supplementary Question So you've had the good news, now the bad news. Lord Provost, I have to say I found these answers genuinely pretty unacceptable and I do say to Councillor Macinnes and I have said to her before, I hold her in very high regard but I have to say that if I was Convener I would have been pretty embarrassed to have answers like this being put out in my name. I asked for a simple list of locations of new grit bins and it's not there. This should not be complicated stuff. Is she honestly saying to me that officials know how many new and replacement grit bins were put out but they've got no idea where they are? Either the information that she was given for this question is wrong or it's an astonishing admission of incompetence. Now I think it's the former and I think a list does exist and I think it probably would have taken 20 minutes for someone to sit down and work out how many were in each ward and we also now know that there are many new grit bin requests which have not been met and meanwhile there are 90 grit bins sitting in a shed somewhere gathering dust. Lord Provost I think this is unacceptable, so can I ask her to please go back and to challenge officials so I and other colleagues can get more meaningful information than has been provided today.

Supplementary Answer I am somewhat surprised by your tone Councillor Lang. You asked a simple set of questions, it was responded to by officials as best as they were able to at this point. Clearly we are right in the midst of the winter weather period and I suspect that if you'd simply asked the officials directly you would have got the information that you're requiring. I will of course go back and speak to officials again and I will provide you and indeed everybody else if they wish, with that precise piece of information. I think however it is worth recognising the fact that the people who are involved in

providing grit bins, in managing the processes around them, are also the very same ones who are delivering what I consider to be a very strenuous effort to protect the citizens of Edinburgh from the effects of bad weather.

I would suggest instead that if you wish to berate officials you don't do it through this forum but instead that you and I sit down with officials.

I am more than willing to host a meeting of yourself and any other interested Councillors with officials to discuss the detail that lies behind this answer, thank you.

QUESTION NO 3

**By Councillor Lang for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 1 February 2018**

Question

I wrote to the Convener on 1 December with questions relating to the administration's policy on 20mph and traffic calming measures. After receiving no reply or acknowledgement, I sent a follow up email on 17 December. Can she tell me when she expects to respond to the issues raised?

Answer

The implementation of the Citywide 20mph programme commenced soon after the Council's Transport and Environment Committee in March 2015. The final construction phase has now commenced and will be completed by 5 March 2018. This will mark the completion of the phased implementation programme.

Officers have been monitoring the impact of the 20mph introduction and will, at the end of the first full year of operation (March 2019) review the results before determining whether further actions are required to achieve the desired impacts.

The new 20mph speed limits require a significant change to take place in driver behaviour. Council officers are implementing a high profile public information and communications campaign to raise awareness and encourage compliance with the new 20mph limit.

It is anticipated that, once the full implementation is complete, driver awareness will also increase and that this will have a positive impact on behaviour.

The review outcomes will be reported to Transport and Environment Committee in 2019 and will include monitoring data on traffic speeds, road casualties, journey times, walking and cycling levels, air quality and public

perceptions. It will also highlight what further actions may be required (e.g. streets where non-compliance continues to be of concern).

On-going feedback about specific streets is being recorded and will be reported but there are currently no plans to introduce further measures in areas where feedback on non-compliance continues through the review period.

In addition, an annual collision investigation into all streets within the city is carried out and where the collision rate is giving cause for concern at specific locations, consideration is given to introducing road safety remedial works.

I appreciate the concerns raised about Lennymuir and Bo'ness Road. These have been investigated and, while currently there is insufficient justification to prioritise road safety remedial works at these locations, officers will continue to monitor them.

**Supplementary
Question**

Thank you, this will be a bit simpler. Just so I can absolutely clarify, is it the position, is that the policy of the Administration that no specific traffic calming measures will be considered or installed in advance of the city wide review next year?

**Supplementary
Answer**

I think the answer to that is probably yes, but as you know officials undertake very detailed approaches to these particular questions. If you've got any specific instances, please come meet with me and we'll talk it through with officials directly, thank you.

QUESTION NO 4

**By Councillor Jim Campbell for
answer by the Leader of the Council
at a meeting of the Council on 1
February 2018**

Since May 2014, I understand there have been four instances of building failures in the school estate where the Council would self-fund maintenance. These involved ceilings or other building components falling to the ground, where the reasonably foreseeable worst-case injury could have been life threatening at: Boroughmuir High School, Broughton Primary School, St Catherine's RC Primary School and Tower Bank Primary School.

Can the Leader:

Question (1) List the dates he first became aware of each failures listed?/Confirm the date of each failure?

Answer (1) The relevant Conveners were made aware of the issues as and when they arose. The dates were 6 December 2017, 20 September 2017, 29 November 2017 and 10 October 2017 respectively.

Question (2) Provide details of any other similar failures in Council buildings outside the School Estate?

Answer (2) Please see below extract from SHE database.

Year	Schools and Early Years	Council Estate (excluding schools and Early Years)	Total
2014	1	0	1
2015	7	10	17
2016	5	7	12
2017	6	6	12

Question (3) Confirm if these failures should have been recorded as near misses?

Answer (3) Yes, they should have been. It is up to individual establishments to ensure they are recorded.

Question (4) Confirm that inadequate maintenance of the building estate is the primary cause of each failure?

Answer (4) A history of underinvestment in the Council's building estate over the past two decades is now manifesting itself in an increasing number of building issues, a poor condition estate and significant levels of backlog maintenance.

Question (5) Reassure this Council that the maintenance of all Council buildings is a priority and that good maintenance should remove any risk of injury due to Council Buildings failing?/Confirm that officers had raised the risk of building failures due to inadequate maintenance at the Finance and Resources Committee?

Answer (5) The maintenance of, and investment in, Council buildings is a priority and this will be reflected in the forthcoming Coalition budget.

Current mitigating actions include an ongoing programme of tactile ceiling and roof inspections instigated across the estate. This is in progress with any issues identified remediated immediately.

Updates were provided to the Finance and Resources Committee through the Asset Management Strategy but the full extent of the issues were not identified until, on the instruction of Committee, a full suite of condition surveys across the estate was completed at the end of last year.

Supplementary Question Thank you Lord Provost. I recognise that the Leader has a sore throat today so he may not be able to answer a complicated question so I'll stick to a very simple one.

As far as the Leader is aware is this the first time that the 42 failures in buildings that the Council owns and maintains, which could have threatened life or limb, is this the first time that has been reported to Council?

**Supplementary
Answer**

I'll try and answer but as you point out tonsillitis has somewhat limited my ability to speak.

I understand this is the first time it has been referred to Council. The important thing for this Administration is that even though in my answer I point out the last 20 years of this being an issue, actually, when you look at some of the buildings are far older, some of the problems of under investment and maintenance stretch back way way longer than 20 years. The important thing in terms of this Administration, is that we will prioritise the absolute maximum amount of money that is required to make sure we can carry out the maximum amount of repairs in our estate as possible in the coming year. That obviously is constrained by the capacity of the Department but we are looking to match their capacity with our resources.

QUESTION NO 5

**By Councillor Jim Campbell for
answer by the Deputy Leader of the
Council at a meeting of the Council
on 1 February 2018**

Since May 2014, I understand there have been four instances of building failures in the school estate where the Council would self-fund maintenance. These involved ceilings or other building components falling to the ground, where the reasonably foreseeable worst-case injury could have been life threatening at: Boroughmuir High School, Broughton Primary School, St Catherine's RC Primary School and Tower Bank Primary School.

Can the Deputy Leader:

Question (1) List the dates he first became aware of each of the failures listed?

Answer (1) See answers to Question 4

Question (2) Provide details of any other similar failures he is aware of in the Council estate?

Answer (2) See answers to Question 4

Supplementary Question Thank you Lord Provost. So yes first of all can I thank the Leader for being so open with Council on this very very serious matter. I wonder the Deputy Leader's obviously been in Council rather longer than I have, he may remember, as may officials that are watching this the old advice that was to make sure buildings were wind and watertight. With the benefit of hindsight does that seem to be rather an inadequate test and would he agree with the briefing that was given last week, that had the Council spent something in the order of an extra five million in today's money over the last number of Councils, we might not be now facing a £180.5m bill.

**Supplementary
Answer**

No, I don't think it's unfair to say £5 million would equate to a £130m investment. I think as the Councillor Leader clearly said, our budget proposals that come forward on the 22nd February, will address the backlog of repairs that are needed for the same.

QUESTION NO 6

**By Councillor Jim Campbell for
answer by the Convener of the
Education, Children and Families
Committee at a meeting of the
Council on 1 February 2018**

Since May 2014, I understand there have been four instances of building failures in the school estate where the Council would self-fund maintenance. These involved ceilings or other building components falling to the ground, where the reasonably foreseeable worst-case injury could have been life threatening at: Boroughmuir High School, Broughton Primary School, St Catherine's RC Primary School and Tower Bank Primary School.

Can the Convener of Education Children & Families:

- | | |
|-------------------------------|---|
| Question | (1) Confirm the date of each failures listed above? |
| Answer | (1) See answers to Question 4 |
| Question | (2) List the dates on which he first became aware of each failure? |
| Answer | (2) See answers to Question 4 |
| Question | (3) Provide details of any other similar failures in the school estate? |
| Answer | (3) See answers to Question 4 |
| Question | (4) Detail what he did to deal with the problem? |
| Answer | (4) See answers to Question 4 |
| Question | (5) Provide details of where the Council records any near misses where the reasonably foreseeable worst-case injury is life threatening? |
| Answer | (5) See answers to Question 4 |
| Supplementary Question | Does the Convener of Education worry about the condition of our schools? |

**Supplementary
Answer**

Of course I do and that's why we need to get the Budget passed, that's why we need to get money into the budget, in order to repair the backlog that's already alluded to.

QUESTION NO 7

**By Councillor Jim Campbell for
answer by the Convener of the
Finance and Resources Committee at
a meeting of the Council on 1
February 2018**

Since May 2014, I understand there have been four instances of building failures in the school estate where the Council would self-fund maintenance. These involved ceilings or other building components falling to the ground, where the reasonably foreseeable worst-case injury could have been life threatening at: Boroughmuir High School, Broughton Primary School, St Catherine's RC Primary School and Tower Bank Primary School.

Can the Convener of the Finance and Resources Committee

- Question** (1) List the dates on which he first became aware of each failure?
- Answer** (1) See answers to Question 4
- Question** (2) Confirm that inadequate maintenance of the building estate is the primary cause of each failure?
- Answer** (2) See answers to Question 4
- Question** (3) Confirm that Officers had raised the risk of building failures due to inadequate maintenance at the Finance and Resources Committee?
- Answer** (3) See answers to Question 4
- Supplementary Question** Thank you Lord Provost. My question to the Convener of the Finance Committee is, officers have made it clear that the issue of inadequate maintenance was reported to his Committee in March 14, September and November 15, January, June and September 16, February and September 17. When officers made those reports to his Committee did they refer to the instances of failure that were recorded in the SHE database?

**Supplementary
Answer**

No, I can't say that I recollect doing that. That was something that has happened in the time of the previous administration and this administration is commissioning a full condition survey which enables us to accurately target where the investment needs to go to sort out the problems that we have in repairs and maintenance and that's entirely what we intend to do and as it's already been said we will be bringing forward proposals in the budget meeting later this month which will address those issues as far as we can given the capacity constraints.

QUESTION NO 8

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question (1) Could the Convener explain why it is possible to leave an unmotorised wheeled item on the street without it being ticketed or removed as it would be if it were in possession of both wheels and engine?

Answer (1) The Council does not currently ticket or remove unmotorised wheeled vehicles which are left on the street. Officers are currently seeking legal advice on the legislative powers which could be used to enforce such activity and a report will be presented to the Transport and Environment Committee shortly with recommendations for implementation in Edinburgh.

Question (2) What would need to be done to make it possible to leave such items on the street so that where they were causing an obstruction or had been abandoned they could be removed?

Answer (2) The report being prepared to Transport and Environment Committee (referred to above) will outline the legislative powers and procedure being proposed to remove obstructions from the road where the owner has been requested to remove it and has failed to do so.

Supplementary Question Thank you Lord Provost that excludes people of course. I thank the Convener for her answer. I notice in some of the other responses given to questions, where reports will be coming forward to your Committee, you have given the date of the report. Do you know when this report will be coming forward?

Supplementary Answer Yes, I apologise for that emission from this particular answer. We said that it would be presented to Transport Environment Committee shortly. I can promise you that it will be in not the next one but the next one, in other words in May.

QUESTION NO 9

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

Is the Transport Convener aware of the reports regarding the 20mph scheme that had been introduced in Bath and North East Somerset, where one year on there has been an increase the number of people killed or seriously injured in seven out of the thirteen zones where 20mph was now the standard speed limit?

Answer

The Transport and Environment Convener is aware of the report on the 20mph Scheme introduced in Bath and North East Somerset (BANES).

The report was discredited and subsequently withdrawn.

This Council is undertaking an extensive monitoring programme to assess the impacts of the 20mph network on Edinburgh's streets. Monitoring to assess traffic speeds, road casualties, journey times, walking and cycling levels, air quality and public perceptions are included in the programme, which will continue throughout implementation of the project and for one year afterwards. Findings will be reported to Transport and Environment Committee in 2019.

Supplementary Question

Thank you. I thank the Convener for her answer regardless of her views on the incident mentioned in the report. Bath and North East Somerset Council found that in real terms the overall reduction in average speed was just 1.3 miles an hour and therefore was not persuasive in terms of the money spent on these schemes. If the review of Edinburgh's 20 mile an hour scheme reveals a similar drop in speeds, will the Administration consider it good value for money?

**Supplementary
Answer**

I think I'm correct in saying that in fact the Bath Council underwent further discussions on this at their Communities Transport and Environment Policy Development and Scrutiny Panel in their particular Council and indeed agreed that the report was not that useful. It was the figures that were used in it, were so remarkably small, that it was not a particularly useful sample, it has also been widely rebutted by others outside of the Council. It seems to have had something of a political motivation that sat behind it. In terms of our own review, I think I'm quite confident what the results will be which is that the speeds have dropped quite dramatically, anecdotal evidence from the police at this point says that that's the case and I'm very pleased to say that that is so. The review will be covering a number of different issues attached to the 20 miles per hour implementation and I very much look forward to the report that will be coming forward in 2019 to answer those particular issues, thank you.

QUESTION NO 10

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

Has the introduction of community parking zones around Murrayfield stadium ever been considered on match days where large crowds are expected, and if so, the reasons why no scheme was introduced?

Answer

The Administration raised this matter with officers in November 2017 and investigations are underway to identify the schemes operating across the UK. A report on the findings will be presented to Transport and Environment Committee on 17 May 2018.

Supplementary Question

Thank you, and I thank you again for the answer. I'm glad to hear that officials are looking into alternative parking schemes in light of recent rumours that international football might soon be held at Murrayfield. Is there any way of bringing forward this report to an earlier date, to mid May?

Supplementary Answer

Given that we are well into the processes attached to the reports coming forward for March, I don't think that is possible, so I can understand your desire to have them come forward, but we have to give officials time to prepare the reports correctly.

QUESTION NO 11

By Councillor Douglas for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

Have any surveys been carried out to estimate the impact on congestion that the shutting of Leith Street has had, and if so what the results of those surveys were?

Answer

Prior to the closure of Leith Street extensive modelling was undertaken to determine the effects the additional traffic from Leith Street would have on the proposed diversion route.

As a result of the modelling, specific temporary measures were put in place to manage the additional traffic that was expected. The diversion routes are monitored regularly and reactive improvements and adjustments are made as required. This will continue until Leith Street is opened again to traffic.

A number of improvements have been made around London Road / Easter Road junction as a result of this monitoring, including improved line markings and adding a left turn filter arrow stage at London Road / Easter Road.

In addition, adjustments have been made to timings of the signals on the main diversion routes, on the London Road gyratory and also at Dundas Street and South St David St, as required and in response to any feedback received.

Traffic counting has been undertaken by the Edinburgh St James developer and at Leith Walk and Easter Road and this data has been used in development of appropriate adjustments.

Anecdotal evidence from the New Town and Broughton Community Council has indicated that there has been no

significant increase in traffic in this area over the monitoring period. They declined a repeat of the survey.

Leith Walk traffic showed a reduction in traffic following the implementation of the closure and diversion route. Easter Road showed an increase in traffic over the same period.

The results mirrored the expected results predicted by the initial modelling exercise.

**Supplementary
Question**

Thank you and thanks to the Convener for the answer. There can be no doubt that the closure of Leith Street is causing severe disruption for motorists, who have at times to face queues back to Dalkeith Road when approaching Abbeyhill from Holyrood especially on match days at Easter Road, but also local residents who have seen increased traffic along residential roads. Can the Convener assure them that they will not have to face disruption like this again and that Leith Street will be kept open to all traffic on completion of the works?

**Supplementary
Answer**

The future of Leith Street is something which we are currently looking at, at this point. I would like to come back at a later date perhaps, and address this more fully but, given the fact that we're looking at the developments around Picardy Place and the follow on from that, I would not wish to give you a definitive answer on that.

QUESTION NO 12

By Councillor Laidlaw for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 1 February 2018

To ask what has been done to address the rising issue of graffiti vandalism across the city since the issue was raised at full Council in September and the response remitted to the Culture and Communities Committee.

Specifically:

Question (1) Have any officers been specifically tasked with addressing the issue and if so within what department?

Answer (1) The Head of Place Management has been tasked with creating a working group of relevant officers to identify potential solutions to reducing the amount of graffiti in the city. The working group will meet for the first time in February.

Question (2) Has the Council been in contact with Police Scotland and offered to share information gathered through its online reporting mechanism?

Answer (2) There has been no offer to share the information gathered by the Council with Police Scotland to date but this will be considered as part of the working group discussions.

Question (3) What is the Council's current policy on removal of non-offensive graffiti and how is this defined?

Answer (3) Graffiti is considered non offensive unless it is racially or sexually offensive, homophobic, or defamatory by nature.

Non-offensive graffiti on Council buildings is removed within 10 working days. If the graffiti is on private land then it is up to the owner to treat it. On certain types of private land the Council does have enforcement powers which can be used to require the landowner to remove graffiti. Obviously these legal powers would only be used as a last resort

**Supplementary
Question**

Thank you Lord Provost and I thank the Convener for his answer.

They say that imitation is the greatest form of flattery and today it seems to be two fold, for not only has a very similar question been raised by Councillor Rae, who I know like myself from Portobello has similar issues with tagging in her ward, but it appears that the Convener's answer is a repetition of my earlier motion. May I just remind you all, I also asked the Director of Place Management to form a working group, I called it an Action Task Force which is a little bit more action orientated, to tackle the graffiti issue. So I'm glad that this answer confirms that this will happen in the coming month. Unfortunately this will be almost six months after I first raised this identical proposal on a balmy September afternoon

So Lord Provost I wish to ask, does the Convener think that six months is an appropriate turn around for an issue that all parties agreed was very much pressing in September, or is this another example of the current Administration moving against an utterly sensible proposition from the opposition and kicking it to Committee to languish unacted upon? Indeed a questionable choice of Committee as in those long six months the Culture and Communities Committee has not received a single report that mentions the issue of graffiti, the Culture and Communities Convener has not been quoted in any press coverage of graffiti which has been handed to the Transport and Environment Convener, and is now only picking up this political football in the face of two follow up questions that exposed the lack of action for nearly half a years.

**Supplementary
Answer**

Thank you Lord Provost and thank you for the question. What we have done in fact is set up a Working Group which is officer led and the reason that we have done that is for quick action. If we were going to do an elected member working group then we would have to have a report that would then have to be agreed and then that would have to come back at a subsequent meeting. So in the interests of speed, we have set up a working group which will take all the expert advice and give us a way forward in dealing with this issue which we have had for longer than since September. It's a big issue, it requires a multi-disciplinary approach and in order to bring everybody together we have done that and that is meeting in the next few weeks. It will be meeting this month and once it does that it will be working with the police on the data. This is a complicated issue but I'm happy to give you regular updates on how we progress this. I also however, in response to what you're saying, do feel that we need to take this a bit further in terms of actually setting up although it does take a bit longer, an elected member led Working Group on this issue. So in order to make sure that it's elected member led and directed, I would suggest we do take it a step further and we will be setting that up and bringing it forward to March.

QUESTION NO 13

By Councillor Mitchell for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 1 February 2018

Question (1) How much was the rate of pay awarded to staff working at Edinburgh's Christmas events this winter?

Answer All staff employed by Edinburgh's Christmas were paid, as a minimum, the National Living Wage.

Question (2) Can the Convener confirm the date that the report agreed by this Council on Thursday, 24 August regarding Fair Fringe and Fair Hospitality Charter will be coming to committee?

Answer (2) A full report on how the Fair Fringe and Fair Hospitality Charter can be promoted will be presented to the Housing and Economy Committee in March 2018.

An interim report went to the Housing and Economy Committee on [18 January 2018](#) and provided an update on the amended Council Motion by Councillor Cameron from [24 August 2017](#) .

Supplementary Question Thank you Lord Provost. I don't so much have a supplementary for the second part as I harped on about it at Committee just a couple days ago, however the first part, can the Convener confirm if the national living wage was paid to those under the age of 25 as well?

Supplementary Answer Well I can't confirm that off the top of my head but I will endeavour to establish that. As you know we've taken up this issue at the last Culture and Communities Committee meeting. Also, we'll have another report in parallel coming forward on that, also reporting to March to take it into the same cycle at that, going forward to the Housing and Economy Committee.

QUESTION NO 14

By Councillor Mitchell for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 1 February 2018

Question (1) Can the Convener explain what involvement has CEC had in assisting sporting groups who previously trained at Meadowbank Stadium in finding new and suitable training facilities since its closure?

Answer (1) Edinburgh Leisure, as managers of Meadowbank Sports Centre, co-ordinated the relocation of sports clubs and groups to alternative facilities within the estate they manage on behalf of the Council. Council officers assisted two groups who had specific facility requirements.

Question (2) How many Clubs, Sporting Associations and local groups have been affected by the closure of Meadowbank?

Answer (2) Meadowbank had 86 clubs and groups with extended lets (i.e. regular weekly bookings).

Question (3) What clubs / sporting organisations have you helped?

Answer (3) Edinburgh Leisure were able to offer space at an alternative sports centre to 30 clubs. 16 out of the 30 clubs accepted the alternative venue. Edinburgh Leisure also offered a further 21 groups space at secondary school sport facilities and 14 accepted. 7 clubs informed Edinburgh Leisure that they had been able to find their own alternative accommodation.

Question (4) And what alternatives have been provided?

Answer (4) As detailed above space has been found within the Council's sport and leisure estate and secondary school estate

QUESTION NO 15

**By Councillor Johnston for answer
by the Convener of the Finance and
Resources Committee at a meeting
of the Council on 1 February 2018**

Question

What steps does the Council take to publicise the online Consultation Hub resource?

Answer

To publicise the Consultation Hub online resource, the Council provides a link to the hub on the corporate website under the Have Your Say webpage.

The consultation hub has its own mailing list function, which allows interested people to register their details for regular email updates regarding new consultation activity that they may be interested in. The news centre is also used to publicise specific consultations that are open for comment and provide updates on progress in relation to key projects. In addition, individual consultations have their own communications plans that utilise a variety of methods to publicise issues we're seeking views on and encourage response. This can include using the Council's social media channels, mail outs and appropriate advertising such as wraps, news, etc. to promote the consultation. For those who search online for information about consultations across Edinburgh, the Consultation Hub or Have Your Say webpage is also one of the first hits in Google's search engine.

Since its launch in 2014, 219 consultations have been published on the consultation hub. In total, over 31,000 online responses have been collected in relation to key issues and services delivered by the Council via the consultation hub. The hub is a central resource for frontline services to publicise their consultation activity in an accessible way.

**Supplementary
Question**

I'd like to thank Councillor Rankin for that answer and his new responsibility for consultations, which I hope he can agree with me, can play an important role in gauging public opinion about things you plan to do, or raise awareness about important issues. Just last month Councillor Corbett and I were talking to local people in Hutchison about the Consultation Hub and how we can perhaps help them save their Community Centre. I think the important thing about consultations is that they must be genuine, they should focus on things that have yet to happen, not things that are taking place already or a preordained.

Does Councillor Rankin agree with me that timing is also important? The recent budget consultation was shorter than normal, but I am sure each and every pupil at the City of Edinburgh Music School is glad that it was and something that should never have been in that consultation was able to be brought out.

Does he agree with me that sometimes it's worth asking yourself if it is worth consulting at all? An example could be perhaps that if you are consulting on a tourist tax but you're own party have already refused to give you the power to deliver it, one must question whether it would be worth consulting on that at all.

Does he agree with me that consultations must be done in good faith and be legitimate?

**Supplementary
Answer**

Well yes I've no trouble agreeing with that at all. If I could just address one of the other points you made on the shortened consultation for the budget, that was partly because it took some time to start this coalition and partly because there are some very serious issues that we need to address in order to be able to bring forward a draft budget for consultation and I can assure you that is our intention in the next financial year, to come up with another consultation and I hope it will revert to the pattern of previous years where it will begin at the beginning of September and end sometime in December.

On the music school, the fact of the matter is when it comes to a consultation, when it comes to budget decisions, there are times when difficult choices have to be considered, we

are under a statutory obligation as I'm sure Council Johnson knows, to produce a balanced budget and I explained when we had a deputation in front of my Committee why we put that in the consultation, and I think there was a fair amount of understanding from the parents concerned about why we did that. Now, of course it was difficult and of course you saw how we reacted. we responded as I think it was right to that point and as a result it will not feature in our budget this year and I doubt it will come forward substantively in any other. Nevertheless we are in difficult financial times as you must know and we do have to consider things in the round and that means that we cannot exempt across the board, this, that and the other thing can never ever be considered, I think it's only right that we look at as many options as we can and it was only fair to bring that forward in the consultation although I appreciate the strength of reaction. On the tourist tax, it's simply not true to say that the Scottish Government is opposed to it, the latest I've heard from the relevant minister Fiona Hyslop, is that any move towards that by this Administration or any other local authority is something which would have to be done in consultation with the hospitality sector and that's exactly what we are considering doing.

QUESTION NO 16

By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

In light of the new housing development in Dalmeny Park, South Queensferry, and the Section 75 monies secured from this, what progress is being made to install traffic calming measures on Scotstoun Avenue leading into this development?

Answer

As part of the planning process, the consent granted required the developer to provide funding to help mitigate the transport impact of the development on the local road network.

The Section 75 Agreement for the old Agilent Technologies site on Scotstoun Avenue made allowance for the developer to pay a Safer Routes to School contribution of £20,000 towards the provision of drop kerbs in the vicinity of South Queensferry High School and local primary schools, where the catchment area includes the site.

The Agreement also made allowance for a Traffic Calming Measures contribution of £30,000 towards the cost of traffic calming measures in Scotstoun Avenue.

Both contributions were paid to the Council in January 2015 and the Traffic Calming Measures Contribution must be utilised within five years of receipt. There is no time limit by which the Council has to utilise the Safer Routes to School contribution.

With work on the development site nearing completion, it is now intended to commence design work for the traffic calming scheme (which will include the introduction of traffic calming cushions along the length of Scotstoun Avenue and four full width traffic calming tables to tie into the main crossing points used by residents to the south of the Avenue

to cross into the estates to the north and to access the Primary and High Schools). Consultation with the local community will be undertaken as part of the design process.

**Supplementary
Question**

Thank you very much and thank you to the Convener for her answer. I just wanted to ask if the expected timetable for the design and the consultation stages can be shared with the Ward Councillors please.

**Supplementary
Answer**

Yes, I'll be happy to do so, thank you.

QUESTION NO 17

**By Councillor Young for answer by
the Convener of the Transport and
Environment Committee at a meeting
of the Council on 1 February 2018**

- Question** **(1)** Please provide a table showing the following information:
- a) the locations of Council owned and operated automatic traffic counters
 - b) the dates on which they were installed
 - c) whether the counters are currently operational or not

- Answer** **(1)**
- a) Appendix A lists the 95 decommissioned locations.
 - b) The dates for installation were not recorded but all were installed during the mid to late 1980's.
 - c) The counters are not operational.

- Question** **(2)** For those which are currently not operational, please provide:
- a) the dates on which they stopped working
 - b) what action is being taken to repair and/or replace them?

- Answer** **(2)**
- a) Maintenance ceased in August 2013. The system was stood down at this time as they had become obsolete.
 - b) A replacement counter system is planned. Proposed sites are listed in Appendix B attached. They are expected to be operational by the end of 2018. The new system will have supporting analysis software and will cover both traffic and cycle counters, with some locations covering both.

Appendix A – Decommissioned Sites

Middle Cordon Sites

Site No.	Location	Grid Ref.	Type	Loops	Telemetry
000 001	Cramond Road South	319926, 676183	Class	4	y
000 002	A90 @ Davidson's Mains	320109, 675104	Class	8	y
000 003	A8 @ Saughtonhall	321382, 672951	Class	8	y
000 004	Stenhouse Drive	321017, 671902	Class	6	y
000 005	A701 Craigmillar Park	327058, 671237	Class	8	y
000 006	A71 Calder Road @ Stenhouse	321156, 671429	Class	8	y
000 007	A70 Lanark Road E of Inglis Green Road	322135, 670738	Class	8	y
000 008	Colinton Road W of Patie's Road	322237, 669540	Class	4	y
000 009	Oxgangs Road North	323364, 668990	Class	4	y
000 010	Greenbank Crescent	323920, 669464	Class	4	y
000 011	Braid Road @ Braid burn	324442, 670260	Class	4	y
000 012	A701 Liberton Road	327131, 670373	Class	8	y
000 013	Mayfield Road	327074, 670403	Class	4	y
000 014	A772 Gilmerton Road S of Old Mill Lane	327244, 670705	Class	6	y
000 015	A7 Old Dalkeith Road	328014, 670926	Class	6	y
000 016	A6095 Peffermill Road	327942, 671623	Class	6	y
000 017	Duddingston Village(Old Church Lane)	328461, 672656	Vol	2	y
000 018	Meadowbank Terrace	327836, 674132	Vol	2	y
000 019	Royal Park	327715, 674135	Class	4	y
000 020	Restalrig Road South (Smokey Brae)	328291, 674353	Vol	2	y
000 021	Restalrig Avenue	328954, 674327	Class	4	y
000 022	Craigentiny Road	329089, 674723	Class	8	y
000 023	Seafield Road (Fillyside)	329247, 675539	Class	8	y
000 024	London Road	327811, 674261	Class	8	y
000 025	Lasswade Road	328876, 667593	Vol	2	y
000 026	A700 Melville Drive	325731, 672508	Class	6	y
000	A8 West Coates	323519,	Class	8	y

027		673226			
000 028	A8 Gyle Park	318639, 672789	Class	8	n
000 029	A902 Maybury Road	318040, 673257	Class	8	y
000 030	B701 Drum Brae	319088, 674090	Class	6	y
000 031	Whitehouse Road	318505, 675179	Class	4	y
000 032	Lauriston Farm Road	320616, 676122	Class	4	y
000 033	B8905 Main St Davidson's Mains	320685, 675448	Class	4	y
000 034	Craigcrook Road	320735, 674914	Class	4	y
000 035	Strachan Road	321482, 674765	Class	4	y
000 036	A902 Telford Road	321826, 674881	Class	8	y
000 037	Charterhall Road	325587, 670988	Class	8	y
000 038	B7030 Cliftonhall Road	311870, 670692	Class	4	y
000 039	Clermiston	320194, 673587	Class	4	n
000 040	A90 Queensferry Road @ Orchard Park	322776, 674274	Class	8	y
000 041	A902 Ferry Road (Inverleith)	324153, 675934	Class	8	y

Outer Cordon Sites

Site No.	Location	Grid Ref.	Type	Loops	Telemetry
000 002	A90 Queensferry Road (Barnton)		Profiler	8	y
000 003	A701 Straiton		Classifier	8	y
000 004	A8 Gogarmount		n/a		
000 005	A1 Jewel		n/a		
000 006	A199 Edinburgh Road		Classifier	4	y
000 007	A720 Sighthill		n/a		
000 008	A6095 Newcraighall Road		Profiler	8	y
000 009	Dreghorn Link		Profiler	6	y
000 010	The Wisp		Classifier	4	y
000 011	A7 W of Wisp		Profiler	8	y
000 012	A772 Gilmerton Road		Classifier	4	y
000	A702 Biggar Road		Profiler	8	y

013					
000 014	A70 Lanark Road		Profiler	4	y
000 015	Baberton Mains View		Profiler	4	y
000 016	Westburn Avenue		n/a		
000 017	Cultins Road		n/a		
000 018	A71 Calder Road		Profiler	8	y
000 019	A199 Seafield Road East		n/a		
000 020	A904 (Bo'ness Road)		Profiler	4	n
000 021	Colinton Road		Classifier	8	n
000 022	Comiston Road		n/a		
000 023	Braid Hill Drive		Classifier	4	n
000 101	Sir Harry Lauder Road		Profiler	4	y
000 102	A89 Edinburgh Road		Profiler	8	y
000 103	B7030 Wilkieston Road		Profiler	4	y
000 104	Glenlockhart Road		Counter	4	n
000 105	South Gyle Broadway (South)		n/a		
000 106	A8 Gogarmount		Profiler	8	y
000 107	Comiston Road		Profiler	8	n
000 108	Balgreen Road		n/a		
000 109	Gogarstone Road		Profiler	4	n
000 110	A8 Ratho Station		Profiler	8	n
000 111	B701 Frogston Road West		Profiler	4	n
000 112	Bruntsfield Place		Profiler	8	n
000 113	Portobello Road		n/a		
000 114	A1 The Jewel		Profiler	8	y
000 115	Wester Hailes Road		Profiler	8	y
000 116	Duddingston Road West		Profiler	4	n
000 117	South Gyle Broadway (North)		n/a		
000 118	B9080 W of Kirkliston		Profiler	8	y
000 119	B924 Bo'ness Road		n/a		

000 120	B800 N of Kirkliston		Profiler	4	y
000 121	Carlowrie		n/a		
000 122	A902 Maybury Road (Cammo)		Profiler	8	y
000 123	B924 Edinburgh Road (Dolphington)		n/a		
000 124	A90 Queensferry Road (Deans)		n/a		
000 125	Roddinglaw Road		Profiler	4	y
000 126	Riccarton Mains Road		Profiler	4	y
000 127	Gogar Station Road		Profiler	4	y
000 128	St. Johns Road		n/a		
000 129	West Port		Profiler	4	y
000 130	Grt. Junction St.		n/a		
000 131	A1 London Road @ Norton Place		Profiler	8	n
000 132	Easter Road (W of Albion Rd.)		Profiler	4	n

Temporary Radar Sites

000 994	Abercromby Place
001 099	Northumberland Street
002 199	Great King Street
032 993	Albany Street

Appendix B – Proposed Sites

FID	Type	Location	Status	Priority	Cordon_1
0	Traffic	A1 Jewel	Proposed	high	outer
1	Traffic	A199 Seafield Road East	Proposed	low	other
2	Traffic	A6095 Newcraighall Road	Proposed	high	outer
3	Traffic	A7 Dalkeith Road	Proposed	high	inner
4	Traffic	A7 W of Wisp	Proposed	high	outer
5	Traffic	A701 Craigmillar Park	Proposed	high	inner
6	Traffic	A71 Calder Road	Proposed	high	outer
7	Traffic	A720 Sighthill	Proposed	high	outer
8	Traffic	A772 Drum Street	Proposed	high	outer
9	Traffic	A8 @ Saughtonhall	Proposed	high	inner
10	Traffic	A8 Gogarmount	Proposed	high	outer
11	Traffic	A8 Gyle Park	Proposed	high	outer
12	Traffic	A8 Ratho Station	Proposed	high	AQMA
13	Traffic	A8 West Coates	Proposed	high	AQMA
14	Traffic	A90 Queensferry Road	Proposed	high	outer
15	Traffic	A90 Queensferry Road @ Orchard Park	Proposed	high	inner
16	Traffic	A902 Ferry Road (Inverleith)	Proposed	low	other
17	Traffic	A902 Maybury Road	Proposed	low	other
18	Traffic	A902 Telford Road	Proposed	low	other
19	Traffic	B701 Drum Brae	Proposed	low	other
20	Traffic	B8905 Ferry Road	Proposed	low	other
21	Traffic	A90 Queensferry Road	Proposed	high	outer
22	Traffic	Clovenstone Road	Proposed	high	outer
23	Traffic	Braid Hill Drive	Proposed	low	other
24	Traffic	Morningside Rd	Proposed	high	inner
25	Traffic	Charterhall Road	Proposed	low	other
26	Traffic	Clermiston	Proposed	low	other
27	Traffic	Craigentenny Road	Proposed	low	other
28	Traffic	Dreghorn Link	Proposed	high	outer
29	Traffic	Duddingston Road West	Proposed	high	inner
30	Traffic	Duddingston Village(Old Church Lane)	Proposed	high	inner
31	Traffic	Easter Road (W of Albion Rd.)	Proposed	high	inner
32	Traffic	Glenlockhart Road	Proposed	low	other
33	Traffic	Lasswade Road	Proposed	high	outer
34	Traffic	Lauriston Farm Road	Proposed	high	outer
35	Traffic	Mayfield Road	Proposed	high	inner
36	Traffic	Duke's Walk	Proposed	high	inner
37	Traffic	Portobello Road	Proposed	high	outer
38	Traffic	Seafield Road (Fillyside)	Proposed	high	AQMA
39	Traffic	St. Johns Road	Proposed	high	AQMA
40	Traffic	The Wisp	Proposed	high	outer
41	Traffic	West Port	Proposed	high	AQMA
42	Traffic	Baberton Mains Hall	Proposed	high	outer
43	Traffic	Wester Hailes Road	Proposed	high	outer
44	Traffic	Whitehouse Road	Proposed	high	outer
45	Traffic	A702 Biggar Road	Proposed	high	outer
46	Traffic	B901 Montague Terrace	Proposed	high	AQMA
47	Traffic	A199 Commercial Street	Proposed	high	AQMA

48	Traffic	A901 Great Junction Street	Proposed	high	AQMA
49	Traffic	A1 London Road	Proposed	high	inner
50	Traffic	A71 Gorgie Road	Proposed	high	inner
51	Traffic	A70 Slateford Road	Proposed	high	inner
52	Traffic	Polwarth Terrace	Proposed	high	inner
53	Traffic	A90 Dean Bridge	Proposed	high	inner
54	Traffic	B900 Raeburn Place	Proposed	high	inner
55	Traffic	Dundas Street	Proposed	high	inner
56	Traffic	Inverleith Row	Proposed	high	inner
57	Traffic	Rodney Street	Proposed	high	inner
58	Traffic	B900 Broughton Road	Proposed	high	inner
59	Traffic	Willowbrae Road	Proposed	high	inner
60	Traffic	St Leonard's Street	Proposed	high	AQMA
61	Traffic	Queen Street	Proposed	high	AQMA
62	Traffic	Burdiehouse Road	Proposed	high	outer
63	Traffic	Lower Granton Road	Proposed	high	outer
64	Traffic	Sir Harry Lauder Road	Proposed	low	other
65	Traffic	Milton Road East	Proposed	high	outer
66	Traffic	Musselburgh Road	Proposed	high	outer
67	Traffic	Greendykes Road	Proposed	high	outer
68	Traffic	A6095 Peffermill Road	Proposed	low	other
69	Traffic	Ravelston Dykes	Proposed	high	inner
70	Traffic	Hillhouse Road	Proposed	low	other
71	Traffic	Stevenson Road	Proposed	high	inner
72	Traffic	Colinton Road	Proposed	low	other
73	Traffic	Blackford Avenue	Proposed	high	inner
74	Traffic	Torphin Road	Proposed	high	outer
75	Traffic	Dundee Street	Proposed	high	AQMA
76	Traffic	West Approach Road	Proposed	low	other
77	Traffic	Lothian Road	Proposed	high	AQMA
78	Traffic	Shandwich Place	Proposed	high	AQMA

QUESTION NO 18

By Councillor Young for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 1 February 2018

To ask the Convener of Housing and Economy to provide a table showing the following information for the North West Locality overall, and then broken down by community:

- Question** **(1)** How many households in each category (singles, couples, families with children under 16, families with no children under 16) are currently in temporary accommodation. Please provide numbers per category/community?
- Answer** **(1)** City of Edinburgh Council has 1,609 properties available to use as Temporary Accommodation as on 24 January 2017, across a variety of tenures.

These are broken down by tenures as follows:

- Dispersed Flats – 422
- Short Term Let (STL) flats – 213
These are purchased on a night by night basis as required.
- Managed Units – 195
- Hostels – 174
- Bed and Breakfasts – 605
These are purchased on a night by night basis as required.

Answer

(1) The breakdown across the city by ward and locality is as follows:

Ward No	Dispersed Flats	STL Flats	Managed Units	B&B	Hostel	Total
1	20	3		85		108
2	72	23				95
3	14	9		12		35
4	37	28	40	30		135
5		3				3
6	1	1				2
7	32	20	15			67
8	9	2	14			25
9	9	7		10	16	42
10	1	2	20	21		44
11	15	3	61	111	88	278
12	14	38		36		88
13	33	19		161	70	283
14	40	30		18		88
15	8	2		90		100
16	70	10		18		98
17	47	13	45	13		118
Total	422	213	195	605	174	1609

Locality	Dispersed Flats	STL Flats	Managed Units	B&Bs	Hostels	Total
North East	134	100	45	228	70	577
North West	72	44	40	127	0	283
South East	94	17	81	240	88	520
South West	122	52	29	10	16	229
Total	422	213	195	605	174	1609

Question

(2) The average length of time each household category are waiting for a permanent home?

Answer

(2) Due to all households who present as homeless being treated equally, there is no distinction given to households in regard to localities when calculating the average case length.

Between 1 January and 31 December 2017, 2,967 homeless cases were closed. Overall, 66.7% of households were housed in either permanent accommodation or long term settled accommodation (this includes PSL).

A summary breakdown of the cases outcomes by number of households is as follows:

- Housed (permanent/long term settled) - 1978
- Housed CEC - 994
- Housed RSL - 372
- Housed PRS - 126
- Refused offer of housing - 97
- Lost Contact - 497
- Other - 395

A detailed breakdown of the case outcomes by family composition can be seen in Appendix 2.

The average case length is calculated on conclusion of a homeless assessment and it is the date difference between the end date of the case and the start date.

The average case length for each of these summarised cases outcomes by family composition for cases closed between 1 January and 31 December 2017 is as follows:

	Single	Couple	Family - Children < 16	Family - No Children < 16	Total
	Time (days)	Time (days)	Time (days)	Time (days)	Time (days)
Housed - CEC	399.8	429.0	433.4	456.3	415.0
Housed - RSL	373.4	356.3	433.4	445.8	391.8
Housed - PRS	182.0	128.6	169.7	91.5	167.7
Refused	459.4	389.3	438.9	427.4	448.6
Lost Contact	240.1	315.7	246.0	251.5	244.1
Other	149.3	162.8	122.9	101.2	141.3
Total	283.5	283.6	312.5	315.8	292.8

Question

- (3)** The longest waiting time currently being experienced by each household category?

- Answer** (3) The longest waiting times for homeless cases open as on 24 January 2017 are as follows:
- Single – 2976 days
 - Couple – 1036 days
 - Families with children under 16 – 1540 days
 - Families with no children under 16 – 1120 days

**Supplementary
Comments by
Councillor
Young**

Just to say thank you very much for a very detailed response on this. I do have some practical follow up questions to understand the data better but I'm happy to pick those up with officers directly, thanks.

Appendix 1 – Breakdown of households in Temporary Accommodation in North West Locality 24 January 2018

All North West

Ward No	Dispersed Flats	STL Flats	Managed Units	B&Bs	Hostels	Total
Singles	2	1	38	85	0	126
Couples	3	1	0	11	0	15
Families with Children Under 16	60	35	4	22	0	121
Families with no children under 16	4	4	0	6	0	14
Total	69	41	42	124	0	276

Ward 1 - Almond

Ward No	Dispersed Flats	STL Flats	Supported Units	B&Bs	Hostels	Total
Singles				54		54
Couples				7		7
Families with Children Under 16	18	2		16		36
Families with no children under 16	1	1		5		7
Total	19	3	0	82	0	104

Ward 3 - Drum Brae/Gyle

Ward No	Dispersed Flats	STL Flats	Supported Units	B&Bs	Hostels	Total
Singles				10		10
Couples	1			1		2
Families with Children Under 16	13	8		1		22
Families with no children under 16		1				1
Total	14	9	0	12	0	35

Ward 4 - Forth

Ward No	Dispersed Flats	STL Flats	Supported Units	B&Bs	Hostels	Total
Singles	2	1	38	21		62
Couples	2	1		3		6
Families with Children Under 16	28	24	1	5		58
Families with no children under 16	3	2		1		6
Total	35	28	39	30	0	132

Ward 5 - Inverleith

Ward No	Dispersed Flats	STL Flats	Supported Units	B&Bs	Hostels	Total
Singles						0
Couples						0
Families with Children Under 16			3			3
Families with no children under 16						0

Total	0	0	3	0	0	3
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Ward 6 - Corstorphine/Murrayfield

Ward No	Dispersed Flats	STL Flats	Supported Units	B&Bs	Hostels	Total
Singles						0
Couples						0
Families with Children Under 16	1	1				2
Families with no children under 16						0
Total	1	1	0	0	0	2

Appendix 2 – Average Case Length by Household category where homeless case closed between 1 January to 31 December 2017

Case Outcomes of Homeless Cases Closed – 1 January to 31 December 2017

	Single		Couple		Family - Children < 16		Family - No Children < 16		Total	
	No	%	No	%	No	%	No	%	No	%
	Housed LA/RSL/SH	826	43.5%	46	37.1%	428	52.4%	66	52.8%	1366
Housed PSL - Duties Not Discharged	173	9.1%	18	14.5%	129	15.8%	14	11.2%	334	11.3%
Housed Private L/L	57	3.0%	8	6.5%	53	6.5%	8	6.4%	126	4.2%
Housed - Other	77	4.1%	7	5.6%	21	2.6%	5	4.0%	110	3.7%
Housed - Long Term Supported Accom	40	2.1%	1	0.8%	1	0.1%	0	0.0%	42	1.4%
Entered into Long Term Care	39	2.1%	4	3.2%	1	0.1%	0	0.0%	44	1.5%
Intentionally Homeless	36	1.9%	2	1.6%	14	1.7%	5	4.0%	57	1.9%
Lost Contact - After	365	19.2%	18	14.5%	68	8.3%	12	9.6%	463	15.6%
Lost Contact - Before	12	0.6%	1	0.8%	5	0.6%	1	0.8%	19	0.6%
Lost Contact - Deceased	14	0.7%	0	0.0%	1	0.1%	0	0.0%	15	0.5%
Not Homeless	30	1.6%	1	0.8%	12	1.5%	1	0.8%	44	1.5%
Offered Interim Accom and Accepted	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Offered Interim Accom and Refused	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Offered SSST and Accepted	3	0.2%	0	0.0%	0	0.0%	0	0.0%	3	0.1%
Offered SSST and Refused	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Offered Temp Only and Accepted	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Offered Temp Only and Declined	0	0.0%	0	0.0%	1	0.1%	0	0.0%	1	0.0%
Owner Occupier	4	0.2%	2	1.6%	3	0.4%	0	0.0%	9	0.3%
Referred to Another Local Authority	20	1.1%	0	0.0%	6	0.7%	0	0.0%	26	0.9%
Refused Offers	56	2.9%	3	2.4%	33	4.0%	5	4.0%	97	3.3%
Resolved Before Assessment	12	0.6%	1	0.8%	6	0.7%	0	0.0%	19	0.6%
None of the Above	137	7.2%	12	9.7%	35	4.3%	8	6.4%	192	6.5%
Total	1901	100.0%	124	100.0%	817	100.0%	125	100.0%	2967	100.0%

Summarised Version

	Single		Couple		Family - Children < 16		Family - No Children < 16		Total	
	No	%	No	%	No	%	No	%	No	%
	Housed	1173	61.7%	80	64.5%	632	77.4%	93	74.4%	1978
Refused	56	2.9%	3	2.4%	33	4.0%	5	4.0%	97	3.3%
Lost Contact	391	20.6%	19	15.3%	74	9.1%	13	10.4%	497	16.8%
Other	281	14.8%	22	17.7%	78	9.5%	14	11.2%	395	13.3%
Total	1901	100.0%	124	100.0%	817	100.0%	125	100.0%	2967	100.0%

QUESTION NO 19

**By Councillor Hutchison for answer
by the Convener of the Finance and
Resources Committee at a meeting
of the Council on 1 February 2018**

Following the announcement that the Scottish Government accidentally increased council budgets by double counting £86 million.

Can the Convener please advise:

- Question** (1) The financial implications for the City of Edinburgh Council of this embarrassing miscalculation?
- Answer** (1) There is expected to be £2.983m less support through the “floor” mechanism than was originally advised in the Local Government Settlement figures issued on 14 December 2017.
- Question** (2) What representations have been made to the Scottish Government’s Finance Secretary to mitigate the impact of his error?
- Answer** (2) The Council Leader has spoken to the Cabinet Secretary and I have e-mailed him, as I committed to do at the Finance & Resources Committee meeting on 23rd January.
- Question** (3) What response has been received to the representations detailed above?
- Answer** (3) Revised figures were received on Tuesday 23 January and have been taken fully into account.
- Question** (4) Whether he has any confidence that further miscalculation on the part of the Scottish Government will not come to light before the Council’s budget for 2018/19 is set?
- Answer** (4) Local Government and Scottish Government officers are working together closely to ensure that all figures are accurate. I have no reason to expect further revisions to the Local Government Settlement of the kind mentioned in answer to Question (2) before the 22nd February meeting of Council.

However, as is generally known, the Cabinet Secretary for Finance and the Constitution has offered to engage constructively with all parties in the Scottish Parliament on any budget proposals they bring forward. Changes affecting local authorities arising from such discussions could occur ahead of the Council's budget meeting.

Supplementary Question

Thank you Lord Provost and thank you Convener for your answer.

I appreciate that events have somewhat overtaken us since that question was asked a week and a half ago and I'm sure you were as flabbergasted as all of us when the Greens agreed to support the SNP in Holyrood.

Can I just ask, obviously there are difficult decisions before this Council which need to be made, can the Convener give us an assurance that the administration won't shy away from making these in the 2018/19 budget year given the additional funding which is welcome, coming at this Council and those won't be kicked down the road in future years when we know they will be necessary. And also will the Administration now consider reviewing its presumption of a 3% increase in Council Tax given the very obvious problems with delivering Council services to the citizens of Edinburgh?

Comments by Councillor Rankin

It wasn't so much of the eloquence of the question it was because I was busy looking at my notes, so I would be grateful for your indulgence and a repetition of the question.

Comments by the Lord Provost

Councillor Hutchison could you repeat the questions.

Supplementary Question

So, that the first part of the question Convener was, will you give us an assurance that the Administration won't shy away from making difficult budget decisions in 2018/19 on the basis that additional funding is now being promised over what we expected initially, and secondly will the Administration review its presumption of a 3% council tax increase on the basis of additional funding given that this Council clearly has issues delivering basic services to citizens of Edinburgh.

**Supplementary
Answer**

First of all I thank Councillor Hutchison for his forbearance in that he was prepared to repeat the question.

On the 3%, no I'm afraid the 3% Council Tax increase is as the saying goes baked into our figures at the moment and I don't see any realistic prospect that that's going to change.

As for the increase in funding which we are told by the Cabinet Secretary for Finance is due to come to local authorities as a result of negotiations with the Green party, I think that is something which we are plainly going to take into account, we will use that money to the best extent possible. As you know however much, even if we receive twice as much say from the Cabinet Secretary, we would still be in a difficult financial position because of rising demand for Council services principally in areas like Education, Health and Social Care and Homelessness which actually make it very difficult for us to meet those demands in full, but we will look to deploy that additional money in the most effective way we can to meet the needs of the city, thank you.

QUESTION NO 20

**By Councillor Hutchison for answer
by the Convener of the Culture and
Communities Committee at a
meeting of the Council on 1 February
2018**

- Question** (1) While recognising that the localities model is designed to promote local decision making, does the Convener agree that standardised agendas would have been appropriate for the first meeting of the four locality committees?
- Answer** (1) Core items have been identified for the consideration of each locality committee. However, it is important to allow each agenda planning meeting to feed into that process to allow for other items to be added, reflecting the established practice at other Council committees.
- Question** (2) Does the Convener agree that the agendas for the first meeting of all four localities should include discussion on the future of Neighbourhood Partnerships or the role of Community Councils in the new localities model?
- Answer** (2) The agendas will include a report on the review and consultation of governance and partnership working arrangements by the Edinburgh Partnership. This includes Neighbourhood Partnerships, which as well as being advisory committees of the Council, are also a key component of the community planning structure. Any change to the Neighbourhood Partnerships should be done in conjunction with our partners (which include community councils) and Locality Committees will be key contributors to that discussion.
- Question** (3) Does the Convener agree that the absence of this item from the agenda in any of the localities will continue to undermine the faith of local groups in the localities model and compounds the lack of communication and engagement as the localities model has developed?

Answer (3) As stated above an item on the review and consultation of governance and partnership working arrangements by the Edinburgh Partnership is on the agenda. Updates on the development of Locality Committees have been presented to neighbourhood partnership meetings in both the autumn and current rounds of meetings, and have led to considerable debate and discussion, not least with representatives of local groups. The upcoming review of community planning processes in Edinburgh will provide an opportunity for all partners including community groups to have their say on current arrangements and how they might be improved, including the relationship between community planning and Locality Committees going forward.

Supplementary Question Thank you Lord Provost. I thank the Convener for his answer. Given his answer in part one stating the importance of agenda planning meetings, and the need for us to follow the established practice at our Council meetings, would the Convener care to comment on the decision of the senior Councillor on the North-West Locality not to bother holding an agenda planning meeting and further, given the lack of engagement with community groups to date in this process in terms of developing it from the ground up rather than from the top down, and the inclination of his coalition partners to centralise everything which you can get your hands on, can the Convener give us any assurances at all that he believes this will deliver true local democracy under this localities model?

Supplementary Answer First of all the answer to your question is no and yes. I don't agree that I should be interfering in the agenda set by the localities because obviously the whole point is that localities will set their own agendas. Your question was - should the Neighbourhood Partnerships and their future beyond that, and it is on that because there's a report going about them to the first meetings of all the localities. Should I be interfering with the conduct of their business, absolutely not, and the structure of that, again no. Should we be making sure that the consultation on the future of community planning in those local areas takes place, then yes we should but that is going to take place, unless under the normal conduct of business they choose to ignore the

reports that are coming to localities and I am quite sure that that won't happen. There has been a lot of misinformation about both the intent and the practice of the move to localities and I addressed the Association of Community Councils a couple of months ago on the subject, and first had to get through all the misinformation before you could actually explain what the intent was and by the end of that, the general feedback that I got was that it had been very positive and informative. Certainly, particularly in the case of community councils, there are justifiable fears if these were based on what they think that we are trying to do but there has to be a lot more clear definition of what this is all about. This is about the devolution of powers that hitherto been held by full Council or by Committees to take them at a more local level. It is not an attempt to get round or replace community planning at those local levels and that's what the consultation which is ongoing at this moment in time is all about. The future of the Neighbourhood Partnerships obviously is critical but there is an absolute assurance that where the local Neighbourhood Partnerships are valued and are providing an input from community councils and others into the community planning process then that will continue, is going to be up to those local areas to decide what happens at that level in those localities. I have to say that generally speaking a lot of the debate on this subject has been based on misinformation, I would certainly appreciate the help of all my Councillor colleagues in putting the message of what is actually intended to localities as we go forward.

QUESTION NO 21

By Councillor McLellan for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 1 February 2018

Question

What progress is being made about the removal of unsightly metal grilles from the windows of Craigentenny Primary School, which has been requested on more than one occasion by the Parent Council?

Answer

There are no proposals to remove the grilles at Craigentenny Primary School. The grilles were installed to deter vandalism and are still needed for that purpose.

Comment by Councillor McLellan

Thank you very much, no supplementaries, just to say the parents of Craigentenny Primary will be rather disappointed with the somewhat blunt response, thank you.

QUESTION NO 22

By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

To ask the Transport and Environment Convener how much the Council is saving by switching off flashing 20mph warning signs outside schools, and whether she will commit to having them reactivated when requested by the school and/ or its parent council?

Answer

This type of flashing sign is used to indicate that a part time 20mph speed limit is in force. The lights only flash during the periods at the start and end of the school day when the 20mph limit applies. The 30mph default speed limit for the street applies at all other times.

The legislation that governs the use of traffic signs and road markings is the Traffic Signs Regulations and General Directions 2016. This only permits the use of flashing speed limit signs of this type to denote part time speed limits. In streets where a full time 20mph speed limit is now in place these signs are no longer legally permitted. They have therefore been removed and have been replaced with alternative school warning signs.

There are a number of part time 20mph limits that remain in force outside schools where the default speed limit for the street has not been reduced and the flashing signs at these schools remain operational.

Where flashing signs have been removed, this has been done to comply with legislation and not as a cost saving exercise. Whilst the value of any consequent saving to the Council has not been calculated, it is considered that this is marginal.

**Supplementary
Question**

Thank you very much Lord Provost and I thank the Convener for her answer. The matter was raised with me by the Chair of Royal High Primary School Parent Council where since the introduction of the 20 mile an hour speed limit there's continued anecdotal evidence of an increase in speed of traffic on the very wide Northfield Broadway. The Parent Council were given the reason for the turning off of the flashing lights, that cost was the issue which I see has been discounted.

I have been through the Traffic Signs Regulations and General Directions 2016 and in Section 10, Signs for Speed Limits, I can't see any mention of the illegality of flashing speed warnings where the limit is constant. I would be grateful if the Convener could point me to the correct section. I can however point to part 2 paragraph 11 which states that nothing in these general directions limits the power of the Scottish Ministers to dispense with, add to, or modify any of the requirements of these general directions in their application to any particular case. In other words even if it is illegal to have flashing warning signs outside schools in a 20 mile an hour limit, which I find hard to believe, it is in the gift of the Scottish Transport Minister to change the rules. So I would ask whether the Convener will now agree to make an approach to the Transport Minister to clarify the situation, after all now we know it won't cost the Council any money to turn them back on, thank you.

**Supplementary
Answer**

I appreciate that each individual school will have particular concerns about their own individual context and particularly in terms of anecdotal, and I stress, anecdotal evidence of speeding. I won't commit to approaching the Minister on this, what I will commit to however, is to investigate this a little further and I would invite Councillor McLellan to come to a meeting with me which we'll set up to discuss this in more detail. I have a suspicion that it's not going to go terribly far as a topic.

QUESTION NO 23

By Councillor McLellan for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 1 February 2018

Question

What provision for sports amenities in North East Edinburgh will be made to replace the loss of pitches at Meadowbank and Westbank Street?

Answer

Edinburgh Leisure (EL) have relocated clubs as best they can across the Council's sport and leisure estate. The majority of 3G pitches are in the school estate and as EL manage community access to these facilities this has helped the relocation process.

The loss of pitches at Meadowbank is temporary whilst the new sports centre is developed. Once finished, new Meadowbank will have two 3G pitches (existing Meadowbank has one) along with new and improved indoor sport facilities. Two 3G pitches will be delivered at Hunter's Hall Park and the new high school proposed for Craigmillar, would provide indoor and outdoor sport facilities for the local community.

QUESTION NO 24

By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

What measures are being taken to ensure that proper pedestrian access is maintained to and from the Urban Eden development at all times, and how much longer it will take to settle the dispute over ownership of the Crawford Bridge?

Answer

Council Officers have been in contact with Places for People to remind them that there are legal procedures that must be followed to close any road. Access will be maintained for pedestrians at all times as this is legally required.

The Council is currently working with Registers of Scotland to provide relevant legal documentation in order to conclude the ownership dispute.

It is anticipated that the complexities surrounding title to land over which the bridge is constructed will take some months to resolve.

The Local Transport and Environment Manager will continue to update local members on progress.

QUESTION NO 25

By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question

When the Council will take direction to have the relevant work carried out to allow the reopening of the Wolseley Steps on London Road?

Answer

Edinburgh Shared Repair Service has issued a Statutory Notice informing the owners that we would be enforcing the repairs under section 26 of the City of Edinburgh Council Confirmation Act (1991).

As part of this process, a tender is currently being prepared for the necessary works. This tender will be issued in February with a return date of 13 March 2018. It is anticipated that the successful contractor to be on site in April 2018.

QUESTION NO 26

By Councillor McLellan for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 1 February 2018

Question How many Council Tax arrears warnings have been issued in error in each of the past five years and the measures taken to reduce the number?

Answer The level of Council Tax arrears warnings that have been issued in error and subsequently withdrawn are shown in the table below:

Council Tax Year	Council Tax Reminders Error Rate (Percentage of total reminders issued)	Second Council Tax Reminder / Final Notice Error Rate (Percentage of total second reminders issued)	Summary Warrants withdrawn (Percentage of total warrants issued)
2013/14	548 (0.36%)	49 (0.31%)	2,189 (4.7%)
2014/15	639 (0.47%)	58 (0.41%)	1,787 (4.0%)
2015/16	578 (0.46%)	46 (0.36%)	1,455 (3.7%)
2016/17	514 (0.42%)	64 (0.10%)	1,456 (4.0%)
2017/18*	314 (0.30%)	38 (0.39%)	To be confirmed at year end

**year to date reporting to the end of December 2017.*

A range of improvement actions are being applied to reduce the error rate. These include:

- An increase in the staffing levels within the Council Tax team, to support processing activities and ensure accounts are as up to date as possible.
- The deployment of online forms that enable people to update their own Council Tax accounts. This is supported by an automated system that generates timely account updates.

- Text (SMS) reminders are issued to account holders prior to any formal recovery notices being sent.
- An ongoing programme of performance management, staff training and quality reviews within the Council Tax team to reduce errors by Council officers.

Management information review prior to the commencement of the summary warrant process to identify people with an outstanding enquiry. These cases are prioritised for resolution and do not progress through recovery process until the enquiry has been completed.

Supplementary Question

Very grateful for the detailed reply. Members will remember the flurry of gossip a few months ago when it was revealed no less than 17 of our number were in arrears with their Council Tax. No names, no pack drill, so the rumour mill was in full swing.

Well recently, I have a confession to make. No I was not one of them, but earlier this month I was in receipt of an official Council warning that we were in arrears and unless payment was received, further action would be taken. You will of course all be very relieved to hear that we were not in arrears, it would be pretty stupid of us after 25 years of dutifully and meticulously ensuring our dues were paid to wait until I became an elected member to default, but it took a day of checking our bank details, checking with the bank to confirm the money had gone out and then hours on the phone trying to find a way through the Council's Kafkaesque telephone system where like something from the Prisoner the answer is always press 1.

This will be the story behind each one of what we now know, that hundreds of errors, so will the Convener agree to progress a further report to achieve further reductions and to have them monitored and for further work to be done to improve the call system in which human contact is not only a reluctant last resort?

**Supplementary
Answer**

I thank Councillor McLellan for his question and I can quite understand why his own experience has prompted the question. I think it's a perfectly fair point, it can be very alarming for people to receive warnings of that kind when there's actually no basis for it.

What we do have in the customer function is a continual improvement programme which is underway and you can see in the response the number of things that we are doing to improve that and I think that those figures although low in percentage terms are in absolute terms certainly too high and we want to see that change. I think that there is as I say as that programme is underway and I'm expecting update reports to come from the customer function to let us know how far these improvements have actually come about and what further improvements can be made because I think this is certainly something we need to keep on top of and I am happy to ask officers about bringing a report of the kind that you mentioned to my Committee.

QUESTION NO 27

By Councillor Miller for answer by the Conveners of the Planning and Regulatory Committees at a meeting of the Council on 1 February 2018

Question (1) Which industry bodies, groups, companies or organisations in the short stay holiday accommodation industry has the Council met (remotely or in person) during 2017 and 2018?

Answer (1) Meetings have taken place with both Airbnb and the UK Short Term Lets Association.

In addition, Councillors may have met with individuals on this matter as part of their ward business.

Question (2) On what date did each meeting take place with which organisation and which council departments attended

Answer (2) With Airbnb the following meetings have taken place:

- On 10 October 2017 representatives of Airbnb met with officers from the Place Directorate at their request.
- A follow up meeting took place on 30 November 2017 between representatives of Airbnb and the Regulatory Services Manager to discuss the possibility of a meeting with elected members of the Council
- On 22 January 2018 representatives of Airbnb met with Councillors of all political groups at a meeting chaired by the Convener of Housing and Economy Committee. Officers from the Place Directorate also attended that meeting.

With the UK Short Term Lets Association the following meetings have taken place:

- The Association requested a series of meetings on 23 and 24 Nov 2017 where representatives met the following Council representatives:
 - a) Regulatory Services Manager
 - b) Executive Director of Place
 - c) Convener of the Housing and Economy Committee accompanied by the Service and Policy Advisor for Housing and Economy and the Chief Planning Officer
 - d) Convener of Communities and Culture Committee and Vice Convener of Housing and Economy Committee accompanied by the Service and Policy Advisor for Housing and Economy.

These meeting allowed Council Officers and Councillors to explore issues relating to the short term let industry operating in the city. In return their representatives outlined plans for self-regulation including drawing up a charter

Question

- (3)** What notes and actions have been taken from these meetings and to whom have these been reported?

Answer

- (3)** These meetings were used to discuss issues relating to the short term let industry operating in the city. The only action from the initial meetings with Airbnb was to arrange a meeting with a wider representation of elected members. This meeting took place on 22 January 2018.

A note of this meeting will be prepared and the outcomes will be reviewed by elected members in the working group being set up following the decision of Council on [14 December 2017](#).

**Supplementary
Question**

Thank you Lord Provost and I thank the Conveners of Planning and Regulatory for their answers to my questions. It was disappointing to me and to colleagues from all parties that we were given such incredibly short notice of the meeting with Airbnb which took place on 22nd January and it was also a surprise to me to hear at that meeting, the Council had already been meeting with industry players and I feel it is a shame that when there is cross party agreement on the need to act on this issue that the conversations had started without involvement of the Greens and the other groups in the Council. I believe that now that the Advisory Panel has now published its report on the collaborative economy, that the Council needs to act with some urgency and ensure that we're clear in our representations to the Scottish Government about what Edinburgh needs. But in order to do that we need to pick up the pace on our cross party working to ensure that we're agreed on the asks of the Government.

Therefore could I ask the Conveners please to commit to ensuring that the cross party working group that we agreed in this Council in December meets within the next fortnight, so that we can ensure that all groups are involved in working with the companies in the short term lets industry and working with the Scottish Government to identify solutions for Edinburgh's residents. I understand that there is a bit of confusion around who's answering this because I had addressed my question to the Conveners of Planning and Regulatory, but I understand that Councillor Barrie is answering, so I think that there is a slightly second question, which is to ensure that we have members from those Committees involved as I understand that the solutions to these issues will cut across a number of Committees, thank you.

**Supplementary
Answer
(Councillor
Barrie)**

Thank you for your supplementary. It was regrettable that it was relatively notice, so really grateful (and expressed that if you recall) that all parties managed to get represented at that meeting. It is quite difficult because the people, as you will recall, were flying in from Dublin, from London, we had residents that addressed that meeting very eloquently I have to say.

I think later today you'll see, I'm sure you will see, that there's a motion, an addendum and bits and pieces going up, we do have cross-party support to deal with this problem.

It's every intention now, how soon we can get a meeting together of groups, I'm absolutely adamant that will take place as soon as we possibly can. Can I give you an absolute timescale on that today - it will depend on everybody's diaries but I can give you absolute assurance that the administration wants everybody on board, it's across every ward I believe that short term lets are a problem so now that report's published you'll see that both ourselves and other political groups are calling for officers to get in contact with Scottish Government to progress this as quickly as we can. I promise you that's what will happen.

QUESTION NO 28

**By Councillor Mary Campbell for
answer by the Convener of the
Transport and Environment
Committee at a meeting of the
Council on 1 February 2018**

Question (1) How many play parks within Edinburgh Council have accessible equipment for children with physical disabilities?

Answer (1) Of the 200 play park areas in the city, one has step access, 15 are reached over a grassed area (restricting accessibility to fine weather) and 174 have easy access. There are 46 play parks which have some accessible equipment for children with physical disabilities. When there is demand, we can also modify existing equipment to facilitate the use of safety harnesses.

Question (2) Does the Council have a policy to ensure that the number of accessible pieces of play park equipment will increase in future years and be included in any new play park or upgrade to existing play parks?

Answer (2) Yes, it is a fundamental design principle, outlined within the Council Play Area Action Plan, that new play parks and play park upgrades have accessible pieces of play equipment installed.

QUESTION NO 29

**By Councillor Staniforth for answer
by the Convener of the Planning
Committee at a meeting of the
Council on 1 February 2018**

Question

What action has the Convener taken to progress the recommendation of the Music is Audible working group and the report prepared by the Music Venues Trust that the Council should consider adopting the agent of change principle?

Answer

Following the recommendation made by the Music Venue Trust, and adopted by the previous Culture and Sport Committee, Culture the Agent of Change principle was investigated by the Music Is Audible Working Group.

A meeting was held with Scottish Government officers in 2016 to discuss the issue and whether there was an appetite to introduce it into planning law and/or guidance in Scotland. The group also consulted with Planning colleagues as there was some confusion as to where Agent of Change sits in planning law – nationally or at local government level.

Both parties agreed at the time that introducing Agent of Change principles into planning legislation, whilst being proposed by the live music and entertainment industry, would not necessarily provide the solution that sponsors of the idea were seeking. It was also clarified that noise nuisance relating to music venues and other premises is managed by local authorities through licensing and environmental health policies but national planning guidance has a role to play in influencing local policy.

More recently, when the Planning Bill was introduced, the Minister for Local Government and Housing stated, in response to a question from Lewis Macdonald about Agent of Change: *“We all know that there have been difficulties in certain places with live music venues, and we have to do all*

that we possibly can to ensure that we protect that vital part of our heritage. I do not know whether primary legislation is necessarily required; it might be that changes to Scottish planning policy are required. However, whatever change is required, he [Lewis Macdonald] can be assured that I will be positive on the issue.”

Introducing Agent of Change remains an important principle for the live music industry. Noting that the UK Government has recently announced their intention to introduce Agent of Change into national planning guidance for England, dialogue has continued with Scottish Government officers and the issue under consideration. Also, the Welsh Government issued a ‘chief planner’ style letter in 2017 setting out that planning authorities should consider noise issues in granting consent for new developments and their intention to introduce Agent of Change into Welsh Planning Policy.

**Supplementary
Question**

Thank you Lord Provost. I thank the Convener for his answer which was very comprehensive on Agent of Change but wasn't very committal. So I'd like to ask the Convener does he agree with the conclusion reached by meeting in 2016 that Agent of Change whilst being proposed by the live music and entertainment industry would not necessarily provide the solution that sponsors of the idea were seeking and if he does agree with that, what measures would he proposed to retain what remains of our sadly dwindling live music scene in Edinburgh?

**Supplementary
Answer**

Lord Provost, I'll address the questions. Thank you Councillor Staniforth for the question and it is something we really need to work on to protect the live music industry in the city. Agent of Change, in answer to your question, the principle is a good one, a sound one, if you'll pardon the use of that in this context, whether it's fit for purpose is another question because in a way it implies that the southside developer must provide soundproofing on the venue which is a very very complex and probably unworkable situation so it's something we need to work on and I'd be quite happy to meet you outside of this meeting to discuss further, anything you wish to bring to the table, a mechanism for addressing

it may be through the LDP process but it's early days at how we can tackle that. I hope that answers your question for now.

QUESTION NO 30

By Councillor Gloyer for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 1 February 2018

Question (1) How many communal glass recycling bins are emptied to a set schedule?

Answer (1) All communal glass recycling bins are on a fixed schedule whether that be a weekly or fortnightly collection.

Question (2) How many are emptied only after a member of the public has reported them full?

Answer (2) No bins are only emptied when highlighted by members of the public. There are some sites that may require additional collections due to high volumes of glass, but once we are informed of these, the sites are cleared as a priority and revisions to frequencies of collections are made accordingly.

Supplementary Question Thank you Lord Provost and I thank the Convener for her answer but I confess I am a bit puzzled by it. I asked the question because just before Christmas a resident contacted me to report that a glass recycling bin in Corstorphine had not been emptied quote “for months” so I reported it to the member's waste e-mail address. I was startled to be informed and I quote “according to the information on my system this bin does not have a regularly scheduled collection day. We rely on members of the public informing the waste department when it requires emptying” and that's a verbatim quote from the e-mail I received.

So will the Convener ensure that all front line Council officials are provided with accurate information about the schedules for emptying glass recycling bins and perhaps she could further ensure that the bin on Station Road in Corstorphine is included in these schedules, thank you.

**Supplementary
Answer**

Thank you Councillor Gloyer for your supplementary. I am disappointed to hear that there is some mismatch between what your resident was told and what we understand to be the service. I'll pick it up with officials and will hopefully get it solved in particular for that, thank you.

QUESTION NO 31

**By Councillor Gloyer for answer by
the Leader of the Council at a
meeting of the Council on 1 February
2018**

Question Will the Cycling Champion use his influence with Spokes to encourage them to speak out against inconsiderate or illegal behaviour by cyclists?

Answer Yes

Supplementary Question Thank you again Lord Provost and I thank the Council Leader for the succinctness of his answer. Perhaps it was the tonsillitis that he knew about already at that point. I read the additional information with interest, I did note that the partners with which the Council works on these matters didn't seem to include Spokes, but the initiatives are all very valuable. I know the Active Travel Team is very conscious of the need to inform cyclists of their responsibilities and we've all seen cyclists behaving inconsiderately. We know that they're a minority but they give all the responsible cyclists a bad name and the more we all do to deter that kind of behaviour the better.

I was aware of the trials on the North Edinburgh path network and hope they're a success although it does strike me that a cyclist who doesn't notice pedestrians is unlikely to notice a couple of signs.

Will the Council Leader ensure that an analysis is conducted of how cyclists behaviour actually changes as a result of the trials on the North Edinburgh path network and I suggest that this analysis might be brought to the Transport and Environment Committee before the trials are rolled out across the rest of the City.

Supplementary Answer Yes.

Council Question 31 – Additional Information

An online forum which is very popular in Edinburgh is the City Cycling Edinburgh Forum, which has a dedicated section for 'Today's Rubbish Cycling' in which they highlight and debate the standard of cycling in Edinburgh:

<http://citycyclingedinburgh.info/bbpress/topic.php?id=7059&page=113>

The Council's Road Safety and Active Travel teams also undertake or participate in initiatives to encourage safe and responsible cycling.

Some examples of this are:

Be Bright, Be Seen

The Be Bright, Be Seen campaign is delivered under the Council's Streets Ahead road safety partnership and is supported by Police Scotland, NHS Lothian, The University of Edinburgh, Heriot Watt University, Edinburgh Napier University and Edinburgh College. Events have been held at King's Buildings, Middle Meadow Walk, the Royal Infirmary of Edinburgh, the Western General Hospital and Sighthill Campus. The media campaign associated with the initiative promoted a radio message aimed at drivers and cyclists and involved the use of a set of driver-specific and cycle-specific lamp post wraps that were erected in streets around the venues.

Free lights and high visibility accessories, such as backpack covers and reflective bands, were handed out. Police officers also gave advice on the legal requirements for the use of lights and reflectors and the dangers of not using high visibility/reflective clothing when cycling in the dark.

Paths for Everyone

The '[Paths for Everyone](#)' campaign aims to encourage all users of the city's off-road path network to ensure that they are visible, that they stay alert on the paths and that they are considerate of the needs of other path users.

A code of conduct has been developed and a trial of courtesy signs, which have been developed in consultation with the Council's Active Travel Forum, is underway on the North Edinburgh Path Network. If the trial proves successful, the signs will be rolled out widely across the city's off-road paths.

Council and Sustrans officers have also been engaging with path users to encourage the use of bells, high visibility clothing/accessories and lights. Feedback from the public has been very positive and more events are planned for Spring 2018.

Young Driver Event

All sixth year school pupils in Edinburgh are invited to attend an annual Young Driver event, held at the Corn Exchange. Spokes have participated in this multi-agency event for the last two years, presenting to a total audience of around 2,000 pupils in 2017 as well as hosting a static display to promote cycling and its responsibilities as part of the key message of the event to “look out for each other”.

QUESTION NO 32

**By Councillor Rae for answer by the
Convener of the Culture and
Communities Committee at a
meeting of the Council on 1 February
2018**

- Question** (1) What action has the Council taken to deal with the issue of graffiti/tagging which is becoming a blight across the city?
- Answer** (1) The Council responds to graffiti reports from members of the public or colleagues. The aim is to remove offensive graffiti from Council property within 24 hours. Non-offensive graffiti on Council buildings is removed within 10 working days. If the graffiti is on private land then it is up to the owner to treat it. On certain types of private land the Council does have enforcement powers which can be used to require the landowner to remove graffiti. Obviously these legal powers would only be used as a last resort.
- Question** (2) Are there plans for the Council to maintain a tagging database?
- Answer** (2) The Head of Place Management has been tasked with creating a working group of relevant officers to identify potential solutions to reducing the amount of graffiti in the city. The potential for a tagging database to be established will be considered by the working group.
- Question** (3) Are there plans for a multi-agency approach to resolve the problem?
- Answer** (3) The internal working group will meet for the first time in February and will consider which partner agencies should be involved in resolving this problem. I am more than happy for members to make suggestions of agencies they feel would be appropriate.

**Supplementary
Question**

Thank you Convener and you Lord Provost. I'm now going to make a 25 minute speech.

I welcome your response Convener and I welcome the commitment to any elected members group on the issue of tagging and am wondering if you could please confirm at least a date for the invitations to go, out if you can at this point, confirm the day of the meeting, thank you.

**Supplementary
Answer**

Yes.

QUESTION NO 33

**By Councillor Booth for answer by
the Convener of the Transport and
Environment Committee at a meeting
of the Council on 1 February 2018**

Question

- (1)** Will the Convener please identify:
- a) When the Council introduced a 'grace period' for parking enforcement whereby a vehicle illegally or inappropriately parked will be observed by a parking attendant for a certain period of time before a penalty charge notice is issued?
 - b) What the reason for this grace period is?
 - c) Whether the grace period varies by vehicle type, and if so what the reason for this variation is?
 - d) When the grace period was last reviewed?
 - e) Whether the grace period varies by location, and if so what this variation is?

Answer

- (1)** (a) 'Grace periods' (or observation periods) have been in place since Decriminalised Parking Enforcement was introduced in Edinburgh in 1998.
- (b) There are two reasons for 'grace periods':
- Loading/Unloading
- National legislation states that loading and unloading is permitted on areas of yellow line for up to 30 minutes (providing no loading prohibition is in force). An observation period is used by parking attendants to determine whether or not any loading or unloading activity is taking place before a parking ticket is issued.

Pay and Display

Observation periods are used for the enforcement of public parking bays to allow for any slight variations in timekeeping (e.g. fast/slow clocks) and to ensure that a driver does not receive a parking ticket whilst in the process of locating a ticket machine/paying for parking time.

- (c) Passenger vehicles are given a five-minute observation period to determine if loading and unloading is taking place, whilst goods vehicles are given a 10-minute observation period for the same purpose due to the potential bulk and weight of the items they may be loading/unloading.
- (d) Grace periods were last reviewed in 2006, at which time the extended 10-minute observation period for goods vehicles was introduced.
- (e) Observation periods are consistent across the city.

Question

- (2)** What methods does the Council and our parking enforcement contractor use to pass on real-time complaints from members of the public about illegal or inappropriate parking, in order to allow any parking attendants in the vicinity to attend, and when were these methods last reviewed?

Answer

- (2)** All complaints received by the Council are passed to enforcement contractor as soon as they are received, either by email or by phone.

Question

- (3)** If the Convener will identify which streets within the controlled parking zones and priority parking areas are currently lacking valid signs and/or lines in force to allow enforcement, and in the case of each street, how long the signs and/or lines have been lacking?

Answer (3) All known lining and signing issues that can be corrected are added to a schedule of works on a weekly basis and take an average of six weeks to be rectified. Any issues which prevent enforcement from taking place are prioritised so they can be corrected at the earliest opportunity. The schedule or works is constantly being updated as road markings and signs are replaced and new faults are identified.

Question (4) What action is the Council currently taking to minimise parking-related fraud?

Answer (4) The Council's Corporate Fraud Team undertake fraud prevention exercises relating to blue badges and all parking permits issued by the Council.

Question (5) When was the price of a Penalty Charge Notice last increased, by how much, and what conversations has the convener had with the Scottish Government about further increases, variable increases, or about devolving power to set the price of a PCN to councils?

Answer (5) The current Penalty Charge Notice charges have been in place since 2001. The Council have recommended that the Scottish Government consider reviewing the Penalty Charge Notice charges on several occasions, most recently as part of the Scottish Government consultation on Improving Parking in Scotland in 2017. Prior to 2001, Penalty Charge Notices were issued at £40 with a prompt payment discount of £20.

Supplementary Question Thank you very much Lord Provost, thank you for your flexibility in terms of the Standing Orders.

I thank the Convener for her response in terms of parking enforcement. She will recall that in August of last year there was an agreement at Transport and Environment Committee that we would receive a report on parking enforcement, I think it was proposed by Councillor Key.

Could she outline when that report will be coming forward because I don't believe that is outlined in the Forward Action Plan of the Committee. Will she agree on the issue of

passing on real-time complaints about parking enforcement from members of the public. My understanding is that although they currently come through the Council and are passed on to our contractor, the delay of sometimes up to three hours can mean that these are no longer real time complaints and we potentially lose the benefit of the information that we're getting from the public. Will she commit to the report coming forward to Committee examining what we can do to improve that and specifically looking at whether it's possible to allow our parking contractor to set up social media accounts to allow members of the public to directly report incidents of illegal and bad parking to enable them to take action on that, thank you.

**Supplementary
Answer**

Yes I can confirm that this report is coming forward to what is shaping up to be a busy May Transport Environment Committee. In terms of the Real Time complaints I understand the frustration expressed by the subtext to Councillor Booth's question. We all know of people who run out and move their cars as soon as a traffic warden is spotted anywhere in the area and it's a deeply frustrating aspect of parking enforcement. So yes I will commit to examine this to see what we can do to collapse the time between reporting and the people on the street actually being able to take some action and clearly part of that is examining whether or not a separate Twitter account might work for that. So yes to all of the above.

QUESTION NO 34

By Councillor Burgess for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 1 February 2018

Vehicle Mileage Allowance

Question (1) Please provide a breakdown of the total number of miles and total cost of claims for each of the last 5 years?

Answer (1)

Year	Mileage Claimed	Amount Claimed
2013	3,232,685	£1,271,260.83
2014	3,094,133	£1,256,953.11
2015	2,923,734	£1,220,207.64
2016	2,571,350	£1,126,395.75
2017	2,172,176	£978,363.50

Question (2) What is the procedure for approval of claims for vehicle mileage allowance?

Answer (2) If the employee has direct access to the Council's HR and Payroll system, then the claim can be submitted electronically for line manager approval, which enables this to be processed directly for payroll purposes. If the employee does not have direct access to the system, they submit a manually completed expenses claim form and submit this to the manager for approval. These manual claims are then input to the system via the Council's payroll staff.

Supplementary Questions

Thanks very much Lord Provost. The 3 following questions are all related, I only have one supplementary.

The question is about the vehicle mileage that the Council approves for staff in using their own vehicles on Council business. The answer's come back that the average mileage approved every year over the last five years is between 2 and 3 million miles, an average annual cost of more than a million pounds every year for the Council. Now, whilst I appreciate that some of this mileage will be absolutely necessary for staff providing their own vehicles on Council business, in that that is useful for the Council. It does seem to me that 2 to 3 million miles is a very high number at a very high cost in monetary terms. In terms of the environmental impact, this this sort of mileage is producing around 9 kilotonnes of climate changing pollution every year, so given the Council has the aim of reducing traffic and its impacts on the city, would the Finance and Resources Convener be willing to ask the Council Director of Resources to review the Council's policy on mileage allowance with a view to encouraging more sustainable travel on Council business.

Supplementary Answer

I thank Councillor Burgess for his question, I think it's a very fair objective. This is a sum of money which can obviously in some ways be spent elsewhere, but as you say the use of people's own vehicles can sometimes be the most efficient way of managing business, but I think it would be useful to have a reconsideration of this and to see how far what we are doing still makes as much sense as it did when the policy was first initiated although we do have an annual policy review process as you know. So yes I think it is worth looking at and I will talk to the relevant Director about that.

QUESTION NO 35

By Councillor Burgess for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 1 February 2018

Question (1) How many pool vehicles of each fuel type (electric, hybrid, petrol, diesel) does the Council have?

Answer (1) There are nine pool vehicles - three electric vehicles and six diesel vehicles. All other Council vehicles are allocated to Council service activities.

As part of the ongoing fleet review, officers are investigating alternative approaches to providing the car and van fleet. This includes potential for improved usage of the Enterprise Car Club, more appropriate use of public transport and opportunities to introduce more electric and hybrid vehicles into our fleet.

Question (2) What was the total mileage done by pool vehicles for each of the last five years?

Answer (2) The pool vehicles were replaced in 2015 so we only hold data from this point for all nine vehicles:

In 2015 – 16 the total mileage was 33,164 miles.

In 2016 – 17 the total mileage was 45,094 miles.

In 2017 – 18 the total mileage was 33,396 miles.

We do hold mileage for one pool vehicle which was not replaced in 2015 and this completed 6,919 miles in year 2013 -14 and 7,995 miles in year 2014 – 15.

The Council is also due to implement a fleet telematics system which will allow us to gather more accurate management information relating to all of the Council's fleet vehicles.

QUESTION NO 36

**By Councillor Burgess for answer by
the Convener of the Finance and
Resources Committee at a meeting
of the Council on 1 February 2018**

Question

How many parking spaces does the council provide in total
and at each of its main sites?

Answer

City Chambers – 4

Waverley Court – 82

East Neighbourhood Office – 12

South Neighbourhood Office - 29

North West Neighbourhood Office – 81

South West Neighbourhood Office - 0

The City of Edinburgh Council

Edinburgh, Thursday, 22 February 2018

Present:-

LORD PROVOST

The Right Honourable Frank Ross

COUNCILLORS

Robert C Aldridge
Scott Arthur
Gavin Barrie
Eleanor Bird
Chas Booth
Claire Bridgman
Mark A Brown
Graeme Bruce
Steve Burgess
Lezley Marion Cameron
Ian Campbell
Jim Campbell
Kate Campbell
Mary Campbell
Maureen M Child
Nick Cook
Gavin Corbett
Cammy Day
Alison Dickie
Denis C Dixon
Phil Doggart
Marion Donaldson
Karen Doran
Scott Douglas
Catherine Fullerton
Neil Gardiner
Gillian Gloyer
George Gordon
Ashley Graczyk
Joan Griffiths
Ricky Henderson

Derek Howie
Graham J Hutchison
Andrew Johnston
David Key
Callum Laidlaw
Kevin Lang
Lesley Macinnes
Melanie Main
John McLellan
Amy McNeese-Mechan
Adam McVey
Claire Miller
Max Mitchell
Joanna Mowat
Gordon J Munro
Hal Osler
Ian Perry
Susan Rae
Alasdair Rankin
Cameron Rose
Neil Ross
Jason G Rust
Stephanie Smith
Alex Staniforth
Mandy Watt
Susan Webber
Iain Whyte
Donal Wilson
Norman Work
Louise Young

1. Deputations

The Council agreed to hear the following deputations on the Revenue Budget 2018/23 and Capital Investment Programme 2018/19 to 2022/23:

a) Edinburgh Tenants Federation

The deputation expressed concern at the results of the tenant survey which had indicated that 89% of tenants supported a rent increase but they felt that this did not reflect the true position, where people were struggling to buy food, heat their homes and pay their Council Tax. They indicated that they had asked for a breakdown of that result to show how many were in receipt of full housing benefit, partial housing benefit or received no benefit but had not had a response to their enquiry.

The deputation indicated that they had seen rents increase by 33% over the last 10 years and asked the Council to justify what this money was being spent on. They asked the Council to consider how the proposed increase would affect vulnerable tenants.

The deputation invited members of the Council to visit areas of the city with them to show where they felt little money was being spent, and gave examples of the types of repairs needed.

b) UNISON and EIS

The deputation expressed concern at the cut in the budget allocation from the Scottish Government to Councils in 2017 of £225m and the funding for local authorities between 2011 and 2017 which had fallen by 8% with the loss of about 30,000 council jobs, with further cuts being proposed.

They urged the Council to recognise its duty of care to staff and the impact on services being provided to some of the most vulnerable people within the city.

c) Unite Edinburgh Not for Profit

The deputation welcomed the recognition by the Council of the concerns regarding social care services. They indicated that many care works had faced up to 25% cuts in salaries since 2008 and a reduction in sick pay. They stressed that the main areas of concern were around a lack of staff, lack of care hours and slow assessments with workers being unable to provide the service they would wish to.

The deputation stressed that while they were supportive of the internship proposals, they felt that they should not be used to provide core services. They further agreed with proposals for raising revenue such as a Tourist Tax, debt amnesties and supermarket taxes.

The deputation requested clarification on the position of social care and other services in Edinburgh and urged the Council to develop a peoples' budget and work with other authorities to lead a campaign to make this a reality.

d) Edinburgh Trades Union Council

The deputation circulated a paper to members setting out their views on the Council's budget issues. They expressed concern at the Council's current financial position with particular reference to the effects it was having on the provision of social care services within the city and felt that this was unacceptable. They indicated that they would be prepared to work with the Council to lobby the Scottish Government to secure proper funding and a proper funding strategy.

The deputation outlined the impact that the relentless transformation process over the past two years had had on staff morale and the delivery of services, together with the effect on voluntary sector workers.

The deputation were also concerned at the level of service being provided for homelessness, children in care, asylum seeking children, libraries, sports facilities and nurseries and to meeting the future needs of an expanding population.

2 Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

3. Revenue Budget 2018/23 and Capital Investment Programme 2018/19 to 2022/23

The Council was invited to consider:

- a) a report that provided an update on the anticipated outcome of the Local Government Finance Settlement announced on 14 December 2017, and in particular its impact on the budget framework.
- b) a request by Edinburgh Leisure to act as guarantor for its pension arrangements with Lothian Pension Fund to enable Edinburgh Leisure to continue to fund its pension obligations using the "ongoing basis" to minimise the impact of pension increases on its budget.
- c) a request for approval of the contract extension with the Link Group and additional costs as part of the budget-setting process, subject to approval by the Board of Link Group.
- d) the structure of the budget engagement campaign and the key actions taken to ensure citizens and other stakeholders were meaningfully engaged.

- e) the main potential equality, rights and environmental impacts of proposals described within the draft Revenue Budget Framework 2018-23, and recommendations for mitigating potential negative equality and rights impacts alongside an assessment of cumulative impacts.
- f) the risks inherent in the revenue and capital budget framework and the range of measures and provisions established to mitigate these.
- g) the Housing Revenue Account (HRA) Budget for 2018/19.
- h) the planned investment for the period 2018/19 to 2022/23 of the Capital Investment Programme.

Motion

As detailed in Appendix 2 to this minute.

- moved by Councillor Rankin, seconded by Councillor Donaldson (on behalf of the Coalition).

Amendment 1

As detailed in Appendix 3 to this minute.

- moved by Councillor Hutchison, seconded by Councillor Whyte (on behalf of the Conservative Group).

Amendment 2

As detailed in Appendix 4 to this minute.

- moved by Councillor Corbett, seconded by Councillor Miller (on behalf of the Green Group).

Amendment 3

As detailed in Appendix 5 to this minute.

- moved by Councillor Neil Ross, seconded by Councillor Aldridge (on behalf of the Liberal Democrat Group).

Voting

The voting was as follows:

For the Motion	-	30 votes
For Amendment 1	-	18 votes
For Amendment 2	-	8 votes
For Amendment 3	-	6 votes

(For the Motion: The Lord Provost and Councillors Arthur, Barrie, Bird, Bridgman, Cameron, Ian Campbell, Kate Campbell, Child, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Munro, Perry, Rankin, Watt, Wilson and Work.

For Amendment 1: Councillors Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Graczyk, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

For Amendment 2: Councillors Booth, Burgess, Mary Campbell, Corbett, Main, Miller, Rae and Staniforth.

For Amendment 3: Councillors Aldridge, Gloyer, Lang, Osler, Ross and Young.)

There being no overall majority, Amendment 3 fell and a second vote was taken between the Motion and Amendments 1 and 2.

Voting

The voting was as follows:

For the Motion	-	30 votes
For Amendment 1	-	18 votes
For Amendment 2	-	8 votes

(For the motion : The Lord Provost, Councillors Arthur, Barrie, Bird, Bridgman, Cameron, Ian Campbell, Kate Campbell, Child, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Munro, Perry, Rankin, Watt, Wilson and Work.

For Amendment 1 - Councillors Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Graczyk, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.

For Amendment 2 – Councillors Booth, Burgess, Mary Campbell, Corbett, Main, Miller, Rae and Staniforth.

Abstentions: Councillors Aldridge, Gloyer, Lang, Osler, Ross and Young.)

Decision

To approve the motion by Councillor Rankin.

(References:

Revenue Budget Framework 2018/23 Progress Update – referral from the Finance and Resources Committee;

Edinburgh Leisure – Pension Guarantee – referral from the Finance and Resources Committee;

Extension of Temporary Accommodation Private Sector Leasing Contract and Increase to Costs – referral from the Finance and Resources Committee;

2018-19 Budget Proposals: Overview of Citizen Engagement Process and Feedback – referral from the Finance and Resources Committee;

Council Revenue Budget Framework (2018-2023) – Impact Assessments – referral from the Finance and Resources Committee;

Council’s Budget 2018/23 – Risks and Reserves – referral from the Finance and Resources Committee;

Housing Revenue Account Budget Strategy 2018-23 - referral from the Finance and Resources Committee;

Capital Investment Programme 2018/19 to 2022/23 – referral from the Finance and Resources Committee, all submitted)

4. City Strategic Investment Fund 2017-18 Update

The Housing and Economy Committee had referred a report on the City Strategic Investment Fund to the City of Edinburgh Council for final approval of the allocation of a further £166,861 to cover costs associated with the East Hermiston Business Park, above the £2.0m previously allocated.

Decision

To approve the allocation of a further £166,861 to cover costs associated with the East Hermiston Business Park, above the £0.2m previously allocated.

(References: Housing and Economy Committee 18 January 2018 (item 5); referral report from the Housing and Economy Committee, submitted)

5 Additional Responsibility Allowances Regarding Localities - Motion by Councillor Rust

The following motion by Councillor Rust was submitted in terms of Standing Order 16:

“Council:

Congratulates the newly elected conveners of the Locality Committees of the Council.

Notes the role the Senior Councillors previously appointed by Council to chair the Locality Working Groups have played, and following the first meeting of each Locality Committee, recognises that these roles have come to an end.

Ceases the payment of additional remunerations to Councillors Child, Watt, Gordon and Dixon from 23 February 2018, as agreed by Council on 22 June 2017, in respect of being senior Councillors for locality areas.

Ratify Senior Councillor remuneration of 47.5% for the Conveners of each Locality Committee from 23 February 2018, where the Conveners are not already receiving an additional remuneration of at least that amount.”

Motion

To approve the motion by Councillor Rust

- moved by Councillor Rust, seconded by Councillor Mitchell

Amendment

Council:

- approves paragraphs 1, 2 and 3 of the motion by Councillor Rust;
- asks the Chief Executive to report to the Council meeting on 15 March 2018 detailing options for using the senior councillor allowances currently paid to the four locality leads.

- moved by Councillor McVey, seconded by Councillor Day

In accordance with Standing Order 20(7), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Rust:

Council:

Congratulates the newly elected conveners of the Locality Committees of the Council.

Notes the role the Senior Councillors previously appointed by Council to chair the Locality Working Groups have played, and following the first meeting of each Locality Committee, recognises that these roles have come to an end.

Ceases the payment of additional remunerations to Councillors Child, Watt, Gordon and Dixon from 23 February 2018, as agreed by Council on 22 June 2017, in respect of being senior Councillors for locality areas.

Asks the Chief Executive to report to the Council meeting on 15 March detailing options for using the senior councillor allowances currently paid to the four locality leads

6 Appointments – Emergency Motion by Councillor McVey

The Lord Provost ruled that the following item, notice of which had been given at the start of the meeting, be considered as a matter of urgency to allow the Council to give early consideration to this matter.

The following motion by Councillor McVey was submitted in terms of Standing Order 16:

“To note the Committee Terms of Reference state that Committee membership will be proportionate according to the elected representation of political parties unless expressly agreed otherwise at a meeting of the full Council.

Accordingly, Council agrees:

- To appoint Councillor Gordon to the Planning Committee; Development Management Sub-Committee; and Local Review Body (Panel 1) in place of Councillor Ritchie.
- To appoint Councillor Bird to the Governance, Risk & Best Value Committee in place of Councillor Ritchie.”

Decision

To approve the motion by Councillor McVey.

Appendix 1

(As referred to in Act of Council No 2 of 22 February 2018)

QUESTION NO 1

By Councillor Whyte for answer by the Leader of the Council at a meeting of the Council on 22 February 2018

Question

In order to ensure that Edinburgh is fully and properly funded in setting its budget for 2018/19 please advise what representations you have made to Scottish Government making Edinburgh's case, including:

- a. The dates and times of any meetings;
- b. Who from Council attended those meetings;
- c. Which Scottish Government Ministers were in attendance;
- d. Whether a minute or any form of record is available;
- e. Any other communications you had by correspondence or otherwise in this regard?

Answer

With the final budget position of the Scottish Government around £27.1m better off than the Council's initial projections, I welcome the local government settlement.

As stated in my reply to the Conservative Group Chair on the 9th February, The Convenor of Finance, Deputy Leader and myself have made regular direct representations to the Scottish Government. This has mainly taken the form of conversations between the Leader and the Cabinet Secretary for Finance. It's important to maximise the effectiveness of these conversations with frank and robust exchanges of views and information so it would be inappropriate to provide further details which could undermine future engagement to the detriment of the city.

In order to make sure Edinburgh secured the best possible budget offer we have also made representations to key MSPs who represent the Capital to maximise the potential

positive impacts of the budget for the city. Again, it's important to maximise the effectiveness of these conversations in future so it would be inappropriate to provide further details.

I look forward to the Conservative Group's response to my email of the 9th February as I'm keen to know if the Conservative Group has made any representations to the Chancellor of the Exchequer on behalf of the Capital on issues such as the additional pressure being put on the Council's budget due to UK Government's welfare reform or any other issues relevant to the city's finances.

Supplementary Question

Thank you Lord Provost. The Council Leader has given me an answer which once again tries to deflect from the issue.

The issue at hand is that the Scottish Government in its budget for 18/19 received a 5% cash uplift and a 3% real terms uplift, that's what it translates to. This Council in grant from the Scottish Government has received a 0.4% reduction even after all the much heralded extra money that came following the draft Budget. So Lord Provost, by any means, Councillor McVey's lobbying seems to have had very little effect when his pals in the Greens are the ones who are claiming the benefit for the extra money that did come.

So Lord Provost, why is it so difficult for Councillor McVey to give us a list of the meetings when he and his colleagues have lobbied the Scottish Government and what was discussed at those meetings?

Is it because he was entirely ineffective in those meetings or is it perhaps because a bit like a year ago, or almost a year ago, when we were discussing a coalition agreement, there was no real document or documentary evidence on which to found his assertions?

Supplementary Answer

Lord Provost, where to begin. For a start, if Councillor Whyte thinks back to the genesis, I know he's not in the City Chambers very often, but if he tries to think of the process that we went through, our initial assumptions are £27.1m better off today than when they started off and if he thinks back to Derek Mackay's initial announcement in the parliament, that was about £14m better off than the starting

assumption. The subsequent deal with the Greens in the parliament pushed up to £27.1m, I think it's a good strong deal.

The Tories are again repeating a line that I've heard, swallowed, I think would be the appropriate word Lord Provost, from a member of the Labour party earlier on, that the settlement with the UK Government and Scottish Government was an increase above inflation. I'm afraid when you look into the detail of that Lord Provost, it doesn't really stand up. When you look at the restricted funds, when you look at the funds which are by their nature for capital spend rather than revenue, it is not a flat simple increase in the amount of grant funding that the Scottish Government was given, it was more complicated than that. I'm more than willing to send Councillor Whyte, a briefing on it if he doesn't quite understand it. In terms of engagement I've had with the Scottish Government directly there's been a whole host, there has been a whole host for weeks and weeks and weeks and it's taken the form of meetings, it's taken the form of encounters when I've managed to be luckily at the same event as a government minister and have taken the opportunity to lobby on behalf of the City, it's taken the form of text messages, of phone calls, of e-mails, of a whole host of interactions that are direct between myself and the Minister and I think and of course engagement with my colleagues in the administration and with officers.

I don't know why Lord Provost the Conservatives are, I mean I appreciate their position is to do down the city rather than to talk up, that's been their position fairly consistently, but why they would want to make this administration on behalf of the capital less effective in arguing for the things that we need to argue for to improve our city is frankly just beyond me. It takes doing down the city to another level. I think my job is better served, I think I am better able to serve the people of Edinburgh, by making robust direct representations to the Scottish Government outlining not only the issues that are facing us, but also being able to get information from the Scottish Government and being able to feed into their thinking. I think that serves this City very well. I've spoken to other Council Leaders who do not have that direct contact with the Scottish Government who would want

that direct contact with the Scottish Government. For the Conservatives to want to formalise that process into everything being done in a minuted meeting would put me in a similar bracket to any other Council Leader of any other party of any other place in the entire country. We are the capital city Lord Provost and we have a direct route to the Scottish Government. I am exploiting that as much as I can for the interests of the city and if the Conservatives want to break those ties, which would inevitably have a negative impact on the city, then they can keep working to try and achieve that and I'll keep working to try and block it because it is not in the best interests of the city.

The Conservatives have orchestrated the FOIs on this, they have written to me on this, and now they have brought a question to this Council. I am still waiting Lord Provost for the Conservative response to my letter or my e-mail of 9 February. They wrote to me on 9 February, I wrote back within a few hours, I thought that was quite good. I'm still waiting on a response to my question and my question was very simple, I'm engaging with the Scottish Government on a whole range of things, I was wanting information on things like and I'll give some examples, things like, the pay settlement before it was announced, to make sure our budget assumptions are correct, things like the impact of the floor to make sure some of our Budget assumptions were correct, to make sure they understood the impact of for instance, the adjustment that was made after Derek Mackay's announcement to some of our Budget assumptions so that they knew the strength of feeling that I had, this Council had and this city had that we wouldn't take a reduction like that lightly and it had to be restored in one form or another.

I've made those direct representations as robustly as I can. Where have the Tories made any representations on behalf of this city? There are still decisions which affect the financial future of this Council dependent not only in the Scottish Government's hands but in Westminster's and the question I asked the Conservatives was, what have you done, have you even contacted your chancellor, have even contacted any member of your government down south to

lobby on behalf of this city? I'm not looking for details Lord Provost, specific details, because I want them to be effective in championing the city, so I don't want minuted meetings from them. I suspect the reason they're not answering Lord Provost, I suspect, and I'm only suspecting because they haven't bothered to dignify my e-mail with a response, I suspect the reason that they're not answering is that they've done nothing, they've done absolutely nothing for the city, and I don't know if that just makes them hypocrites because they're asking me for that extensive information but refusing to give it themselves or it just makes them look frankly cowardice that they are so weak, that they are so weak that they won't even pick up the phone, send an e-mail or exploit any contact they have with their party down south to try and benefit this city in any way shape or form.

Again I await their response. Maybe they're going to prove me wrong and maybe they've been doing a heck of a lot behind the scenes but again Lord Provost I suspect not. I'll keep fighting for this city even if the Tories completely don't.

QUESTION NO 2

By Councillor Webber for answer by the Deputy Leader of the Council at a meeting of the Council on 22 February 2018

Question

In order to ensure that Edinburgh is fully and properly funded in setting its budget for 2018/19 please advise what representations you have made to Scottish Government making Edinburgh's case, including:

- a. The dates and times of any meetings;
- b. Who from Council attended those meetings;
- c. Which Scottish Government Ministers were in attendance;
- d. Whether a minute or any form of record is available;
- e. Any other communications you had by correspondence or otherwise in this regard?

Answer

See answer to Question No 1

Supplementary Question

Thank you Lord Provost. Councillor Day I was disappointed that you seem to be content to let the Council Leader answer this question on your behalf and given the criticism we've heard from many Labour politicians regarding the awful settlement from the Scottish Government, it does seem strange that you've not taken up the opportunity to answer today. Perhaps you would like to now and perhaps expand on the meetings that you have taken part in that are clearly referred from the blog from one of your colleagues, Councillor Munro from the 22 February.

Supplementary Answer

Gordon's got a blog!

I refer to the response that the Council Leader's made. I think it's the same question over and over again and rather wastes the Council's time and resources and I'd rather get on with helping to run the city.

I think we need to remember that in addition to the cuts this City received from the Scottish Government we continually see our citizens damaged by the continued brow beating of welfare reform from our Conservative colleagues who do nothing.

Lord Provost every week families become homeless in this city thanks to draconian Housing Benefit cuts. What is Councillor Webber doing about that, nothing.

QUESTION NO 3

**By Councillor Johnston for answer
by the Convener of the Finance and
Resources Committee at a meeting
of the Council on 22 February 2018**

Question

In order to ensure that Edinburgh is fully and properly funded in setting its budget for 2018/19 please advise what representations you have made to Scottish Government making Edinburgh's case, including:

- a. The dates and times of any meetings;
- b. Who from Council attended those meetings;
- c. Which Scottish Government Ministers were in attendance;
- d. Whether a minute or any form of record is available;
- e. Any other communications you had by correspondence or otherwise in this regard?

Answer

See answer to Question No 1

Supplementary Question

Lord Provost, Council Leader, thank you for that answer. I asked this question of Councillor Rankin a number of weeks ago and his answer then was no comment and it's been the same again today. Councillor Rankin may, he and I may, disagree on many things but you have to admire his consistency. So I wonder if today he'd like to break his self-imposed silence and answer the question.

Supplementary Answer

I would be very happy to do that. The reason I had no comment, to put it in context was that during the course of the Finance and Resources Committee meeting, which does not have an agenda item entitled questions and answers to the Convener, you and your Conservative colleagues chose to try and turn it into a question and answer session. That was entirely the wrong thing to do, I said no for the very simple reason I wanted to get on with the business and very busy agenda. That seemed to me to make perfect sense, so thank you for that misrepresentation.

In terms of my contact with the Scottish Government, yes I've been in touch with Derek McKay, in fact the Finance and Resources Committee members actually asked me to do that directly and I did it the very same day. Obviously I talked to the Council Leader who is the chief interlocutor if you like from this Council to the Scottish Government on the budget, that's the same with every other Council and that's perfectly sensible. Obviously he knows what I think, I give them all the detailed information that I think he needs and we discuss and then he goes forward and talks the Scottish Government as often as he sees fit. I have also spoken to SNP members of the Scottish Parliament representing Edinburgh and advised them on where the Council is at financially and they have lobbied within the Scottish SNP parliamentary party and within debates in the Scottish Parliament on behalf of this Council.

I do not think it makes any serious sense for you to ask for all these details. All I can think that you're doing is trying to deflect from the fact that the sorts of settlement the Scottish Government gets, the sort of settlement that other Whitehall departments get for example, are settlements which are driven by a policy which has proven to be utterly economically counter productive and is causing unnecessary suffering and economic damage.

Appendix 2

(As referred to in Act of Council No 3 of 22 February 2018

REVENUE BUDGET 2018/23

CAPITAL INVESTMENT PROGRAMME 2018/19 to 2022/23

HOUSING REVENUE ACCOUNT BUDGET 2018-2023

2018-23 REVENUE AND CAPITAL BUDGET FRAMEWORK

CAPITAL COALITION MOTION

1. Introduction

This is the eighth successive year of real-terms reductions in grant funding due to the continued austerity policy of the UK Government affecting the public sector. The reduction in Edinburgh's budget settlement from the Scottish Government is 0.4% for 2018-19, as indicated in January. Austerity was originally due to end in 2015 but will now, on independent assessments, continue into the 2030s. This has led to deep cuts in council services across the UK and consequent changes by this Council in service delivery as well as substantial reductions in the number of staff employed. Over the last five years the Council has delivered budget reductions equivalent to around £240m.

These financial pressures have made the outlook for Scottish local government increasingly challenging as the Council continues to face tough decisions, against a backdrop of increasing demand for key services, about what services to reshape or reduce.

As the Scottish Government has prepared a one-year budget, the Council has followed suit. This creates an unwelcome degree of uncertainty in financial planning. Further uncertainty arises from Brexit. In particular, the current policy of leaving the EU single market and customs union will have local effects. This includes implications for the EU citizens in our workforce, the wider labour market in Edinburgh and the effects of higher inflation following the decline in the value of sterling, affecting the Council's buying power.

The Coalition is keenly aware of both this Council's financial circumstances and the extent of rising demand for its services. We are, nevertheless, taking opportunities within our first budget to continue to do things differently and invest in key areas, delivering on our 52 Coalition commitments and listening to feedback from the public about what is important to them. Today, the Coalition brings forward a budget for 2018-19 but this is part of a longer-term plan for the remainder of the term which we

will grow and develop over the coming months to address the significant further calls on Council resources in the years ahead.

2. Budget engagement

The Coalition has carried on the good work of the previous administration in engaging with the public on its budget proposals. This is an essential and valuable part of the budget process, and we will refine our approach for future years to ensure it works as well as possible.

In forming its first budget the Coalition was particularly keen to ask citizens to play their part to help inform the future shape of the Council's services and to develop solutions with them based on their needs and ideas.

Before the consultation was officially launched, the proposal for the creation of a Citywide Equity and Excellence Music Service was removed from the consultation process in acknowledgement of the strength of public attachment to the existing arrangements.

Over the six-week engagement process, 1,356 responses were received, a similar level to the previous year.

The largest numbers of responses were received on the proposals affecting Edinburgh Leisure. The Coalition has listened to this feedback and officers have continued the dialogue with Edinburgh Leisure. As a result, the savings which Edinburgh Leisure has been asked to make have been reduced by £0.150m.

The proposal to charge for garden waste was another common cause of comments. Whilst there was some opposition, the overriding message was that people are uncertain about the detail of how the charge will be administered. Based on the experience of other local authorities, the proposal is workable and a full communications campaign will be put in place. However, to take account of some concerns, the budget proposals have been modified to include an allowance for households that would struggle to pay.

Working with partners in the hospitality industry, the Coalition will bring forward a business case on the introduction of a Transient Visitor Levy (TVL) later in 2018. There was spontaneous support for this idea accounting for around 42% of all suggestions – vastly more than any other suggestion. The concept was also overwhelmingly supported at the Question Time event during the consultation. This confirms that the Coalition is right to explore the range of options for introducing a TVL.

When the Council launched its budget engagement with the public in November, our assumption was that Edinburgh's level of grant funding from the Scottish Government would reduce by 4.3% and that, therefore, the level of savings required to balance the budget would be £20.9m. As the Scottish Government's budget proposals have progressed through Holyrood, however, the actual level of grant reduction has fallen to 0.4%. This is considerably less than originally assumed.

Moreover, the Scottish Government's increased funding to support the expansion of early learning and childcare provision and implementation of the Carers' Act adds a further total of more than £10m to support local services.

Nevertheless, the Coalition's view is that the majority of the savings proposed need to be implemented to allow the Council better to address emerging budget pressures such as property repairs and maintenance, the backlog in health and social care assessments and care provision and the increasing problem of homelessness.

Additional income through a 3% increase in Council Tax is also proposed to maximise the resources available to deliver vital services for the city and people of Edinburgh. The public engagement on the budget has demonstrated that citizens understand the need to increase Council Tax and there is significant support for this proposal. At the same time, the Council will continue to improve collection rates and, through regular review of Single Person and other discount entitlements, ensure that those able to do so, pay their share.

3. Investment in Services

Key priorities in the Coalition's budget proposals include:

Health and Social Care – this Council, like all councils, faces huge pressures in its social care budget due to rising costs and demand. The £4m sum for Health and Social Care, alongside an expected corresponding matched contribution from NHS Lothian, is intended to facilitate the provision of care for those already assessed as requiring support, and also allows for part of the costs of care for people currently awaiting an assessment. The Council will, furthermore, continue to invest to take account of the underlying demographics which show a rising number of older people, those with complex conditions and those with disabilities.

Schools and buildings repairs and maintenance – the outcome of the property condition surveys set out in the report to the Finance and Resources Committee on 23 January 2018 left no doubt that significant investment in the Council's estate, including school buildings, is required. The Coalition therefore commits to providing the resources needed to bring the estate up to the required standard as part of a sustained and focused strategy over the next 5 years, with £8.5m of additional funding provided for 2018/19, which reflects the level of achievable revenue and capital works.

Pay awards – the Coalition recognises that the Council's employees are at the heart of successful service delivery and values them and the work they do every day for the citizens of Edinburgh and acknowledges that real incomes have suffered in recent years. Yet increases in pay need to be affordable and this budget seeks to balance recognition and affordability. The Scottish Government has approved a revised public sector pay policy for 2018/19. Local government is, however, subject to separate pay negotiations and we have reviewed the appropriateness of our existing provision for pay given the impact on expectations of developments in wider

public sector pay policy and have therefore included a further £5.4m within the budget framework.

Homelessness initiatives – an early priority of the Coalition has been to establish a Homelessness Task Force to investigate the growing issue of homelessness in the city. The team is reviewing the use of bed and breakfast premises and exploring alternatives that better meet the needs of individuals and families with the aim of ending the use of bed and breakfast facilities. Given this commitment to tackle homelessness and inadequate accommodation, it is only right that the Coalition invests in these services and therefore this budget includes almost £2m of additional resources to that end.

Libraries opening hours – the Coalition recognises the social value of libraries to local communities and so this budget includes sufficient funding to allow the current opening hours to be maintained.

Children with additional support needs – the city has an increasing number of children with additional support needs. The Education, Children and Families Committee is working to shape the future service but, whilst that work is being developed, the Coalition's draft budget includes further funding of £0.415m to support these children, including support for the Playscheme.

School uniforms and holiday hunger – many families in Edinburgh struggle with the cost of school uniforms and feeding their children in the holidays without the support of school meals, which has real impacts on learning. In recognition of this issue, the Coalition is including funding to increase the level of grant for school uniforms to the Scottish average and to work with partners to roll out holiday hunger pilots across our different communities.

Breakfast clubs – once again, the Coalition is allocating funding to three specialist breakfast club providers. This is a final one-year allocation with a view to mainstreaming this provision going forward.

Waste and cleansing improvements – the Coalition is committed to improving street cleanliness in every ward of the city. To achieve this, our budget proposals include £1m to continue the investment made in the current year to enhance city centre and residential street cleanliness. We will also continue with the additional street cleansing staff employed in 2017-18 and invest in a rapid response team to react more quickly to fly tipping and litter complaints.

Garden Waste charging – in this tough climate, the Council needs to consider every possible avenue for generating additional revenue. One such option open to the Council is charging for the collection of garden waste, which is a non-statutory service. At £25 per bin per year, the level of charge proposed is relatively low compared to other local authorities, both north and south of the border, which have introduced a charge for this service. Significantly, the frequency of collection will be raised from three-weekly to a fortnightly service. The Coalition recognises that some

households may struggle to pay this charge and therefore a fund has been created which will allow eligible households to apply for exemptions.

Roads, Pavements and Streetlighting repairs – as core Council services, we need to continue to invest in the city's roads, pavements, streetlighting and cycle paths. Therefore the budget proposals include a further £0.925m for these areas, building on the additional investment in the current year.

Looked-after Children and Young People – a marked increase in the number of children who need to be looked after within the Council's own residential facilities is placing additional pressure on the numbers of out-of-council placements required. Whilst a range of mitigating actions is being examined, the Coalition has recognised the extent of this expenditure pressure and included an additional £1.5m in the budget.

Museums and Galleries opening hours – to support Edinburgh's attraction as a cultural city and to support school education, the Coalition has included funding to allow all our museums and galleries to extend their opening hours to 10am-5pm, seven days a week.

Tree planting – the Coalition has already committed to increasing the number of trees in the city by 1,000 during the period of its administration. This budget goes further than this by committing another £75,000 in 2018-19.

These are all substantial Coalition commitments which will provide significant and welcome support to families, those with disabilities, to children, the quality of life in the city and the Council's workforce.

4. Spend to Save

Amidst continuing pressures on funding, it is vital that the Council continues to seek out more efficient and innovative ways of delivering services to the people of Edinburgh. Subject to consideration of more detailed business cases at the meeting of the Finance and Resources Committee on 27 March, the Coalition will therefore take forward £0.5m of Spend to Save investment in cultural venue equipment replacement and further LED lighting in public places.

The Council will furthermore use £0.040m of landlord registration reserves to fund a comprehensive evidence-gathering exercise to inform the development of potential rent pressure zones within the city.

5. Capital

As with the revenue budget, the capital budget has more calls on it than available funding can meet. Therefore, priorities must be identified and the Coalition is bringing forward proposals for investment in key areas, working in partnership with key stakeholders such as the Scottish Futures Trust (SFT), based on the Council

Commitments and things that the people of Edinburgh have told us matter most to them: These include:

Infrastructure

- Asset Management Works (property repairs) - £48.9m, in line with the requirements identified by recent property surveys
- The Communities and Families estate - £43.355m
- Transport infrastructure - £13.05m
- A New Care Home - £10m
- Theatre upgrades – £5m
- Communal Bin Upgrade - £2.5m
- Play parks - £1m

Local Development Plan

- Schools - £11.818m
- Transport infrastructure - £6.5m

City Region Deal

- West Edinburgh Transport improvements - £16m
- IMPACT (International Music and Performing Arts Charitable Trust) project contribution - £5m

This new investment is in addition to the budgets approved previously and the Capital Investment Programme (CIP) for 2018-23 now totals just over £650m.

The Coalition acknowledges that reinstatement of the Burnshot bridge is vital for the community as well as the wider city and visitors. The Coalition is including funding within the Transport Infrastructure figure to allow the bridge project to be completed.

The need to reverse years of underinvestment in the Council's school estate and other properties has already been acknowledged in the revenue section of this budget motion. Capital investment is the other key component if the buildings are to be brought up to the desired standard. The Coalition budget therefore includes £48.9m over the five-year period to deliver fully the necessary programme of building refurbishment.

Creating a modern and fit-for-purpose school estate must be a priority for the Coalition. The city and the Council can take pride in the imminent opening of the new Boroughmuir High School. The Coalition's proposed CIP will continue to invest in

new schools and the upgrading of existing schools, with the investment in St Crispin's completing the Wave 3 programme.

Building on this, the Capital Investment Programme includes provision of £25m, alongside LDP and expected SFT funding, for the Wave 4 programme which includes Balerno, Currie, Liberton High Schools, Trinity Academy, Wester Hailes Education Centre and the new West Edinburgh High School. However, based on the scale of funding available in the previous programme it is unlikely that funding in the next programme would be provided for all the Wave 4 schools and therefore there will be a prioritisation process. A commitment has also been given that additional capital receipts arising from the winding up of the EDI Group will be made available for investment in a new high school in Craigmillar.

Edinburgh is a world cultural capital, which the Council has supported in many ways including investment in our cultural venues. The Coalition will continue that support through the creation of a fund for theatre upgrades with £4m for the King's Theatre and £1m for Leith Theatre over the five-year CIP, with the aim of leveraging supplementary contributions from other partners.

The City Deal was agreed last summer and will create up to 21,000 new jobs and enable the transformation of the city region, delivering high quality jobs, housing, critical infrastructure, a new skills programme and a world class concert hall. The Coalition's budget proposals commit £5m towards the International Music and Performing Arts Charitable Trust (IMPACT) and £16m towards the West Edinburgh Transport Improvements. These are part of the Council's contribution towards the City Region Deal that will generate £5bn worth of Gross Value Added over the next 15 years across the region.

6. Housing Revenue Account

The Coalition has a commitment to deliver a programme to build at least 10,000 social and affordable homes over the next 5 years, with a plan to build 20,000 over ten years.

The HRA budget strategy sets out the long-term investment priorities underpinning the Council's strategy to reduce the cost of living for tenants and to provide good quality, well managed, affordable and low-cost housing for people on low to middle incomes. These priorities are to:

- expand and accelerate the development of affordable and low-cost housing;
- continue to modernise existing Council homes and neighbourhoods; and
- transform of front line services to tenants to tackle inequality and reduce their cost of living.

The financial strategy sets out over £700 million of capital investment to support these priorities between 2018/19 and 2022/23.

The business plan assumes a 2% annual increase in rents. This increase is below current inflation projections of between 3%-4%. The rent strategy seeks to strike the right balance between keeping rents affordable for tenants, ensuring homes are affordable to manage and building more affordable homes.

7. Risks and Challenges

The Coalition's proposals have been developed in the context of the risks and challenges set out in the Executive Director of Resources' report included within the supporting papers for today's meeting. The Coalition will continue to monitor expenditure and performance closely to minimise these risks.

8. Future developments

The Coalition remains committed to community safety. During the coming year, we will continue the annual investment of some £2.6m in supporting Police Scotland's Edinburgh Division to benefit from a substantial number of additional Police Constables focussed solely upon community policing within Wards and the City Centre. There will be a renewed partnership agreement between the Council and Police Scotland through which we will ensure best value for money for community policing and more engagement with night noise support.

The Council is currently reviewing its CCTV system and, recognising that some Scottish local authorities receive funding from Police Scotland for CCTV, this will also form part of the discussions on the partnership agreement. Final approval for the new partnership agreement will be sought from Corporate Policy and Strategy Committee. As with any agreement involving Council funding, we will ensure we achieve not only the maximum value for money in the coming year but an increased focus by the Edinburgh Division in reducing crime, the fear of crime and anti-social behaviour, in line with our commitment to Localities and Locality-based working.

Whilst the Coalition recognises that it is proposing a one-year budget for approval by the Council for 2018/19, aligned to the settlement from the Scottish Government, we equally have long-term ambitions and aspirations for the city and for this Council. Our Programme for the Capital, published last year, set out our key commitments for delivery over the course of this administration, which has formed the basis for our longer-term planning, where key policy priorities will drive how we direct and allocate our resources to achieve best effect.

During the coming year, we will work to finalise this strategic approach for the next four years, giving a sustained focus on improvement of high quality core services, at an affordable level, managing the growth of the city in a sustainable and inclusive manner and adopting a significant shift in our approach to become more preventative, addressing issues at their root causes. This longer-term policy-led approach to resource allocation will ensure that, as a Coalition, we can provide effective leadership for the City and that we can address key issues of sustainability,

inclusion and fairness, whilst maximising value for money for the people of Scotland's capital city.

9. Conclusions

Council notes the following reports from the Executive Directors of Resources, Place and the Chief Executive:

- Item 5.1 (a) - Revenue Budget Framework 2018/23 Progress Update
- Item 5.1 (b) - Edinburgh Leisure – Pension Guarantee
- Item 5.1 (c) - Extension of Temporary Accommodation Private Sector Leasing Contract and Increase to Costs
- Item 5.1 (d) - 2018-19 Budget Proposals: Overview of Citizen Engagement Process and Feedback
- Item 5.1 (e) - Council Revenue Budget Framework (2018-2023) - Impact Assessments
- Item 5.1 (f) - Council's Budget 2018/23 – Risks and Reserves
- Item 5.1 (g) - Housing Revenue Account Budget Strategy 2018-2023
- Item 5.2 - Capital Investment Programme 2018/19 to 2022/23
- Item 5.3 - City Strategic Investment Fund 2017-18 Update

Council therefore approves:

- The Revenue Budget 2018/19 as set out in the reports, as amended by the changes/allocations included in Annex 1
- A band 'D' Council Tax of £1,240.19
- The Council Tax and Rating resolution set out in Annex 2 to this motion
- The 2018/23 Capital Budget as set out in the report by the Executive Director of Resources, with the addition of the new projects set out in Annex 3
- The schedule of charges for Council services as set out in Annex 4 to this motion
- The prudential indicators as set out in Annex 5 to this motion
- The recommendation by the Executive Director of Place to increase rents by 2% and the outline five-year Housing Revenue Account Capital Programme for 2018/23
- The recommendations contained within Items 5.1 (b) and 5.3 included amongst the supporting papers for today's meeting
- Allocations from the Spend to Save and Landlord Registration funds as set out in this motion.

**REVENUE BUDGET 2018/19
ANNEX 1 TO THE COALITION MOTION**

	2018/19 £000	£000
Expenditure to be Funded		
- Resource Allocation Totals	954,371	
- Add: Expenditure funded through Specific Grants	7,593	
		961,964
- General Revenue Funding and Non Domestic Rates	(698,441)	
- Ring Fenced Funding	(7,593)	
		(706,034)
To be Funded by Council Tax		255,930
Council Tax at Band D		£ 1,240.19
Increase on Previous Year		£ 36.12
- Percentage Increase		3.0%
Funding Requirement		255,930
Council Tax Income		283,060
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee, February 2018		(27,130)
Service Investment (see Appendix 1)	25,602	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	2,068	
Less: Additional Savings (see Appendix 1)	0	
		27,670
Use of Reserves		
Spend to Save	(500)	
Landlord Registration	(40)	
		(540)
Balance of Available Resources		0

APPENDIX 1 TO ANNEX 1 OF THE COALITION MOTION

	2018/19
SERVICE INVESTMENT	£000
Property condition surveys and repairs and maintenance	8,500
Provision for employee pay award	5,430
Health and Social Care - additional funding	4,000
Homelessness initiatives	1,972
Looked-after children	1,500
Clean and Green - waste and cleansing initiatives	1,000
Roads, pavement and streetlighting repairs	925
Children with additional support needs	415
School uniforms/Holiday Hunger	400
Investment in communities and localities	250
Communities and Families third sector grants	250
Planning - additional staffing	100
Supported public transport in Currie and Balerno	100
Museums - all-week opening	95
Street trees planting programme	75
Local festivals	50
LED lighting in public spaces (Spend to Save)	300
Equipment for cultural venues (Spend to Save)	200
Evidence-gathering to support Rent Pressure Zone submission (funded from Landlord Registration reserve)	40
TOTAL SERVICE INVESTMENT	<u>25,602</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2018/23	
Libraries	1,573
Night Noise team	255
Edinburgh Leisure	150
Garden waste - charging exemption	50
School meals - below-inflation price increase	40
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>2,068</u>
ADDITIONAL SAVINGS	£000
None	
TOTAL ADDITIONAL SAVINGS	<u>0</u>

COUNCIL TAX/RATING RESOLUTION ANNEX 2 TO CAPITAL COALITION MOTION

To recommend that in respect of the year to 31st March, 2019:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £283.060m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	826.79	E	1,629.47
B	964.60	F	2,015.31
C	1,102.39	G	2,428.71
D	1,240.19	H	3,038.47

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	13 July 2018
Hearing of Appeals by the Rating Authority	21 September 2018

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

CAPITAL BUDGET 2018-2023
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO COALITION MOTION

	Total £000
Available Additional Resources for Distribution	
Additional capital resources as reported to Finance and Resources Committee, February 2018:	
Local Government Financial Settlement - 2018/19	4,905
Unallocated funding - 2018/19	7,000
Unallocated funding - 2019/20	56,000
Unallocated funding - 2020/21	84,000
Unallocated funding - 2021/22	15,000
Unallocated funding - 2022/23	12,900
Resources Available for Distribution	179,805

	2018-19 £000	2019-20 £000	2020-21 £000	2021-22 £000	2022-23 £000	Total £000
Additional Investment						
<i>Infrastructure</i>						
North Bridge Upgrade shortfall	0	0	5,300	0	0	5,300
St Crispin's replacement shortfall (Wave 3)	0	5,850	0	0	0	5,850
Oxgangs YPC replacement shortfall	459	0	0	0	0	459
Asset Management Works shortfall	4,000	16,000	16,000	6,450	6,450	48,900
Roads, Pavements and Public Realm	1,500	1,500	1,500	1,500	1,750	7,750
Play Park Replacement Equipment	200	200	200	200	200	1,000
Communal Bin Upgrade	750	750	1,000	0	0	2,500
Victoria Primary School	461	4,100	1,691	0	0	6,252
South Edinburgh Primary School - funding shortfall	0	0	90	1,542	0	1,632
Boroughmuir High School - additional places	100	2,200	1,862	0	0	4,162
King's Theatre - Contribution	500	500	1,000	1,000	1,000	4,000
Leith Theatre	500	500	0	0	0	1,000
Unallocated Match Funding for Replacement High Schools (Wave 4)	0	0	12,500	12,500	0	25,000
New Care Home	0	0	5,000	5,000	0	10,000
<i>LDP</i>						
Queensferry HS	0	3,000	0	0	0	3,000
Victoria Primary (LDP Share)	188	1,675	691	0	0	2,554
Broomhills Primary School	0	4,416	1,848	0	0	6,264
LDP roads obligations (excluding WETA)	500	1,000	1,000	2,000	2,000	6,500
LDP education and transport projects (unallocated)	0	16,682	0	0	0	16,682
<i>City Deal</i>						
IMPACT	500	2,500	2,000	0	0	5,000
West Edinburgh Transport Appraisal (WETA)	0	0	4,000	5,000	7,000	16,000
	9,658	60,873	55,682	35,192	18,400	179,805

PROPOSED CHARGES 2018/19 ANNEX 4 TO COALITION MOTION

The following schedules set out the principal fees and charges over which the Council has an element of discretion in either the level or scope. This list only includes charges where an uplift is recommended from the current year. A full listing, reflecting approved changes arising from this budget motion and including charges levied in accordance with statute, will be published on the Council's website by March 2018.

PROPOSED CHARGES, 2018/19

COMMUNITIES & FAMILIES

		Current fee 2017/18	Proposed fee 2018/19	Effective from	% increase 2018/19	Date of last increase
Nursery, Primary and Special Schools						
<u>Schools and School Related Organisations</u>						
<u>Open</u>						
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))	up to 3 hours per hall/room	£31.10	£32.70	1-Aug-18	5.14%	1-Aug-17
After School Club meetings or other activities after 6pm or at weekends	up to 3 hours per hall/room	£31.10	£32.70	1-Aug-18	5.14%	1-Aug-17
<u>Closed</u>						
Social events, fund-raisers or non-educational activities of schools, Parent Council or parent/school associations (16 hours per year free (runs Apr - Mar))						
After School Club meetings or other activities after 6pm or at weekends	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
<u>Youth Registration Fee</u>						
Youth Rate Registration Fee (applied when groups qualify for reduced rates)	first 25 members	£46.20	£48.60	1-Aug-18	5.19%	1-Aug-17
Youth Rate Registration Fee	per additional member	£2.60	£2.80	1-Aug-18	7.69%	1-Aug-17
NB Youth Groups using the same premises 6+ days per week are entitled to 1/3 off all premises charges. (There is no reduction in Youth Reg. Fee)						
<u>Reduced Rates - All Facilities (Eligible Youth Groups)</u>						
<u>Open</u>						
<u>Monday - Saturday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£12.50	£13.20	1-Aug-18	5.60%	1-Aug-17
Summer Schools (per room/hall)	per day	£45.70	£48.00	1-Aug-18	5.03%	1-Aug-17
Swimming Pool	per hour	£22.00	£23.10	1-Aug-18	5.00%	1-Aug-17
<u>Sunday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	up to 3 hours per hall/room	£12.50	£13.20	1-Aug-18	5.60%	1-Aug-17
Swimming Pool	per hour	£40.70	£42.75	1-Aug-18	5.04%	1-Aug-17
All Weather Pitch – (may be shared)	per hour	£65.80	£65.90	1-Aug-18	0.15%	1-Aug-17
<u>Closed</u>						
<u>Monday - Sunday</u>						
Use of gym hall, classrooms, GP rooms, playgrounds	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
Summer Schools (per room/hall)	per day	£45.70	£48.00	1-Aug-18	5.03%	1-Aug-17
Swimming Pool	per hour	£43.90	£46.10	1-Aug-18	5.01%	1-Aug-17
Football Pitch / Playing Field	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
All Weather Pitch – (may be shared)	per hour	£65.80	£65.90	1-Aug-18	0.15%	1-Aug-17

Standard Rates

Open

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	up to 3 hours per hall/room	£35.50	£37.30	1-Aug-18	5.07%	1-Aug-17
Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales	per hour	£37.10	£39.00	1-Aug-18	5.12%	1-Aug-17
Use of Playgrounds for Car Parking	per hour	£23.50	£24.70	1-Aug-18	5.11%	1-Aug-17
Additional charge for Licensed Function	per event	£16.50	£17.40	1-Aug-18	5.45%	1-Aug-17

Closed

Approved groups for people with learning/physical disabilities; senior citizens' or unemployed groups; Blood Transfusion Service; ward consultancy for CEC councillors; Trades Union Meetings for Communities and Families Department Employees.	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
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Closed

Meetings of recognised political parties, educational or recreational groups, residents' groups; community councils, gala or festival committees; ward consultancy for MPs or other councils; first-aid or ambulance classes; church services or activities.	per hour per hall/room	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
Instructional classes for which participants pay a fee; local festivals or galas; events for which there is an entrance fee or which are revenue earning; residents meetings organised by Factors/Agents; non-educational or non-recreational groups; use of playing areas for activities e.g. fetes, car-boot sales	per hour	£37.10	£39.00	1-Aug-18	5.12%	1-Aug-17
Use of Playgrounds for Car Parking	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
Additional charge for Licensed Function	per event	£16.50	£17.40	1-Aug-18	5.45%	1-Aug-17

Rates for Other Facilities

Open

Monday- Saturday

Gym Hall	per hour	£24.00	£25.20	1-Aug-18	5.00%	1-Aug-17
Swimming Pool	per hour	£44.10	£46.30	1-Aug-18	4.99%	1-Aug-17
Football Pitch / Playing Field	per hour	£29.00	£30.50	1-Aug-18	5.17%	1-Aug-17
All Weather Pitch - Full Pitch (may be shared)	per hour	£65.80	£65.90	1-Aug-18	0.15%	1-Aug-17

Sunday

Gym Hall	per hour	£46.80	£49.20	1-Aug-18	5.13%	1-Aug-17
Swimming Pool	per hour	£87.50	£91.90	1-Aug-18	5.03%	1-Aug-17
Football Pitch / Playing Field	per hour	£40.70	£42.80	1-Aug-18	5.16%	1-Aug-17
All Weather Pitch - Full Pitch (may be shared)	per hour	£65.80	£65.90	1-Aug-18	0.15%	1-Aug-17

Closed

Gym Hall	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
Swimming Pool	per hour	£44.10	£46.30	1-Aug-18	4.99%	1-Aug-17
Football Pitch / Playing Field	per hour	£32.10	£33.80	1-Aug-18	5.30%	1-Aug-17
All Weather Pitch - Full Pitch (may be shared)	per hour	£65.80	£65.90	1-Aug-18	0.15%	1-Aug-17

Where any part of the let lies within a closed period, closed charges apply to that period.

In all cases where the normal rate exceeds the closed rate, the higher rate always prevails.

VAT will be charged where appropriate on the prices quoted.

Any lets that fall outwith core school opening hours will incur additional charges for janitorial overtime.

Where let activities result in the need for additional cleaning, the let holder will be required to pay the costs associated with this.

Nursery Schools

Wraparound and Additional Hours - Hourly Rate		£4.60	£4.85	1-Aug-18	5.43%	1-Aug-17
Cowgate Under 5s Centre -						
Cost per session, excluding lunch						
- 3-5 year olds	Half day	£26.50	£27.85	1-Aug-18	5.09%	1-Aug-17
- 2-3 year olds	Half day	£26.50	£27.85	1-Aug-18	5.09%	1-Aug-17
- under 2 year olds	Half day	£26.70	£28.05	1-Aug-18	5.06%	1-Aug-17
Queensferry Early Years Centre -						
Cost per session, excluding lunch						
- 2-3 year olds	Full day	£40.00	£42.00	1-Aug-18	5.00%	1-Aug-17
- under 2 year olds	Full day	£41.70	£43.80	1-Aug-18	5.04%	1-Aug-17
- 0-3 year olds	Half day	£24.00	£25.20	1-Aug-18	5.00%	1-Aug-17

Community Access to (Secondary) Schools

Prices have been applied pending the outcome of a review to integrate sports services within the Council

Pool Hire 15mx4 lanes	Standard	£31.60	£32.10	1-Aug-18	1.58%	1-Aug-17
Pool Hire 15mx4 lanes	Commercial	£39.20	£40.10	1-Aug-18	2.30%	1-Aug-17
Pool Hire 17mx4 lanes	Standard	£36.00	£36.50	1-Aug-18	1.39%	1-Aug-17
Pool Hire 17mx4 lanes	Commercial	£44.70	£45.60	1-Aug-18	2.01%	1-Aug-17
Pool Hire 25mx4 lanes	Standard	£40.20	£40.80	1-Aug-18	1.49%	1-Aug-17
Pool Hire 25mx4 lanes	Commercial	£50.20	£51.00	1-Aug-18	1.59%	1-Aug-17
2G Synthetic Pitch - Full Pitch	Standard	£53.80	£63.80	1-Aug-18	18.59%	1-Aug-17
2G Synthetic Pitch - Full Pitch	Commercial	£67.40	£79.80	1-Aug-18	18.40%	1-Aug-17
2G Synthetic Pitch - Half Pitch	Standard	£32.60	£38.66	1-Aug-18	18.59%	1-Aug-17
2G Synthetic Pitch - Half Pitch	Commercial	£41.30	£48.30	1-Aug-18	16.95%	1-Aug-17
2G Synthetic Pitch - Third Pitch	Standard	£22.00	£22.20	1-Aug-18	0.91%	1-Aug-17
2G Synthetic Pitch - Third Pitch	Commercial	£27.20	£27.80	1-Aug-18	2.21%	1-Aug-17
3G Synthetic Pitch - Full Pitch	Standard	£55.90	£65.90	1-Aug-18	17.89%	1-Aug-17
3G Synthetic Pitch - Full Pitch	Commercial	£69.50	£82.40	1-Aug-18	18.56%	1-Aug-17
3G Synthetic Pitch - Half Pitch	Standard	£35.00	£41.26	1-Aug-18	17.89%	1-Aug-17
3G Synthetic Pitch - Half Pitch	Commercial	£43.60	£51.60	1-Aug-18	18.35%	1-Aug-17
3G Synthetic Pitch - Third Pitch	Standard	£23.00	£27.11	1-Aug-18	17.87%	1-Aug-17
3G Synthetic Pitch - Third Pitch	Commercial	£28.20	£33.90	1-Aug-18	20.21%	1-Aug-17
Grass Pitch - Game 2 hour	Standard	£40.20	£50.20	1-Aug-18	24.88%	1-Aug-17
Grass Pitch - Game 2 hour	Commercial	£50.20	£62.80	1-Aug-18	25.10%	1-Aug-17
Sports Hall - 4 x Badminton Court	Standard	£30.30	£40.30	1-Aug-18	33.00%	1-Aug-17
Sports Hall - 4 x Badminton Court	Commercial	£38.10	£50.40	1-Aug-18	32.28%	1-Aug-17
Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	£60.00	£70.00	1-Aug-18	16.67%	1-Aug-17
Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Other	£75.00	£87.50	1-Aug-18	16.67%	1-Aug-17
Large Gym - 1 x Badminton Court	Standard	£22.00	£23.10	1-Aug-18	5.00%	1-Aug-17
Large Gym - 1 x Badminton Court	Commercial	£27.20	£28.60	1-Aug-18	5.15%	1-Aug-17
Dance Studio - as above with mirrors	Standard	£22.00	£24.80	1-Aug-18	12.73%	1-Aug-17
Dance Studio - as above with mirrors	Commercial	£27.20	£31.00	1-Aug-18	13.97%	1-Aug-17
Multi Function Room: Small/Classroom - up to 100m2	Standard	£11.00	£11.60	1-Aug-18	5.45%	1-Aug-17
Small/Classroom - up to 100m2	Commercial	£13.60	£14.50	1-Aug-18	6.62%	1-Aug-17
Medium - up to 200m2	Standard	£22.00	£23.10	1-Aug-18	5.00%	1-Aug-17
Medium - up to 200m2	Commercial	£27.20	£28.90	1-Aug-18	6.25%	1-Aug-17
Large - up to 300m2	Standard	£28.20	£29.60	1-Aug-18	4.96%	1-Aug-17
Large - up to 300m2	Commercial	£35.50	£37.00	1-Aug-18	4.23%	1-Aug-17
Extra Large - 300m2 +	Standard	£36.00	£37.80	1-Aug-18	5.00%	1-Aug-17
Extra Large - 300m2 +	Commercial	£44.70	£47.30	1-Aug-18	5.82%	1-Aug-17
PPP2 schools - Charge per booking to access the facility outside core hours	per hour	n/a	£35.00	1-Aug-18	n/a	n/a

The above charges exclude VAT. VAT applies to certain let charges, customers will be informed if VAT is applicable when applying for a let. In some cases, different charges may apply, customers will be informed when applying for a let.

Residential Care

Weekly standard unit cost (to other authorities):

Young People's Centres	Weekly	£2,255	£2,300	1-Apr-18	2.00%	1-Apr-17
Close Support Units	Weekly	£3,469	£3,539	1-Apr-18	2.02%	1-Apr-17
Edinburgh Secure Services (Secure Units)	Weekly	£5,732	£5,847	1-Apr-18	2.01%	1-Apr-17
Edinburgh Secure Services (Close Support Units)	Weekly	£4,945	£5,044	1-Apr-18	2.00%	1-Apr-17
Seaview Special Needs Unit	Weekly	£2,803	£2,859	1-Apr-18	2.00%	1-Apr-17

The above charges exclude VAT. VAT will be charged as appropriate.

Special Schools

Annual Charge for a place at school - 1st April to 31st March -

Braidburn	per year	£26,352	£26,880	1-Apr-18	2.00%	1-Apr-17
Gorgie Mills	per year	£23,343	£23,810	1-Apr-18	2.00%	1-Apr-17
Kaimes	per year	£19,680	£20,080	1-Apr-18	2.03%	1-Apr-17
Oaklands	per year	£31,310	£31,940	1-Apr-18	2.01%	1-Apr-17
Pilrig Park	per year	£14,544	£14,840	1-Apr-18	2.04%	1-Apr-17
Prospect Bank	per year	£19,086	£19,470	1-Apr-18	2.01%	1-Apr-17
Redhall	per year	£18,833	£19,210	1-Apr-18	2.00%	1-Apr-17
Rowanfield	per year	£26,598	£27,130	1-Apr-18	2.00%	1-Apr-17
St Crispin's	per year	£32,193	£32,840	1-Apr-18	2.01%	1-Apr-17
Woodlands	per year	£15,821	£16,140	1-Apr-18	2.02%	1-Apr-17

Hospital and Outreach Teaching

1-1 hospital teaching	per hour	£72.00	£73.44	1-Apr-18	2.00%	1-Apr-17
Small class outreach teaching	per hour	£28.81	£29.39	1-Apr-18	2.00%	1-Apr-17

Fostering

Weekly charges to other local authorities for the purchase of fostering placements

Mainstream placements

Age

0-4	per week	£364.73	£372.03	1-Apr-18	2.00%	1-Apr-17
5-10	per week	£389.59	£397.38	1-Apr-18	2.00%	1-Apr-17
11	per week	£423.59	£432.06	1-Apr-18	2.00%	1-Apr-17
12-13	per week	£488.10	£497.86	1-Apr-18	2.00%	1-Apr-17
14-15	per week	£492.95	£502.81	1-Apr-18	2.00%	1-Apr-17
16+	per week	£528.51	£539.08	1-Apr-18	2.00%	1-Apr-17

Specialist placements

Age

0-4	per week	£733.11	£747.77	1-Apr-18	2.00%	1-Apr-17
5-10	per week	£757.97	£773.13	1-Apr-18	2.00%	1-Apr-17
11-13	per week	£791.97	£807.81	1-Apr-18	2.00%	1-Apr-17
14-15	per week	£796.82	£812.76	1-Apr-18	2.00%	1-Apr-17
16+	per week	£832.38	£849.03	1-Apr-18	2.00%	1-Apr-17

Inter-Country Adoption

Charge to prospective adopters to undertake necessary services		£7,934.00	£8,331.00	1-Apr-18	5.00%	1-Apr-17
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Library Service

Audio Books (Concession)		£0.70	£0.75	1-Apr-18	7.14%	1-Apr-16
CD Hire (Concession 50%)	per item	£0.70	£0.75	1-Apr-18	7.14%	1-Apr-17
CD Hire Multiple Set (Concession 50%)	per item	£1.40	£1.50	1-Apr-18	7.14%	1-Apr-17
A4 Computer Print-Outs (black & white)	per page	£0.15	£0.20	1-Apr-18	33.33%	1-Apr-16
A4 Computer Print-Outs (colour)	per page	£0.20	£0.25	1-Apr-18	25.00%	1-Apr-16
DVD hire per item (concession 50%) (free to under 16s)	per item	£1.35	£1.45	1-Apr-18	7.41%	1-Apr-17
DVD hire multiple set (concession 50%) (free to under 16s)	per item	£2.70	£2.85	1-Apr-18	5.56%	1-Apr-17
Inter-library loans per item (free to housebound members)	per item	£5.80	£6.10	1-Apr-18	5.17%	1-Apr-17
Faxes - Receiving	admin fee per sheet	£0.25	£0.30	1-Apr-18	20.00%	1-Apr-17
Faxes - Receiving	per fax	£1.70	£1.80	1-Apr-18	5.88%	1-Apr-17
Faxes - sending within UK and Europe	per fax	£1.70	£1.80	1-Apr-18	5.88%	1-Apr-17
Faxes - sending outside Europe	per fax	£3.45	£3.65	1-Apr-18	5.80%	1-Apr-17
A4 Photocopying (black & white)	per page	£0.15	£0.20	1-Apr-18	33.33%	1-Apr-16
A4 Photocopying (colour)	per page	£0.20	£0.25	1-Apr-18	25.00%	1-Apr-16
A3 Photocopying (black & white)	per page	£0.20	£0.25	1-Apr-18	25.00%	1-Apr-16
A3 Photocopying (colour)	per page	£0.30	£0.35	1-Apr-18	16.67%	1-Apr-16
Replacement library card (free to under 16s)	per card	£1.70	£1.80	1-Apr-18	5.88%	1-Apr-17
Replacement items of stock (except picture and board books)	per page	At cost		1-Apr-18		1-Apr-17
Overdue Library item	first 7 days	£0.15	£0.20	1-Apr-18	33.33%	1-Apr-17
Overdue Library item	after 7 days	£0.20	£0.25	1-Apr-18	25.00%	1-Apr-17
USB memory stick	per item	£8.60	£9.05	1-Apr-18	5.23%	1-Apr-17
Sale of withdrawn stock - adult hardback	per item	£1.15	£1.25	1-Apr-18	8.70%	1-Apr-17
Sale of withdrawn stock - adult paperback	per item	£0.65	£0.70	1-Apr-18	7.69%	1-Apr-17
Sale of withdrawn stock - audio item	per item	£1.15	£1.25	1-Apr-18	8.70%	1-Apr-17
Sale of withdrawn stock - Children's Books	per item	£0.30	£0.35	1-Apr-18	16.67%	1-Apr-17
Cotton library bag (inclusive of VAT)	per bag	£2.30	£2.45	1-Apr-18	6.52%	1-Apr-17

Town Halls**Portobello Town Hall (Excluding VAT)**

Additional hours before midnight	per hour	£36.00	£38.00	1-Apr-18	5.56%	1-Apr-17
Additional hours after midnight	per hour	£49.50	£52.00	1-Apr-18	5.05%	1-Apr-17
Security	per hour	£19.50	£20.50	1-Apr-18	5.13%	1-Apr-17

Edinburgh Reads Events (inclusive of VAT)

Non Library members	per event	£4.70	£4.95	1-Apr-18	5.32%	1-Apr-17
Library members	per event	£3.40	£3.60	1-Apr-18	5.88%	1-Apr-17
Concessions/concession members	per event	£2.25	£2.40	1-Apr-18	6.67%	1-Apr-17

Non Library Events - Room Hire of Reference Library (up to 150 seats / people) - Exclusive of VAT

All organisations; Admin charge (setting up, dismantling, etc.) times by negotiation	per event	£170.00	£178.50	1-Apr-18	5.00%	1-Apr-17
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Community Room Only Hire (Excluding VAT)**Central Library, McDonald Road and Stockbridge Libraries, Craigmillar and Drumrae Library Hubs**

Non-community / commercial	3 hour block	£93.00	£97.65	1-Apr-18	5.00%	1-Apr-17
Community	3 hour block	£27.50	£28.90	1-Apr-18	5.09%	1-Apr-17

Blackhall, Currie, Fountainbridge, Leith, Morningside, Muirhouse, Oxbgangs, Piershill, Portobello and Wester Hailes Libraries

Non-community / commercial	3 hour block	£57.50	£60.40	1-Apr-18	5.04%	1-Apr-17
Community	3 hour block	£22.50	£23.65	1-Apr-18	5.11%	1-Apr-17

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHARGES, 2018/19

PLACE

		Current fee 2017/18	Proposed fee 2018/19	Effective from	% increase 2018/19	Date of last increase
COMMUNITY SAFETY						
Pest Control Charges						
Private and Domestic Treatment						
Wasps - Standard one level house, Rhone height or attic - No complication treatment	1 Visit	£50.00	£53.00	1-Apr-18	6.00%	1-Apr-17
Wasps - Standard one level house, Rhone height or attic - No complication treatment	2nd nest on site	£25.00	£26.00	1-Apr-18	4.00%	1-Apr-17
Wasps - Difficult access or time consuming nest treatments	1 Visit	£88.50	£93.00	1-Apr-18	5.08%	1-Apr-17
Wasps - High ladder nest treatment charge (2 man visit)	1 Visit	£118.60	£125.00	1-Apr-18	5.40%	1-Apr-17
Rats and Mice - Poison laid with advice	3 Programmed visits	£104.16	£109.00	1-Apr-18	4.65%	1-Apr-17
Rats and Mice - Advice or poison being left in situ & disclaimer signed	Singular after 3 visits	£33.60	£35.00	1-Apr-18	4.17%	1-Apr-17
Fleas - Floor spray with advice	1 Visit	£96.00	£101.00	1-Apr-18	5.21%	1-Apr-17
Fleas - Soft furnishing treatment, at time of floor spraying	1 Visit	£34.87	£37.00	1-Apr-18	6.11%	1-Apr-17
Bed Bugs - Survey prior, 1st visit full treatment - Floor, beds furnishings spray & dust. 2nd visit floor treatment.	2 Visits	£140.40	£147.00	1-Apr-18	4.70%	1-Apr-17
Hide Beetles, Woodlice, Silverfish - Floor spray with advice.						
Dust at some locations.	1 Visit	£89.53	£94.00	1-Apr-18	4.99%	1-Apr-17
Ants (Internal) - Internal spray only, include door entries	1 Visit	£50.00	£53.00	1-Apr-18	6.00%	1-Apr-17
Ants (External) - External get treatment & dust vents	2 Visits	£76.00	£80.00	1-Apr-18	5.26%	1-Apr-17
		Subject to survey	Subject to survey			
Commercial Rates						
Cockroaches - Floor/Furnishing & service ducts, spray & dust. Behind white goods.	1 Visit	£140.00	£147.00	1-Apr-18	5.00%	1-Apr-17
Cockroaches - Gel Treatments	2 Visits	£117.00	£123.00	1-Apr-18	5.13%	1-Apr-17
Squirrels - Internal trapping only, humane killer in place. No Poisons.		£175.00	£184.00	1-Apr-18	5.14%	1-Apr-17
Moths, Carpet Beetles - Floor, beds furnishings spray & dust	Survey prior, 1st visit full treatment.					
	2nd visit floor treatment.	£140.40	£147.00	1-Apr-18	4.70%	1-Apr-17
Pest Control Survey - All pest control issues, Insect & Rodents	Advice Only	£33.50	£35.00	1-Apr-18	4.48%	1-Apr-17
Moles - Trapping		£171.00	£180.00	1-Apr-18	5.26%	1-Apr-17
Water Ingress						
Fee per emergency visit		At cost	At cost			
Administration charge		£34.00	£36.00	1-Apr-18	5.88%	1-Apr-17
Call out fee - if call out not an emergency	No longer applied	£34.00	n/a	1-Apr-18		1-Apr-17
Food, Health and Safety						
Export Certificate		New	£44.00	1-Apr-18		
Burial Charges						
Burial Ground Fees						
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)		£1,245.00	£1,307.00	1-Apr-18	4.98%	1-Apr-17
Duplicate Certificate of Right of Burial		£81.00	£85.00	1-Apr-18	4.94%	1-Apr-17
Transfer of Certificate of Right of Burial		£81.00	£85.00	1-Apr-18	4.94%	1-Apr-17
Adult Interment		£1,095.00	£1,150.00	1-Apr-18	5.02%	1-Apr-17
Exhumation including Screening (VAT to be added)		£3,500.00	£3,675.00	1-Apr-18	5.00%	1-Apr-17
Saturday Interment - Adult		£1,315.00	£1,381.00	1-Apr-18	5.02%	1-Apr-17
Sunday or Public Holiday Interment - Adult		£1,605.00	£1,685.00	1-Apr-18	4.98%	1-Apr-17
Purchase of exclusive Right of Burial (Woodland) (incl. Certificate of Right of Burial)		£1,325.00	£1,391.00	1-Apr-18	4.98%	1-Apr-17
Double Adult Interment		£1,640.00	£1,722.00	1-Apr-18	5.00%	1-Apr-17
Double Adult Interment - Saturday		£1,860.00	£1,953.00	1-Apr-18	5.00%	1-Apr-17
Double Adult Interment - Sunday		£2,150.00	£2,258.00	1-Apr-18	5.02%	1-Apr-17
Test dig a grave for depth		£350.00	£368.00	1-Apr-18	5.14%	1-Apr-17

Cremated Remains Charges					
Purchase of Exclusive Right of Burial (incl. Certificate of Right of Burial)	£735.00	£772.00	1-Apr-18	5.03%	1-Apr-17
Duplicate Certificate of Right of Burial	£80.00	£84.00	1-Apr-18	5.00%	1-Apr-17
Adult Interment	£232.00	£244.00	1-Apr-18	5.17%	1-Apr-17
Exhumation (Vat to be added)	£470.00	£494.00	1-Apr-18	5.11%	1-Apr-17
Saturday Interment - Adult	£330.00	£347.00	1-Apr-18	5.15%	1-Apr-17
Sunday or Public Holiday Interment - Adult	£375.00	£394.00	1-Apr-18	5.07%	1-Apr-17
Double Adult Interment	£350.00	£368.00	1-Apr-18	5.14%	1-Apr-17
Double Adult Interment - Saturday	£415.00	£436.00	1-Apr-18	5.06%	1-Apr-17
Double Adult Interment - Sunday	£495.00	£520.00	1-Apr-18	5.05%	1-Apr-17
Monuments and Memorials (VAT to be added)					
Burials					
- Provision of concrete foundation	£320.00	£336.00	1-Apr-18	5.00%	1-Apr-17
- Preparation where memorials require no foundation (including Mortonhall)	£86.00	£90.00	1-Apr-18	4.65%	1-Apr-17
Erecting a standard headstone	£114.00	£120.00	1-Apr-18	5.26%	1-Apr-17
Baby Memorial Plaque	£55.00	£56.00	1-Apr-18	1.82%	1-Apr-17
Genealogical Searches	Per Hour (Minimum Charge - 1 Hour)	£17.50	£18.50	1-Apr-18	5.71%
Cremation Charges					
Mortonhall Crematorium					
Adult Cremation (Main and Pentland Chapel)	£735.00	n/a	1-Apr-18		1-Apr-17
Adult Cremation (includes £53 mercury reduction environmental levy)	£735.00	£764.00	1-Apr-18	3.95%	1-Apr-17
Adult Cremation - No service (includes £53 mercury reduction environmental levy)	new	£490.00	1-Apr-18		
Adult Cremation - Saturday Supplement	£147.00	£153.00	1-Apr-18	4.08%	1-Apr-17
Adult Cremation - Saturday Supplement (by arrangement)	£243.00	£253.00	1-Apr-18	4.12%	1-Apr-17
Adult Cremation - Early weekday service 9am / 9.30am	£625.00	£634.00	1-Apr-18	1.44%	1-Apr-17
Child (up to 16 years)	No Fee	No Fee	1-Apr-18		1-Apr-16
Memorial Service Only	£368.00	£383.00	1-Apr-18	4.08%	1-Apr-17
Additional Service Time	£257.00	£267.00	1-Apr-18	3.89%	1-Apr-17
Storage of a Coffin Prior to Day of Service	£74.00	n/a	1-Apr-18		1-Apr-17
Department of Anatomy Subjects	£355.00	n/a	1-Apr-18		1-Apr-17
Disposal of Cremated Remains from other Crematoria	£218.00	£229.00	1-Apr-18	5.05%	1-Apr-17
Postage of Cremated Remains via Datapost (UK only)	£106.00	£111.00	1-Apr-18	4.72%	1-Apr-17
Burial of Cremated Remains within the Garden of Remembrance, with family in attendance, including Mortonhall Crematorium, Monday to Friday (12 noon)	£208.00	£218.00	1-Apr-18	4.81%	1-Apr-17
Organist hire per service including organ repair levy	£35.00	£45.00	1-Apr-18	28.57%	1-Apr-17
Mortonhall Crematorium (VAT to be added)					
Webcast of service plus 28 day playback	new	£58.33	1-Apr-18		
Photo tribute - single	new	£12.50	1-Apr-18		
Photo tribute - up to 25	new	£37.50	1-Apr-18		
Photo tribute - up to 25 with music	new	£62.50	1-Apr-18		
Book of Remembrance (VAT to be added)					
Webcast of service	£50.00	£45.83	1-Apr-18	-8.34%	1-Apr-17
DVD of service (each)	£20.00	£43.33	1-Apr-18	116.65%	1-Apr-17
2 line entry	£91.00	£96.00	1-Apr-18	5.49%	1-Apr-17
5 line entry	£137.00	£144.00	1-Apr-18	5.11%	1-Apr-17
8 line entry	£184.00	£193.00	1-Apr-18	4.89%	1-Apr-17
Badges	£132.00	£139.00	1-Apr-18	5.30%	1-Apr-17
Remembrance Cards, Maximum 8 Lines (VAT to be added)	£32.00	£34.00	1-Apr-18	6.25%	1-Apr-17
Miniature Book of Remembrance, Maximum 8 Lines (VAT to be added)	£90.00	£95.00	1-Apr-18	5.56%	1-Apr-17
Baby Book of Remembrance (VAT to be added)					
5 Line Entry	£29.00	£30.00	1-Apr-18	3.45%	1-Apr-17
Motif	£39.00	£40.00	1-Apr-18	2.56%	1-Apr-17

Memorial Walkway Plaque

Memorial Plaque with Lettering - 5 year Lease	£456.00	£479.00	1-Apr-18	5.04%	1-Apr-17
Memorial Plaque with Lettering - 10 year Lease	£685.00	£719.00	1-Apr-18	4.96%	1-Apr-17
Memorial Plaque with Lettering - 20 year Lease	£940.00	£987.00	1-Apr-18	5.00%	1-Apr-17
Renewal of Plaque lease (VAT to be added)	£251.00	£264.00	1-Apr-18	5.18%	1-Apr-17

Columbarium

Columbarium with Lettering - 5 year Lease	£640.00	£672.00	1-Apr-18	5.00%	1-Apr-17
Columbarium with Lettering - 10 year Lease	£1,008.00	£1,058.00	1-Apr-18	4.96%	1-Apr-17
Columbarium with Lettering - 20 year Lease	£1,260.00	£1,323.00	1-Apr-18	5.00%	1-Apr-17
Renewal of Columbarium lease (VAT to be added)	£251.00	£264.00	1-Apr-18	5.18%	1-Apr-17

Niche Wall

Niche Wall with Lettering - 5 year Lease	£763.00	£801.00	1-Apr-18	4.98%	1-Apr-17
Niche Wall with Lettering - 10 year Lease	£1,260.00	£1,323.00	1-Apr-18	5.00%	1-Apr-17
Niche Wall with Lettering - 20 year Lease	£1,890.00	£1,985.00	1-Apr-18	5.03%	1-Apr-17
Renewal of Niche Wall lease (VAT to be added)	£445.00	£467.00	1-Apr-18	4.94%	1-Apr-17

Mortuary

Storage of Dead for Other Local Authorities				Annual Contract	
Defence Post Mortems (VAT to be added)	£506.00	£550.00	1-Apr-18	8.70%	1-Apr-17

Trading Standards Service

General	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17
Special Weighing and Measuring Equipment (Excluded from Tables B - G below)						

Special Weighing and Measuring Equipment

Weights	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17
Measures	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17
Weighing Instruments	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17
Measuring Instruments for Intoxicating Liquor	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17
Measuring Instruments for Liquid Fuel and Lubricants	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17
Road Tanker Fuel Measuring Equipment (above 100 litres)	per hour	£66.00	£69.00	1-Apr-18	4.55%	1-Apr-17

Registrar's Fees for Attending Civil Ceremonies out with the Registrar's Offices

Monday to Friday	Charge now	£360.00	£378.00	1-Apr-18	5.00%	1-Apr-17
Saturday	quoted	£470.00	£494.00	1-Apr-18	5.11%	1-Apr-17
Sunday and Public Holidays	inclusive of	£485.00	£510.00	1-Apr-18	5.15%	1-Apr-17

Civil Ceremony Edinburgh Suite

Monday to Thursday Morning	new	£247.00		1-Apr-18		
Monday to Thursday Afternoon	new	£310.00		1-Apr-18		
Friday Morning	new	£310.00		1-Apr-18		
Friday Afternoon	new	£368.00		1-Apr-18		
Saturday Morning	new	£368.00		1-Apr-18		
Saturday Afternoon	new	£446.00		1-Apr-18		

Accommodation Fees for Lothian Chambers - no longer applicable

City of Edinburgh Room Monday-Friday	£146.00	n/a			1-Apr-17
City of Edinburgh Room Saturday	£209.00	n/a			1-Apr-17
Melbourne / McIntyre Room Monday-Friday	£104.50	n/a			1-Apr-17
Melbourne / McIntyre Room Saturday	£178.00	n/a			1-Apr-17

Nationality Checking Service

Adult Fee		£84.00	£88.00	1-Apr-18	4.76%	1-Apr-17
Couple		£146.00	£153.00	1-Apr-18	4.79%	1-Apr-17
Family		£204.00	£214.00	1-Apr-18	4.90%	1-Apr-17
Child under 18		£52.50	£55.00	1-Apr-18	4.76%	1-Apr-17
Settlement Service		£172.50	£181.00	1-Apr-18	4.93%	1-Apr-17

Licences

HMO - 3 Persons	3 years	n/a	£540.00	1-Apr-18		
HMO - 4 Persons	3 years	n/a	£720.00	1-Apr-18		
HMO - 5 Persons	3 years	n/a	£900.00	1-Apr-18		
HMO - 6 Persons	3 years	n/a	£1,130.00	1-Apr-18		
HMO - 7 Persons	3 years	n/a	£1,360.00	1-Apr-18		
HMO - 8 Persons	3 years	n/a	£1,590.00	1-Apr-18		
HMO - 9 Persons	3 years	n/a	£1,820.00	1-Apr-18		
HMO - 10 Persons	3 years	n/a	£2,050.00	1-Apr-18		
HMO - 11 Persons	3 years	n/a	£2,280.00	1-Apr-18		
HMO - 12 Persons	3 years	n/a	£2,510.00	1-Apr-18		
HMO - 13 Persons	3 years	n/a	£2,740.00	1-Apr-18		
HMO - 14 Persons	3 years	n/a	£2,970.00	1-Apr-18		
HMO - 15 Persons	3 years	n/a	£3,200.00	1-Apr-18		
HMO - 16 Persons	3 years	n/a	£3,430.00	1-Apr-18		
HMO - 17 Persons	3 years	n/a	£3,660.00	1-Apr-18		
HMO - 18 Persons	3 years	n/a	£3,890.00	1-Apr-18		
HMO - 19 Persons	3 years	n/a	£4,120.00	1-Apr-18		
HMO - 20 Persons	3 years	n/a	£4,350.00	1-Apr-18		
HMO - 21-30 Persons	3 years	n/a	£4,850.00	1-Apr-18		
HMO - 31-40 Persons	3 years	n/a	£5,350.00	1-Apr-18		

ENVIRONMENT**Parks and Green Spaces****Film Charges**

Standard Filming	per day	£940.00	£990.00	1-Apr-18	5.32%	1-Apr-17
Wedding Photography (Dependent on numbers and vehicles)	per day	£73.00	£77.00	1-Apr-18	5.48%	1-Apr-17

Event Charges (excluding VAT, where applicable)**All inclusive of 10% Administration Charge****Community Gala Events exempt from charges**

Major Events to be negotiated by management	per day					
Princes Street Gardens and Bruntsfield Links (Large Event)	per day - from	n/a	£2,500.00	1-Apr-18		
Princes Street Gardens and Bruntsfield Links (Small Event)	per day - from	£810.00	£850.00	1-Apr-18	4.94%	1-Apr-17
The Meadows (Large Event)	per day - from	£680.00	£714.00	1-Apr-18	5.00%	1-Apr-17
The Meadows (Small Event)	per day - from	£405.00	£425.00	1-Apr-18	4.94%	1-Apr-17
Calton Hill	per day - from	£395.00	£415.00	1-Apr-18	5.06%	1-Apr-17
Leith Links	per day - from	£345.00	£364.00	1-Apr-18	5.51%	1-Apr-17
Inverleith Park	per day - from	£470.00	£495.00	1-Apr-18	5.32%	1-Apr-17
Wedding Ceremonies (no marquee etc) dependent on size	per day - from	£144.00	£152.00	1-Apr-18	5.56%	1-Apr-17
All other Parks	per day - from	£305.00	£320.00	1-Apr-18	4.92%	1-Apr-17

Commemorative Benches

Wrought Iron, including Plaque and Placement	per bench	£1,780.00	£1,870.00	1-Apr-18	5.06%	1-Apr-17
Tropical Hardwood, including Plaque and Placement	per bench	£3,560.00	£3,740.00	1-Apr-18	5.06%	1-Apr-17

Allotment Rentals (excluding VAT, where applicable)

Full Plot	per year	£108.00	£114.00	1-Apr-18	5.56%	1-Apr-17
Half Plot	per year	£54.00	£57.00	1-Apr-18	5.56%	1-Apr-17
Elderly, Students and Unemployed - Full Plot	per year	£54.00	£57.00	1-Apr-18	5.56%	1-Apr-17
Elderly, Students and Unemployed - Half Plot	per year	£27.00	£28.00	1-Apr-18	3.70%	1-Apr-17

Garden Aid (Charges below exclude VAT)

Grass cutting up to 50 m2	per year	£63.00	£66.00	1-Apr-18	4.76%	1-Apr-17
Grass cutting 51 to 100 m2	per year	£83.00	£87.00	1-Apr-18	4.82%	1-Apr-17
Grass cutting 101 - 200 m2	per year	£114.00	£120.00	1-Apr-18	5.26%	1-Apr-17
Grass cutting 201 - 300 m2	per year	£125.00	£131.00	1-Apr-18	4.80%	1-Apr-17
Grass cutting 301 - 400 m2	per year	£135.00	£142.00	1-Apr-18	5.19%	1-Apr-17
Grass cutting 401 - 500 m2	per year	£146.00	£154.00	1-Apr-18	5.48%	1-Apr-17
Hedge trimming up to 50 m2 (max 1.8m high)	per year	£47.00	£49.00	1-Apr-18	4.26%	1-Apr-17
Hedge trimming 51 - 100 m2 (max 1.8m high)	per year	£57.00	£60.00	1-Apr-18	5.26%	1-Apr-17
Hedge trimming 101 - 200 m2 (max 1.8m high)	per year	£68.00	£71.00	1-Apr-18	4.41%	1-Apr-17
Hedge trimming 201 - 300 m2 (max 1.8m high)	per year	£78.00	£82.00	1-Apr-18	5.13%	1-Apr-17
Hedge trimming 301 - 400 m2 (max 1.8m high)	per year	£88.00	£92.00	1-Apr-18	4.55%	1-Apr-17

Special Uplifts

Garden waste - domestic collection	up to and including 28 bags	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17
Building materials - domestic collection	up to and including 15 bags	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17

Garden Waste

Garden waste - domestic collection	per recycling bin per year	n/a	£25.00	1-Apr-18	n/a	n/a
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Trade Waste Charges

Charge for providing second and subsequent garden waste bins		£31.00	£33.00	1-Apr-18	6.45%	1-Apr-17
Charge for delivering bins to new developments		£29.00	£30.00	1-Apr-18	3.45%	1-Apr-17
Larger capacity recycling bin - Delivery and Handling		£17.00	£18.00	1-Apr-18	5.88%	1-Apr-17

HOUSING - HRA**Stair Cleaning Charge**

Owner occupiers private stairs	per year	£85.00	£89.00	1-Apr-18	4.71%	1-Apr-17
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Tenement Management Scheme

Travelling People's Site	per fortnight	£178.50	£182.07	1-Apr-18	2.00%	1-Apr-17
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Garage Rents

West	per year	£484.00	£508.00	1-Apr-18	4.96%	1-Apr-17
South West - Charge 1	per year	£484.00	£508.00	1-Apr-18	4.96%	1-Apr-17
South West - Charge 2	per year	£533.00	£560.00	1-Apr-18	5.07%	1-Apr-17
City Centre	per year	£669.00	£702.00	1-Apr-18	4.93%	1-Apr-17
North - Charge 1	per year	£484.00	£508.00	1-Apr-18	4.96%	1-Apr-17
North - Charge 2	per year	£670.00	£704.00	1-Apr-18	5.07%	1-Apr-17
East - Charge 1	per year	£484.00	£508.00	1-Apr-18	4.96%	1-Apr-17
East - Charge 2	per year	£670.00	£704.00	1-Apr-18	5.07%	1-Apr-17
South - Charge 1	per year	£533.00	£560.00	1-Apr-18	5.07%	1-Apr-17
South - Charge 2	per year	£603.00	£633.00	1-Apr-18	4.98%	1-Apr-17
South - Charge 3	per year	£670.00	£704.00	1-Apr-18	5.07%	1-Apr-17
South - Charge 4	per year	£807.00	£847.00	1-Apr-18	4.96%	1-Apr-17

Transport**Road Services****Temporary Traffic Regulation Order**

< 5 days	per permit	£430.00	£452.00	1-Apr-18	5.12%	1-Apr-17
> 5 days	per permit	£580.00	£609.00	1-Apr-18	5.00%	1-Apr-17

Traffic Signals Switch off/on

Mon - Fri - 0700-1730		£100.00	£105.00	1-Apr-18	5.00%	1-Apr-16
Mon - Fri - 1900-2000		£200.00	£210.00	1-Apr-18	5.00%	1-Apr-16
Sat-Sun - 0700-1900		£100.00	£105.00	1-Apr-18	5.00%	1-Apr-16
Public Holidays		£200.00	£210.00	1-Apr-18	5.00%	1-Apr-16
Emergency (24hrs a day)		£300.00	£315.00	1-Apr-18	5.00%	1-Apr-16
Additional hour price for delayed switch off/on		£100.00	£105.00	1-Apr-18	5.00%	1-Apr-16

Road Occupation - Scaffolding

- Initial Permit duration 1-28 days	per permit	£133.00	£140.00	1-Apr-18	5.26%	1-Apr-17
- Fee per Additional 1-28 days applied for	per month	£75.00	£79.00	1-Apr-18	5.33%	1-Apr-17
Site or Desktop Meeting Charge	per meeting	£123.00	£129.00	1-Apr-18	4.88%	1-Apr-17

Other Permits

Access Tower						
- initial permit for first day	per permit	£65.00	£68.00	1-Apr-18	4.62%	1-Apr-17
- fee per additional day applied for	per day	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
Bus Shelter						
- initial permit for up to 28 days	per permit	£143.00	£150.00	1-Apr-18	4.90%	1-Apr-17
- fee per additional period up to 28 days applied for	per month	£56.00	£59.00	1-Apr-18	5.36%	1-Apr-17
Cabin						
- initial permit for up to one month	per permit	£142.00	£149.00	1-Apr-18	4.93%	1-Apr-17
- fee per additional month applied for	per month	£56.00	£59.00	1-Apr-18	5.36%	1-Apr-17
Container						
- initial permit for up to one month	per permit	£142.00	£149.00	1-Apr-18	4.93%	1-Apr-17
- fee per additional month applied for	per month	£56.00	£59.00	1-Apr-18	5.36%	1-Apr-17
Crane for erecting a crane tower						
- initial permit for first day	per permit	£92.00	£97.00	1-Apr-18	5.43%	1-Apr-17
- fee per additional day applied for	per day	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17
Crane						
- initial permit for first day	per permit	£64.00	£67.00	1-Apr-18	4.69%	1-Apr-17
- fee per additional day applied for	per day	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17
Excavation						
- per location	per location	£234.00	£246.00	1-Apr-18	5.13%	1-Apr-17
Footway Crossing						
- per location	per location	£105.00	£110.00	1-Apr-18	4.76%	1-Apr-17
Hoarding						
- initial permit for up to 28 days	per permit	£213.00	£224.00	1-Apr-18	5.16%	1-Apr-17
- fee per additional period up to 28 days applied for	per month	£112.00	£118.00	1-Apr-18	5.36%	1-Apr-17
Hoist						
- initial permit for first day	per permit	£64.00	£67.00	1-Apr-18	4.69%	1-Apr-17
- fee per additional day applied for	per day	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
Installation of ducts, pipes and cables in roads and/or pavements (Section 109)						
- by applicants other than public utilities (e.g. developers or their contractors)	per permit	£260.00	£270.00	1-Apr-18	3.85%	1-Apr-17
Materials						
- initial permit for up to 28 days	per permit	£142.00	£149.00	1-Apr-18	4.93%	1-Apr-17
- fee per additional period up to 28 days applied for	per month	£64.00	£67.00	1-Apr-18	4.69%	1-Apr-17
Site Hut						
- initial permit for up to 28 days	per permit	£143.00	£150.00	1-Apr-18	4.90%	1-Apr-17
- fee per additional period up to 28 days applied for	per month	£64.00	£67.00	1-Apr-18	4.69%	1-Apr-17
Skip						
- initial permit for up to one week	per permit	£27.00	£28.00	1-Apr-18	3.70%	1-Apr-17
- fee per additional week applied for	per week	£21.00	£22.00	1-Apr-18	4.76%	1-Apr-17

Use of Street Lighting Columns (Package 3 Proposal) Excluding VAT

Housing Development Signs (Temporary Directional Signs to New Housing Developments)		per development					
			£533.00	£560.00	1-Apr-18	5.07%	1-Apr-17
Access Protection Markings							
New Marking	per marking		£107.00	£113.00	1-Apr-18	5.61%	1-Apr-17
Repainted marking	per marking		£72.00	£76.00	1-Apr-18	5.56%	1-Apr-17
Table and Chair Permits							
World Heritage Site	per square		£105.00	£110.00	1-Apr-18	4.76%	1-Apr-17
Non-world Heritage Site	per square		£81.00	£85.00	1-Apr-18	4.94%	1-Apr-17

Parking

On Street Parking

George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St	per hour		£3.80	£4.20	1-Apr-18	10.53%	1-Apr-17
Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)	per hour		£3.40	£3.80	1-Apr-18	11.76%	1-Apr-17
West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row	per hour		£3.00	£3.20	1-Apr-18	6.67%	1-Apr-17
New Town – Northumberland St to St Stephen St and Royal Crescent	per hour		£2.80	£3.00	1-Apr-18	7.14%	1-Apr-17
Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean	per hour		£2.40	£2.60	1-Apr-18	8.33%	1-Apr-17
Quality Bus Corridor	per hour		£2.00	£2.20	1-Apr-18	10.00%	1-Apr-17
Extended Controlled Zone	per hour		£2.00	£2.20	1-Apr-18	10.00%	1-Apr-17

Residents Parking

Band 2

Central Zone 1 - 4	3 month permit		£65.00	£67.00	1-Apr-18	3.08%	
Central Zone 1 - 4	month permit		£120.00	£124.00	1-Apr-18	3.33%	
Central Zone 1 - 4	2 month permit		£205.00	£212.00	1-Apr-18	3.41%	
Central Zone 1 - 4	3 month permit		£83.00	£86.00	1-Apr-18	3.61%	
Central Zone 1 - 4	month permit		£155.00	£160.50	1-Apr-18	3.55%	
Central Zone 1 - 4	2 month permit		£256.00	£265.00	1-Apr-18	3.52%	
All Other Zones	3 month permit		£35.00	£36.50	1-Apr-18	4.29%	
All Other Zones	month permit		£65.00	£67.50	1-Apr-18	3.85%	
All Other Zones	2 month permit		£102.00	£105.50	1-Apr-18	3.43%	
All Other Zones	3 month permit		£45.00	£46.50	1-Apr-18	3.33%	
All Other Zones	month permit		£80.00	£83.00	1-Apr-18	3.75%	
All Other Zones	2 month permit		£130.00	£134.50	1-Apr-18	3.46%	

Band 3 - Engine size 1801 - 2500cc

Central Zone 1 - 4	3 month permit		£72.00	£75.00	1-Apr-18	4.17%	
Central Zone 1 - 4	month permit		£134.00	£139.50	1-Apr-18	4.10%	
Central Zone 1 - 4	2 month permit		£235.00	£244.50	1-Apr-18	4.04%	
Central Zone 1 - 4	3 month permit		£92.00	£95.50	1-Apr-18	3.80%	
Central Zone 1 - 4	month permit		£175.00	£182.00	1-Apr-18	4.00%	
Central Zone 1 - 4	2 month permit		£300.00	£312.00	1-Apr-18	4.00%	
All Other Zones	3 month permit		£40.00	£41.50	1-Apr-18	3.75%	
All Other Zones	month permit		£70.00	£73.00	1-Apr-18	4.29%	
All Other Zones	2 month permit		£118.00	£112.50	1-Apr-18	-4.66%	
All Other Zones	3 month permit		£53.00	£55.00	1-Apr-18	3.77%	
All Other Zones	month permit		£95.00	£99.00	1-Apr-18	4.21%	
All Other Zones	2 month permit		£150.00	£156.00	1-Apr-18	4.00%	

Band 4 - Engine size 2501 - 3000cc

Central Zone 1 - 4	3 month permit		£90.00	£94.00	1-Apr-18	4.44%	
Central Zone 1 - 4	month permit		£170.00	£177.50	1-Apr-18	4.41%	
Central Zone 1 - 4	2 month permit		£295.00	£308.50	1-Apr-18	4.58%	
Central Zone 1 - 4	3 month permit		£115.00	£120.00	1-Apr-18	4.35%	
Central Zone 1 - 4	month permit		£220.00	£230.00	1-Apr-18	4.55%	
Central Zone 1 - 4	2 month permit		£368.00	£384.50	1-Apr-18	4.48%	
All Other Zones	3 month permit		£50.00	£52.50	1-Apr-18	5.00%	
All Other Zones	month permit		£90.00	£94.00	1-Apr-18	4.44%	
All Other Zones	2 month permit		£150.00	£157.00	1-Apr-18	4.67%	
All Other Zones	3 month permit		£65.00	£68.00	1-Apr-18	4.62%	
All Other Zones	month permit		£118.00	£123.50	1-Apr-18	4.66%	
All Other Zones	2 month permit		£185.00	£193.50	1-Apr-18	4.59%	

Band 5 - Engine size 3000cc+

Central Zone 1 - 4	3 month permit	£140.00	£147.00	1-Apr-18	5.00%	
Central Zone 1 - 4	month permit	£270.00	£283.50	1-Apr-18	5.00%	
Central Zone 1 - 4	2 month permit	£475.00	£499.00	1-Apr-18	5.05%	
Central Zone 1 - 4	3 month permit	£175.00	£184.00	1-Apr-18	5.14%	
Central Zone 1 - 4	month permit	£340.00	£357.00	1-Apr-18	5.00%	
Central Zone 1 - 4	2 month permit	£600.00	£630.00	1-Apr-18	5.00%	
All Other Zones	3 month permit	£75.00	£79.00	1-Apr-18	5.33%	
All Other Zones	month permit	£140.00	£147.00	1-Apr-18	5.00%	
All Other Zones	2 month permit	£240.00	£252.00	1-Apr-18	5.00%	
All Other Zones	3 month permit	£95.00	£100.00	1-Apr-18	5.26%	
All Other Zones	month permit	£180.00	£189.00	1-Apr-18	5.00%	
All Other Zones	2 month permit	£300.00	£315.00	1-Apr-18	5.00%	

Departure Charges

Code A		£2.33	£2.39	1-Apr-18	2.58%	1-Apr-17
Code B		£6.25	£6.43	1-Apr-18	2.88%	1-Apr-17
Code C		£12.75	£13.12	1-Apr-18	2.90%	1-Apr-16

Additional bus service less than 4hrs prior departure		£40.00	£42.00	1-Apr-18	5.00%	1-Apr-17
Failure to switch off engine or break speed limit		£40.00	£42.00	1-Apr-18	5.00%	1-Apr-17
Bus Parked longer than 10mins allotted time on stance without permission		£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17

Parking/Layover

Codes A, B, C & D	o 2hrs 59 mins	£23.02	£23.72	1-Apr-18	3.04%	1-Apr-17
	Up to 3hrs 59 mins	£30.70	£31.63	1-Apr-18	3.03%	1-Apr-17
	Up to 4hrs 59 mins	£38.37	£39.87	1-Apr-18	3.91%	1-Apr-17
	Up to 5hrs 59 mins	£46.05	£48.00	1-Apr-18	4.23%	1-Apr-17
	Up to 6hrs 59 mins	£54.24	£57.00	1-Apr-18	5.09%	1-Apr-17
	Up to 7hrs 59 mins	£62.58	£65.00	1-Apr-18	3.87%	1-Apr-17
	Up to 8hrs 59 mins	£71.06	£74.00	1-Apr-18	4.14%	1-Apr-17
	Up to 9hrs 59 mins	£78.96	£81.00	1-Apr-18	2.58%	1-Apr-17
	Up to 10hrs 59 mins	£87.61	£92.00	1-Apr-18	5.01%	1-Apr-17
	Up to 11hrs 59 mins	£94.75	£101.00	1-Apr-18	6.60%	1-Apr-17
	Each hour over 12hrs	£7.86	£10.00	1-Apr-18	27.23%	1-Apr-17
Code A-B	30-59 minutes	£1.65	£1.69	1-Apr-18	2.42%	1-Apr-17
	Up to 1hr 59 mins	£2.98	£3.07	1-Apr-18	3.02%	1-Apr-17
Code C-D	11-30 minutes	£7.45	£8.09	1-Apr-18	8.59%	1-Apr-17
	30-59 minutes	£7.45	£8.09	1-Apr-18	8.59%	1-Apr-17
	Up to 1hr 59 mins	£15.72	£16.37	1-Apr-18	4.13%	1-Apr-17
Fuel/Oil Spillages	per incident	£100.00	£120.00	1-Apr-18	20.00%	1-Apr-17

Hawes Pier

Cruise Passenger Charges	per passenger	£5.66	£5.89	1-Apr-18	4.06%	1-Apr-17
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Planning & Building Standards**Plan Store****Plan Store Fees**

Plans (up to 3 on same address)		£57.50	£60.50	1-Apr-18	5.22%	1-Apr-17
Plans (4-6 Properties)		£62.75	£66.00	1-Apr-18	5.18%	1-Apr-17
Plans (7-9 Properties)		£74.25	£78.00	1-Apr-18	5.05%	1-Apr-17
Plans (10-12 Properties)		£90.95	£95.50	1-Apr-18	5.00%	1-Apr-17
Plans (13-15 Properties)		£108.75	£114.20	1-Apr-18	5.01%	1-Apr-17
Plans (16-18 Properties)		£142.20	£149.30	1-Apr-18	4.99%	1-Apr-17
Plans (19-21 Properties)		£165.20	£173.50	1-Apr-18	5.02%	1-Apr-17
Plans (22-24 Properties)		£245.70	£258.00	1-Apr-18	5.01%	1-Apr-17
Plans (25+ Properties)		£333.50	£350.00	1-Apr-18	4.95%	1-Apr-17
Completion Certificate & Warrant		£57.50	£60.50	1-Apr-18	5.22%	1-Apr-17
Copy Property Inspection Letter		£57.50	£60.50	1-Apr-18	5.22%	1-Apr-17
Microfiche Records		£55.50	£58.00	1-Apr-18	4.50%	1-Apr-17

Plan Copy Charges

A2		£2.30	£2.40	1-Apr-18	4.35%	1-Apr-17
A1		£3.45	£3.60	1-Apr-18	4.35%	1-Apr-17
A0		£5.85	£6.15	1-Apr-18	5.13%	1-Apr-17

Street Naming

Naming a New Street		£215.00	£225.00	1-Apr-18	4.65%	1-Apr-17
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Numbering of New Properties

1 Property	£48.00	£50.00	1-Apr-18	4.17%	1-Apr-17
2 - 5 Properties	£100.00	£105.00	1-Apr-18	5.00%	1-Apr-17
6 - 10 Properties	£137.00	£145.00	1-Apr-18	5.84%	1-Apr-17
11 - 25 Properties	£180.00	£190.00	1-Apr-18	5.56%	1-Apr-17
26 - 50 Properties	£295.00	£310.00	1-Apr-18	5.08%	1-Apr-17
51 - 100 Properties	£450.00	£475.00	1-Apr-18	5.56%	1-Apr-17
101 - 150 properties	£840.00	£880.00	1-Apr-18	4.76%	1-Apr-17
151 - 200 properties	£1,010.00	£1,060.00	1-Apr-18	4.95%	1-Apr-17
201+ properties	£1,120.00	£1,175.00	1-Apr-18	4.91%	1-Apr-17

Renumbering of application subsequent to issue of Statutory Notices	£125.00	£130.00	1-Apr-18	4.00%	1-Apr-17
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Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)	£34.00	£35.50	1-Apr-18	4.41%	1-Apr-17
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Confirmation of development addresses (Map and schedule of development addresses where available)	£68.00	£71.50	1-Apr-18	5.15%	1-Apr-17
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Street Sign Costs (New Developments Only)

Sign Type

Wall Fixing	£215.00	£225.00	1-Apr-18	4.65%	1-Apr-17
Freestanding	£215.00	£225.00	1-Apr-18	4.65%	1-Apr-17
No Through Road - Wall Fixing	£215.00	£225.00	1-Apr-18	4.65%	1-Apr-17
No Through Road - Freestanding	£215.00	£225.00	1-Apr-18	4.65%	1-Apr-17
Advert in Local Press	£225.00	£235.00	1-Apr-18	4.44%	1-Apr-17

Note

Fees for explosives storage, poisons act and petroleum storage are set nationally
Licences fees are approved by the Regulatory Committee in February
Registrars fees are set nationally
City Fleet Maintenance Services - MOT tests to the public are set nationally by VOSA

Culture

Museums and Galleries

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Reproduction Fees	Minimum reproduction fee - to be replaced by following scale of charges					
Reproduction Fees	Rate 1 - One Language /					
Reproduction Fees	half page	£73.00	£77.00	1-Apr-18	5.48%	1-Apr-17
Reproduction Fees	full page	£94.00	£99.00	1-Apr-18	5.32%	1-Apr-17
Reproduction Fees	double page	£145.00	£152.00	1-Apr-18	4.83%	1-Apr-17
Reproduction Fees	front cover	£234.00	£246.00	1-Apr-18	5.13%	1-Apr-17
Reproduction Fees	back cover	£125.00	£131.00	1-Apr-18	4.80%	1-Apr-17
Reproduction Fees	Rate C - One Language / World Rights					
Reproduction Fees	half page	£104.00	£109.00	1-Apr-18	4.81%	1-Apr-17
Reproduction Fees	full page	£161.00	£169.00	1-Apr-18	4.97%	1-Apr-17
Reproduction Fees	double page	£213.00	£224.00	1-Apr-18	5.16%	1-Apr-17
Reproduction Fees	front cover	£343.00	£360.00	1-Apr-18	4.96%	1-Apr-17
Reproduction Fees	back cover	£192.00	£202.00	1-Apr-18	5.21%	1-Apr-17
Reproduction Fees	Rate 3 - Multiple Languages / World Rights					
Reproduction Fees	half page	£130.00	£137.00	1-Apr-18	5.38%	1-Apr-17
Reproduction Fees	full page	£192.00	£202.00	1-Apr-18	5.21%	1-Apr-17
Reproduction Fees	double page	£244.00	£256.00	1-Apr-18	4.92%	1-Apr-17
Reproduction Fees	front cover	£374.00	£393.00	1-Apr-18	5.08%	1-Apr-17
Reproduction Fees	back cover	£244.00	£256.00	1-Apr-18	4.92%	1-Apr-17
Reproduction Fees	Website use -	£27.50-£88.00	£29.00-£92.50	1-Apr-18		1-Apr-17
Reproduction Fees	Website use -	£92.50-£220.00	£97.00-£231.00	1-Apr-18		1-Apr-17
Reproduction Fees	Website use -	£165.00-£440.00	£173.00-£462.00	1-Apr-18		1-Apr-17
Hire of transparencies	per month	£23.00	£24.00	1-Apr-18	4.35%	1-Apr-17
Web-site image	< one month	£27.50	£29.00	1-Apr-18	5.45%	1-Apr-17
Web-site image	depending on t	£440.00	£462.00	1-Apr-18	5.00%	1-Apr-17
Museum of Edinburgh - Lecture Room	Daytime	£47.00	£49.00	1-Apr-18	4.26%	1-Apr-17
Museum of Edinburgh - Lecture Room	Evening /					
	Sunday	£365.00	£383.00	1-Apr-18	4.93%	1-Apr-17
Museum of Edinburgh - Lecture Room	Evening /					
	Sunday - per	£52.00	£55.00	1-Apr-18	5.77%	1-Apr-17
Museum of Edinburgh - Private view or corporate function (whole museum)	Sept - June- 5.30 - 8.30	£885.00	£929.00	1-Apr-18	4.97%	1-Apr-17
Museum of Edinburgh - Private view or corporate function (whole museum)	July & August - 5.30 - 8.30	£1,250.00	£1,313.00	1-Apr-18	5.04%	1-Apr-17
Writers' Museum - Main Gallery	half day /	£500.00	£525.00	1-Apr-18	5.00%	1-Apr-17
Writers' Museum - Main Gallery	Evenings	£364.00	£382.00	1-Apr-18	4.95%	1-Apr-17
Writers' Museum - Private view or corporate function (whole museum)	Evenings (weekdays) -	£598.00	£628.00	1-Apr-18	5.02%	1-Apr-17
Writers' Museum - Private view or corporate function (whole museum)	Evenings (weekends) -	£870.00	£914.00	1-Apr-18	5.06%	1-Apr-17
Venue Hire Cancellation Fee	3 days or less	£85.00	£89.00	1-Apr-18	4.71%	
Venue Hire Cancellation Fee	2 weeks	£50.00	£53.00	1-Apr-18	6.00%	
Venue Hire Cancellation Fee	1 month	£25.00	£26.00	1-Apr-18	4.00%	

Lauriston Castle

Ground Floor	Daytime (Mon - Sat) - Evenings /	£67.00	£70.00	1-Apr-18	4.48%	1-Apr-17
Ground Floor	Sundays -	£112.00	£118.00	1-Apr-18	5.36%	1-Apr-17
The Old Kitchen	Mon - Sat half	£156.00	£164.00	1-Apr-18	5.13%	1-Apr-17
The Old Kitchen	Sunday half	£197.00	£207.00	1-Apr-18	5.08%	1-Apr-17
The Old Kitchen	Mon - Sat full	£338.00	£355.00	1-Apr-18	5.03%	1-Apr-17
The Old Kitchen	Sunday full	£380.00	£399.00	1-Apr-18	5.00%	1-Apr-17
Adults Tour	new		£8.00	1-Apr-18		
Concession / Children Tour	new		£6.00	1-Apr-18		

City Art Centre

Gallery 5	Daytime -	£83.00	£87.00	1-Apr-18	4.82%	1-Apr-17
Gallery 5	Daytime -	£338.00	£355.00	1-Apr-18	5.03%	1-Apr-17
Gallery 5	Sundays -	£415.00	£436.00	1-Apr-18	5.06%	1-Apr-17
Gallery 5	Daytime -	£555.00	£583.00	1-Apr-18	5.05%	1-Apr-17
Gallery 5	Sundays - full	£645.00	£677.00	1-Apr-18	4.96%	1-Apr-17
Gallery 5	Evening	£395.00	£415.00	1-Apr-18	5.06%	1-Apr-17
Fergusson Room (was Seminar Rm)	Daytime - per	£67.00	£70.00	1-Apr-18	4.48%	1-Apr-17
Fergusson Room (was Seminar Rm)	Daytime -	£228.00	£239.00	1-Apr-18	4.82%	1-Apr-17
Fergusson Room (was Seminar Rm)	Sundays -	£291.00	£306.00	1-Apr-18	5.15%	1-Apr-17
Fergusson Room (was Seminar Rm)	Daytime -	£395.00	£415.00	1-Apr-18	5.06%	1-Apr-17
Fergusson Room (was Seminar Rm)	Sunday - full	£450.00	£473.00	1-Apr-18	5.11%	1-Apr-17
Fergusson Room (was Seminar Rm)	Evenings	£310.00	£326.00	1-Apr-18	5.16%	1-Apr-17
Cadell Room (was Conference Rm)	Daytime - per	£36.00	£38.00	1-Apr-18	5.56%	1-Apr-17
Cadell Room (was Conference Rm)	Daytime -	£104.00	£109.00	1-Apr-18	4.81%	1-Apr-17
Cadell Room (was Conference Rm)	Sundays -	£166.00	£174.00	1-Apr-18	4.82%	1-Apr-17
Cadell Room (was Conference Rm)	Mon - Sat full	£218.00	£229.00	1-Apr-18	5.05%	1-Apr-17
Cadell Room (was Conference Rm)	Sunday full	£290.00	£305.00	1-Apr-18	5.17%	1-Apr-17
Cadell Room (was Conference Rm)	Evenings	£145.00	£152.00	1-Apr-18	4.83%	1-Apr-17
Evening Visits - up to 20 people	Monday - Satu	£105.00	£110.00	1-Apr-18	4.76%	1-Apr-17
Evening Visits - up to 20 people	Monday - Satu	£156.00	£164.00	1-Apr-18	5.13%	1-Apr-17

Scott Monument

Scott Monument - Adult	Admission Charge	£5.00	£8.00	1-Apr-18	60.00%	1-Apr-16
Scott Monument - Concession	Admission Charge	n/a	£6.00	1-Apr-18		
Scott Monument - Child	Admission Charge	n/a	£5.00	1-Apr-18		

Trinity Apse

Evening Visits - Monday to Saturday	up to 20	£105.00	£110.00	1-Apr-18	4.76%	1-Apr-17
Evening Visits - Monday to Saturday	up to 40	£156.00	£164.00	1-Apr-18	5.13%	1-Apr-17
Day Hire		n/a	£500.00	1-Apr-18		
Evening Hire		n/a	£750.00	1-Apr-18		

Public Programmes - The Museums and Galleries Service offers a range of workshops, lectures and events. Many of these are free; for the remainder costs are recovered by applying a sliding scale of charges up to a maximum of £231. From 2018/19 school groups will be charged a flat rate of £27 for a general tour or visit to a Museum or Gallery venue, and there will be charge of £65 per school group for a specialist workshop. Additional workshops and events can be arranged on request. Depending on the content, duration and

		Max. £220.00	Max. £231.00	1-Apr-18		1-Apr-17
School Groups	general tour / v	£26.00	£27.00	1-Apr-18	3.85%	1-Apr-17
School Groups	specialist work	£62.00	£65.00	1-Apr-18	4.84%	1-Apr-17
Non-school groups		Max. £120.00	max £126.00	1-Apr-18		1-Apr-17
Travelling Gallery - Exhibition Tour Hires	per week	£830.00	£872.00	1-Apr-18	5.06%	1-Apr-17
Picture Loan Scheme - Paintings, Drawings, Sculptures and Ta	First year of lo	£228.00	£239.00	1-Apr-18	4.82%	1-Apr-17
Picture Loan Scheme - Paintings, Drawings, Sculptures and Ta	Each subsequ	£115.00	£121.00	1-Apr-18	5.22%	1-Apr-17
Picture Loan Scheme - Prints and Photographs	First year of lo	£160.00	£168.00	1-Apr-18	5.00%	1-Apr-17
Picture Loan Scheme - Prints and Photographs	Each subsequ	£87.00	£91.00	1-Apr-18	4.60%	1-Apr-17
Archaeological Specialist Advice and Reporting	Planning application	£530.00	n/a	1-Apr-18		1-Apr-17
Archaeological Specialist Advice and Reporting	One Hour	£75.00	£79.00	1-Apr-18	5.33%	
Archaeological Specialist Advice and Reporting	Subsequent	£50.00	£53.00	1-Apr-18	6.00%	
Archaeological Specialist Advice and Reporting	Half a Day	£180.00	£220.00	1-Apr-18	22.22%	
Archaeological Specialist Advice and Reporting	Whole Day	£305.00	£410.00	1-Apr-18	34.43%	
Group Visits	Evenings -	£105.00	£110.00	1-Apr-18	4.76%	1-Apr-17
Group Visits	6pm - 8pm - up	£135.00	£142.00	1-Apr-18	5.19%	1-Apr-17
Touring Exhibitions	Hire fees for Showrooms	£520.00	£546.00	1-Apr-18	5.00%	1-Apr-17

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Culture) where there are sound financial, operational or other justifiable reasons for doing so.

Public Safety

Inspections and Consultancy

Inspections and Consultancy	Public safety of events –	£88.00	£92.00	1-Apr-18	4.55%	1-Apr-17
Inspections and Consultancy	Inspection of	£38.95	£41.00	1-Apr-18	5.26%	
Inspections and Consultancy	Other licensing	£38.95	£41.00	1-Apr-18	5.26%	
Inspections and Consultancy	Section 89, Civic Government (Scotland)	£270.00	£284.00	1-Apr-18	5.19%	1-Apr-17
Inspections and Consultancy	Where final inspection takes place	£321.00	£337.00	1-Apr-18	4.98%	1-Apr-17

Hire of display infrastructure

Square or hex concrete block	per week	£78.00	£82.00	1-Apr-18	5.13%	1-Apr-17
Galvanised pole for use with concrete block	per week	£38.00	£40.00	1-Apr-18	5.26%	1-Apr-17
Flagpole for use with concrete block	per week	£38.00	£40.00	1-Apr-18	5.26%	1-Apr-17
Banner arm and fixing	per week	£17.00	£18.00	1-Apr-18	5.88%	1-Apr-17
Use of socket in High Street	per week	£17.00	£18.00	1-Apr-18	5.88%	1-Apr-17
Galvanised pole or flagpole to fit socket in High Street	per week	£38.00	£40.00	1-Apr-18	5.26%	1-Apr-17
Access to electricity distribution box	per box	£55.00	£58.00	1-Apr-18	5.45%	1-Apr-17
5-pole indoor flagstand with flags and poles to fit	per week	£55.00	£58.00	1-Apr-18	5.45%	1-Apr-17
3-pole indoor flagstand with flags and poles to fit	per week	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17
2-pole indoor flagstand with flags and poles to fit	per week	£22.00	£23.00	1-Apr-18	4.55%	1-Apr-17
Bunting (per length of 200m)	per week	£11.00	£12.00	1-Apr-18	9.09%	1-Apr-17
Hire of heraldic banner and clan standards	per week	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17
Saltire flying banners complete base, poles and flying banners	week	£33.00	£35.00	1-Apr-18	6.06%	1-Apr-17

		Current fee 2017/18	Proposed fee 2018/19	Proposed 2019/20	Effective from	% increase 2018/19	Date of last increase
Church Hill Theatre							
Theatre Performances	Professional and	£370.00	£380.00	£395.00	1-Apr-17	2.70%	1-Apr-16
Theatre Performances	Professional and	£665.00	£680.00	£707.00	1-Apr-17	2.26%	1-Apr-16
Theatre Performances	Professional and	£474.00	£485.00	£504.00	1-Apr-17	2.32%	1-Apr-16
Theatre Performances	Professional and	£870.00	£900.00	£936.00	1-Apr-17	3.45%	1-Apr-16
Rehearsals Get In / Get Out	Professional and	£93.00	£96.00	£100.00	1-Apr-17	3.23%	1-Apr-16
Rehearsals Get In / Get Out	Professional and	£118.00	£125.00	£130.00	1-Apr-17	5.93%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur	£190.00	£195.00	£203.00	1-Apr-17	2.63%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur	£335.00	£345.00	£359.00	1-Apr-17	2.99%	1-Apr-16
Theatre and Coffee Bar Performances	Amateur						
Theatre and Coffee Bar Performances	Groups and Amateur	£278.00	£285.00	£296.00	1-Apr-17	2.52%	1-Apr-16
Theatre and Coffee Bar Performances	Groups and Amateur	£438.00	£450.00	£468.00	1-Apr-17	2.74%	1-Apr-16
Rehearsals Get In / Get Out	Non Professional	£46.00	£47.00	£49.00	1-Apr-17	2.17%	1-Apr-16
Rehearsals Get In / Get Out	Non Professional	£62.00	£64.00	£67.00	1-Apr-17	3.23%	1-Apr-16
The Studio	Professional and	£52.00	£54.00	£56.00	1-Apr-17	3.85%	1-Apr-16
The Studio	Professional and	£67.00	£70.00	£73.00	1-Apr-17	4.48%	1-Apr-16
The Studio	Non-Professional	£41.00	£42.00	£44.00	1-Apr-17	2.44%	1-Apr-16
The Studio	Non-Professional	£52.00	£55.00	£57.00	1-Apr-17	5.77%	1-Apr-16
Failure to Vacate Premises at End of Each Let - All	Mon - Sun: Double the rate charged per hour until the space is booked	relevant to the booking	relevant to the booking	relevant to the booking	1-Apr-17		1-Apr-16
Failure to Vacate Premises at End of Each Let - All	Public holidays: rate charged per hour until the booking	relevant to the booking	relevant to the booking	relevant to the booking	1-Apr-17		1-Apr-16
Additional Charges	Stewards (per	£13.00	£13.50	£14.00	1-Apr-17	3.85%	1-Apr-16

Assembly Rooms

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Place) where there are sound financial, operational or other justifiable reasons for doing so.

Music Hall	Half Day Hire (8am - 1pm),	1,015.00	£1,040.00	£1,082.00	1-Apr-17	2.46%	1-Apr-16
Music Hall	Full Day Hire	2,030.00	£2,080.00	£2,163.00	1-Apr-17	2.46%	1-Apr-16
Music Hall	Full Evening	2,260.00	£2,310.00	£2,402.00	1-Apr-17	2.21%	1-Apr-16
Ballroom	Half Day Hire (8am - 1pm),	920.00	£950.00	£988.00	1-Apr-17	3.26%	1-Apr-16
Ballroom	Full Day Hire	£1,835.00	£1,875.00	£1,950.00	1-Apr-17	2.18%	1-Apr-16
Ballroom	Full Evening	£2,055.00	£2,100.00	£2,184.00	1-Apr-17	2.19%	1-Apr-16
West Drawing Room	Half Day Hire	£410.00	£420.00	£437.00	1-Apr-17	2.44%	1-Apr-16
West Drawing Room	Full Day Hire	£815.00	£835.00	£868.00	1-Apr-17	2.45%	1-Apr-16
West Drawing Room	Full Evening	£1,025.00	£1,050.00	£1,092.00	1-Apr-17	2.44%	1-Apr-16
East Drawing Room	Half Day Hire	£410.00	£425.00	£442.00	1-Apr-17	3.66%	1-Apr-16
East Drawing Room	Full Day Hire	£815.00	£835.00	£868.00	1-Apr-17	2.45%	1-Apr-16
East Drawing Room	Full Evening	£1,025.00	£1,050.00	£1,092.00	1-Apr-17	2.44%	1-Apr-16
First Floor	Half Day Hire	£2,745.00	£2,825.00	£2,938.00	1-Apr-17	2.91%	1-Apr-16
First Floor	Full Day Hire	£5,485.00	£5,625.00	£5,850.00	1-Apr-17	2.55%	1-Apr-16
First Floor	Full Evening	£6,360.00	£6,490.00	£6,750.00	1-Apr-17	2.04%	1-Apr-16
Oval Room	Half Day Hire	£190.00	£195.00	£203.00	1-Apr-17	2.63%	1-Apr-16
Oval Room	Full Day Hire	£380.00	£390.00	£406.00	1-Apr-17	2.63%	1-Apr-16
Oval Room	Full Evening	£485.00	£500.00	£520.00	1-Apr-17	3.09%	1-Apr-16
Set up rate for bookings of 8 hours or more	Additional	£300.00	£310.00	£322.00	1-Apr-17	3.33%	1-Apr-16
Additional Charges subject to type of event	Cloakroom staff (per	£13.50	£14.00	£15.00	1-Apr-17	3.70%	1-Apr-16
Additional Charges subject to type of event	Stewards (per	£13.50	£14.00	£15.00	1-Apr-17	3.70%	1-Apr-16
Additional Charges subject to type of event	Security staff (per person,	£15.50	£16.00	£17.00	1-Apr-17	3.23%	1-Apr-16
Additional Charges subject to type of event	Technician (fee per full	£350.00	£360.00	£374.00	1-Apr-17	2.86%	1-Apr-16
Additional Charges subject to type of event	Production technical	£37.00	£38.00	£40.00	1-Apr-17	2.70%	1-Apr-16

The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms equipment. Costs are recovered by applying a sliding scale of charges from a minimum of £80. These costs are subject to negotiation, depending on the type of event, its duration and any expertise required.

Ross Theatre

As per the Scheme of Delegation to Officers, charges may vary at the discretion of the Head of Service (i.e. the Director of Place) where there are sound financial, operational or other justifiable reasons for doing so.

Standard Hire - Event Day	Rental	£3,800.00	£3,990.00	1-Apr-18	5.00%	1-Apr-17
Standard Hire - Set up Day	Rental	£490.00	£515.00	1-Apr-18	5.10%	1-Apr-17
Standard Hire - Hourly Rate	Rental	£490.00	£515.00	1-Apr-18	5.10%	1-Apr-17
Standard Hire - per hour	Staffing	£31.00	£33.00	1-Apr-18	6.45%	1-Apr-17
Charity/Amateur Event* - Event Day	Rental	£540.00	£567.00	1-Apr-18	5.00%	1-Apr-17
Charity/Amateur Event* - Set up Day	Rental	£167.00	£175.00	1-Apr-18	4.79%	1-Apr-17
Charity/Amateur Event* - Hourly Rate	Rental	£94.00	£99.00	1-Apr-18	5.32%	1-Apr-17
Charity/Amateur Event* - per hour	Staffing	£31.00	£33.00	1-Apr-18	6.45%	1-Apr-17

* Where the main purpose of the programme or activity can be demonstrated to be either of an amateur and/or community nature or solely designed to raise funds for a charitable organisation.

Rental charges are free of VAT

VAT will be added to staffing charges

Regular or extended bookings throughout the year are subject to negotiation.

Please note that Technical Staff may require to be at the venue during the period of Let subject to the nature of the event and risk assessment associated with the event.

Rental by the hour is available, by negotiation, for both commercial and charity / amateur organisations for a minimum hire period of two hours, Monday to Friday between 9 a.m. and 7 p.m.. Regular or extended bookings throughout the year are subject to negotiation.

City Chambers

Room Hire		Current fee 2017/18	Proposed fee 2018/19	% increase	Date of last increase
Council Chamber	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£122.00	£128.00	4.92%	1-Apr-17
Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£486.00	£510.00	4.94%	1-Apr-17
Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£875.00	£919.00	5.03%	1-Apr-17
Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£726.00	£762.00	4.96%	1-Apr-17
Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£972.00	£1,021.00	5.04%	1-Apr-17
Council Chamber	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£996.00 £749.00	£1,046.00 £786.00	5.02% 4.94%	1-Apr-17 1-Apr-17
Council Chamber	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£115.00	£121.00	5.22%	1-Apr-17
European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£461.00	£484.00	4.99%	1-Apr-17
European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£828.00	£869.00	4.95%	1-Apr-17
European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£691.00	£726.00	5.07%	1-Apr-17
European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£921.00	£967.00	4.99%	1-Apr-17
European Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£944.00 £709.00	£991.00 £744.00	4.98% 4.94%	1-Apr-17 1-Apr-17
European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£337.00	£354.00	5.04%	1-Apr-17
Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£450.00	£473.00	5.11%	1-Apr-17
Councillors' Lounge	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£450.00 £346.00	£473.00 £363.00	5.11% 4.91%	1-Apr-17 1-Apr-17
Councillors' Lounge	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£55.00	£58.00	5.45%	1-Apr-17
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£225.00	£236.00	4.89%	1-Apr-17
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£406.00	£426.00	4.93%	1-Apr-17
Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£337.00	£354.00	5.04%	1-Apr-17
Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£450.00	£473.00	5.11%	1-Apr-17
Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£450.00 £346.00	£473.00 £363.00	5.11% 4.91%	1-Apr-17 1-Apr-17
Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£55.00	£58.00	5.45%	1-Apr-17
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£225.00	£236.00	4.89%	1-Apr-17
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£406.00	£426.00	4.93%	1-Apr-17
Diamond Jubilee Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£337.00	£354.00	5.04%	1-Apr-17
Diamond Jubilee Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£450.00	£473.00	5.11%	1-Apr-17
Diamond Jubilee Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£450.00 £346.00	£473.00 £363.00	5.11% 4.91%	1-Apr-17 1-Apr-17
Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£55.00	£58.00	5.45%	1-Apr-17
Mandela Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£225.00	£236.00	4.89%	1-Apr-17
Mandela Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£406.00	£426.00	4.93%	1-Apr-17
Mandela Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£337.00	£354.00	5.04%	1-Apr-17
Mandela Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£450.00	£473.00	5.11%	1-Apr-17
Mandela Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£450.00 £346.00	£473.00 £363.00	5.11% 4.91%	1-Apr-17 1-Apr-17
Mandela Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£29.00	£30.00	3.45%	1-Apr-17
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£118.00	£124.00	5.08%	1-Apr-17
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£212.00	£223.00	5.19%	1-Apr-17
Dean of Guild Waiting Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£174.00	£183.00	5.17%	1-Apr-17
Dean of Guild Waiting Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£235.00	£247.00	5.11%	1-Apr-17
Dean of Guild Waiting Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£240.00 £181.00	£252.00 £190.00	5.00% 4.97%	1-Apr-17 1-Apr-17
Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£122.00	£128.00	4.92%	1-Apr-17
Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£486.00	£510.00	4.94%	1-Apr-17
Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£875.00	£919.00	5.03%	1-Apr-17
Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£726.00	£762.00	4.96%	1-Apr-17
Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£972.00	£1,021.00	5.04%	1-Apr-17
Business Centre	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£996.00 £749.00	£1,046.00 £786.00	5.02% 4.94%	1-Apr-17 1-Apr-17

Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£115.00	£121.00	1-Apr-18	5.22%	1-Apr-17
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£461.00	£484.00	1-Apr-18	4.99%	1-Apr-17
Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£828.00	£869.00	1-Apr-18	4.95%	1-Apr-17
Business Centre Auditorium	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£691.00	£726.00	1-Apr-18	5.07%	1-Apr-17
Business Centre Auditorium	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£921.00	£967.00	1-Apr-18	4.99%	1-Apr-17
Business Centre Auditorium	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£944.00	£991.00	1-Apr-18	4.98%	1-Apr-17
Business Centre Auditorium	Pod	£709.00	£744.00	1-Apr-18	4.94%	1-Apr-17
Pod	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£21.00	£22.00	1-Apr-18	4.76%	1-Apr-17
Pod	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£78.00	£82.00	1-Apr-18	5.13%	1-Apr-17
Pod	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£156.00	£164.00	1-Apr-18	5.13%	1-Apr-17
Pendolino	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£29.00	£30.00	1-Apr-18	3.45%	1-Apr-17
Pendolino	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£118.00	£124.00	1-Apr-18	5.08%	1-Apr-17
Pendolino	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£212.00	£223.00	1-Apr-18	5.19%	1-Apr-17
Pendolino	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£174.00	£183.00	1-Apr-18	5.17%	1-Apr-17
Pendolino	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£235.00	£247.00	1-Apr-18	5.11%	1-Apr-17
Pendolino	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate) Sunday Special Offer , 08.30 - 01.00 (Day/Evening Rate)	£240.00	£252.00	1-Apr-18	5.00%	1-Apr-17
Pendolino		£181.00	£190.00	1-Apr-18	4.97%	1-Apr-17
Corkage Charges	Lager/Beer (per bottle/can)	£0.50	£1.00	1-Apr-18	100.00%	1-Apr-17
Beverages	Freshly Brewed Matthew Algie Coffee with Biscuits	£2.50	£3.00	1-Apr-18	20.00%	1-Apr-17
Beverages	Pack of Biscuits	£0.60	£1.00	1-Apr-18	66.67%	1-Apr-17
Beverages	1 litre Bottle of Scottish Mineral Water (still/sparkling)	£2.50	£3.00	1-Apr-18	20.00%	1-Apr-17
Beverages	1 litre of Orange/Apple/Cranberry Juice	£2.50	£3.00	1-Apr-18	20.00%	1-Apr-17
A Taste of Scotland	Homemade Table (2 squares) (GF)	£0.60	£1.00	1-Apr-18	66.67%	1-Apr-17
A Taste of Scotland	Tunnock's Tea Cakes	£0.60	£1.00	1-Apr-18	66.67%	1-Apr-17
A Taste of Scotland	Tunnock's Caramel Log	£0.75	£1.00	1-Apr-18	33.33%	1-Apr-17
A Taste of Scotland	Chambers Homemade Shortbread	£0.50	£1.00	1-Apr-18	100.00%	1-Apr-17
A Taste of Scotland	Freshly Baked Scone with Jam/Butter	£0.70	£1.00	1-Apr-18	42.86%	1-Apr-17
A Taste of Scotland	Freshly Baked Danish Pastry	£1.20	£1.00	1-Apr-18	-16.67%	1-Apr-17
A Taste of Scotland	Platter of Prepared Fruit (min. 4 people) (GF)	£1.50	£2.00	1-Apr-18	33.33%	1-Apr-17
Breakfast Service	Bacon or Sausages in a Roll (GF available on request)	£3.70	£4.00	1-Apr-18	8.11%	1-Apr-17
Breakfast Service	Quom Sausage Roll (v)	£3.70	£4.00	1-Apr-18	8.11%	1-Apr-17
Lunch (All lunches require a minimum of two people, unless stated)	Soup and Crusty Bread (minimum of four people) (GF)	£2.40	£3.00	1-Apr-18	25.00%	1-Apr-17
Lunch Menu 1 (All lunches require a minimum of two people, unless stated)	Selection of Sandwiches Fresh Fruit Platter Tea/Coffee/Fruit Juice	£6.15	£6.00	1-Apr-18	-2.44%	1-Apr-17
Lunch Menu 2 (All lunches require a minimum of two people, unless stated)	Soup of the Day and Crusty Roll Selection of Filled Rolls/Wraps Fresh Fruit Platter Tea/Coffee/Fruit Juice	£8.75	£9.00	1-Apr-18	2.86%	1-Apr-17
Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£15.50	£16.00			
	Add a little sparkle to your occasion with a glass of Prosecco			1-Apr-18	3.23%	1-Apr-17

Finger Buffet Selections (minimum order six guests)	Meat - Haggis Bon Bons (GF)	£1.10	£1.00	1-Apr-18	-9.09%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Meat - Sweet and Sour	£1.20	£1.00	1-Apr-18	-16.67%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Chicken Rolls Meat - Mini Cottage Pies	£1.30	£1.00	1-Apr-18	-23.08%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Meat - Chicken	£1.30	£1.00	1-Apr-18	-23.08%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Pakorras Meat - Chicken and Bacon Pies	£1.30	£1.00	1-Apr-18	-23.08%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Meat - Garlic Chicken	£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Goujons Vegetarian - Mini Margarita Pizza (GF)	£1.10	£1.00	1-Apr-18	-9.09%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Vegetarian - Chery	£1.20	£1.00	1-Apr-18	-16.67%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Tomato and Vegetarian - Mushroom	£1.20	£1.00	1-Apr-18	-16.67%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Vegetarian - Stuffed Sweet Peppers (GF)	£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Vegetarian - Sweet Potato Wedges/Sour Fish - Spicy Tiger Prawns	£1.40	£1.00	1-Apr-18	-28.57%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Fish - Smoked	£1.20	£1.00	1-Apr-18	-16.67%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Salmon Bagel Fish - Seafood Dim Sum	£1.40	£1.00	1-Apr-18	-28.57%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Fish - Oriental Crab Cakes	£1.50	£2.00	1-Apr-18	33.33%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Fish - Japanese Prawn Rolls	£1.50	£2.00	1-Apr-18	33.33%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Fish - Thai Ginger and Fish Kebab	£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17
We suggest four/five selections per guest. Finger Buffet Selections (minimum order six guests)	Fish - Smoked Haddock and Fish - Mini Battered Fish and Mushy	£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17
We suggest four/five selections per guest.		£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17

Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Chicken	£8.50	£9.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.	Jalfrezi and Steamed Rice			1-Apr-18	5.88%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Haggis, Neeps and Tatties (GF)	£8.50	£9.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	5.88%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Traditional Scottish Stovies	£8.50	£9.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	5.88%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Pork Apple and Cider Casserole	£9.50	£10.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	5.26%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Slow Roasted Pulled Pork with Coleslaw	£9.50	£10.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	5.26%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Traditional Scottish Steak and Meat - Beef	£10.50	£11.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	4.76%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Stroganoff and Steamed Rice (GF)	£10.95	£11.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	0.46%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Meat - Scottish Lamb and Vegetable	£10.95	£11.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	0.46%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian - Four Cheese Ravioli	£7.50	£8.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	6.67%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian - Leek and Potato Bake (GF)	£7.50	£8.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	6.67%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian - Spinach and Ricotta Cannelloni	£7.50	£8.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	6.67%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian - Haggis, Neeps and Fish - Mixed	£8.50	£9.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	5.88%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Scottish Potato Crust Seafood Pie	£10.95	£11.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	0.46%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Fish - Grilled Fillet of Scottish Salmon (GF)	£11.00	£12.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	9.09%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Fish - Cullen Skink Risotto (GF)	£11.00	£12.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	9.09%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Fish - Prawn and Mushroom Provencal	£12.00	£13.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	8.33%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Fish - Shetland Smoked Salmon	£12.00	£13.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	8.33%	1-Apr-17
Hot Fork Buffet Suggestions (minimum order 10 people)	Fish - Arbroath Smokie Leek and Potato	£12.00	£13.00			
All hot fork buffets are served with vegetables and potatoes where appropriate.				1-Apr-18	8.33%	1-Apr-17

Cold Fork Buffet Suggestions (minimum order 10 people)	Meat - Platter	£9.50	£10.00	1-Apr-18	5.26%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Meat - Continental	£9.50	£10.00	1-Apr-18	5.26%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Meat - Roasted	£9.50	£10.00	1-Apr-18	5.26%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Meat - Rare Angus Beef	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Meat - Honey and Mustard	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Vegetarian - Feta, Olive	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - Traditional	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - 6oz Poached	£9.50	£10.00	1-Apr-18	5.26%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - Scottish	£11.00	£12.00	1-Apr-18	9.09%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - Mixed	£12.00	£13.00	1-Apr-18	8.33%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - Platter of Cured	£12.00	£13.00	1-Apr-18	8.33%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - Whole Poached	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Fish - Luxury Scottish Fruit de Mere	£18.00	£19.00	1-Apr-18	5.56%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides - Mixed	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Crusty Bread	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides - Italian	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Sides - Israeli	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Chocolate	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Scottish	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Traditional	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts -	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts -	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts -	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts -	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts -	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Chocolate	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Passion Fruit	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Scottish Cheeseboard	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17

Wedding Banquet Menu Selector	Starters - Traditional	£7.50	£8.00			
Wedding Banquet Menu Selector	Atlantic Starters - Chicken Liver	£8.50	£9.00	1-Apr-18	6.67%	1-Apr-17
Wedding Banquet Menu Selector	Starters - Goats	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Wedding Banquet Menu Selector	Cheese and Starters - Arbroath Smokie	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Wedding Banquet Menu Selector	Starters - Course	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Wedding Banquet Menu Selector	Highland Starters - Haggis,	£8.95	£9.00	1-Apr-18	0.56%	1-Apr-17
Wedding Banquet Menu Selector	Starters - Hot Smoked Shetland	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Wedding Banquet Menu Selector	Starters - Smoked	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Roasted Loin of Pork, Apple	£14.50	£15.00	1-Apr-18	3.45%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Slow Cooked	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Roasted Supreme of	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Roasted Rib of	£15.50	£16.00	1-Apr-18	3.23%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Roasted Shoulder of	£15.50	£16.00	1-Apr-18	3.23%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Steamed Lothian	£15.50	£16.00	1-Apr-18	3.23%	1-Apr-17
Wedding Banquet Menu Selector	Supreme of Mains - Meat - Slow Cooked	£15.50	£16.00	1-Apr-18	3.23%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Meat - Roast Sirloin of	£16.50	£17.00	1-Apr-18	3.03%	1-Apr-17
Wedding Banquet Menu Selector	Aberdeenshir Mains - Meat - Fillet of	£20.50	£22.00	1-Apr-18	7.32%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Swiss Chard	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Vegetarian - Mains -	£13.50	£14.00	1-Apr-18	3.70%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Fish - Grilled Fillet	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
Wedding Banquet Menu Selector	Mains - Fish - Steamed or	£15.50	£16.00	1-Apr-18	3.23%	1-Apr-17
Wedding Banquet Menu Selector	Grilled Fillet Mains - Fish -	£17.50	£18.00	1-Apr-18	2.86%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides - Honey Glazed	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17
Wedding Banquet Menu Selector	Sides -	£2.95	£3.00	1-Apr-18	1.69%	1-Apr-17

Wedding Banquet Menu Selector	Desserts - Traditional	£6.50	£7.00	1-Apr-18	7.69%	1-Apr-17
Wedding Banquet Menu Selector	Desserts - Individual	£7.50	£8.00	1-Apr-18	6.67%	1-Apr-17
Wedding Banquet Menu Selector	Desserts - Chocolate and Dark	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Wedding Banquet Menu Selector	Hot Beverages - Hot	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Hot Beverages - Hot	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Hot Beverages - Hot	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Hot Beverages - Hot	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Hot Beverages - Hot	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Evening Buffet	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Evening Buffet Suggestions -	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
Wedding Banquet Menu Selector	Evening Buffet Suggestions -	£4.50	£5.00	1-Apr-18	11.11%	1-Apr-17
Children's Lunch Bag	Haggis, Choice of Sandwich (Cheese, Ham or Tuna) (GF)	£3.95	£4.00	1-Apr-18	1.27%	1-Apr-17
Children's Menu	A packet of Starters - Heinz Tomato Soup (V)	Children's Menu Cost is £10.00 per person. All mains are served with potatoes and vegetables. Half portions of adult meals are available on request.	Children's Menu Cost is £10.50 per person. All mains are served with potatoes and vegetables. Half portions of adult meals are available on request.	1-Apr-18	1.27%	1-Apr-17
Canapé Selections (minimum order 10 people)	Meat - Cucumber with Chicken	£2.80	£3.00	1-Apr-18	5.00%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Meat - Scottish Ground	£2.50	£3.00	1-Apr-18	7.14%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Meat - Honey Glazed	£2.50	£3.00	1-Apr-18	20.00%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Chipolata	£3.10	£3.00	1-Apr-18	20.00%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Meat - Mini Beef Slider	£3.10	£3.00	1-Apr-18	-3.23%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Meat - Roast Beef wrapped	£3.50	£4.00	1-Apr-18	14.29%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Gherkin (GF)	£1.40	£1.00	1-Apr-18	-28.57%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Vegetarian - Mini Cheddar Baked	£1.50	£2.00	1-Apr-18	33.33%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Vegetarian - Mixed Olives (GF)	£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Vegetarian - Guacamole and Black	£1.60	£2.00	1-Apr-18	25.00%	1-Apr-17
We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Vegetarian - Red Pepper	£1.80	£2.00	1-Apr-18	11.11%	1-Apr-17
We suggest four/five selections per guest.	Hummus and Vegetarian - Garlic and Balsamic	£1.80	£2.00	1-Apr-18	11.11%	1-Apr-17

Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Fish - Japanese Prawn Rolls	£1.40	£1.00	1-Apr-18	-28.57%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Fish - Mini Battered Fish and Mushy Fish -	£1.80	£2.00	1-Apr-18	11.11%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Smoked Salmon Vegan - Red Pepper	£2.50	£3.00	1-Apr-18	20.00%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Hummus on Vegan - Falafel (GF)	£1.50	£2.00	1-Apr-18	33.33%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Vegan - Mini Baked Potatoes filled Sweet - Shortbread	£1.50	£2.00	1-Apr-18	33.33%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Sweet - Homemade Tablet (GF) Sweet - Swiss Belgian Chocolates	£0.60	£1.00	1-Apr-18	66.67%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Sweet - Petit Fours	£0.70	£1.00	1-Apr-18	42.86%	1-Apr-17
Canapé Selections (minimum order 10 people) We suggest four/five selections per guest. Canapé Selections (minimum order 10 people)	Sweet - Mini Scottish Scones with Starters - Haggis, Neeps and Tatties	£0.80	£1.00	1-Apr-18	25.00%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£1.40	£1.00	1-Apr-18	-28.57%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£8.95	£9.00	1-Apr-18	0.56%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu	Starters - Arbroath Smokie Mousse with Rough Cut Oatcakes with Salad and Lemon	£8.50	£9.00	1-Apr-18	5.88%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu	Starters - Shetland Isle Smoked Salmon with Caper Berries and Pea Shoots	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu	Starters - Hot Smoked Shetland Salmon with Edinburgh Malt Whisky Dressing (GF) Mains - Roast Aberdeen Angus Rib of Beef with Seasonal Local Vegetables and East Mains - Grilled Shetland Salmon Fillet with Lemon Butter Sauce, New East Lothian	£10.00	£11.00	1-Apr-18	10.00%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£23.85	£25.00	1-Apr-18	4.82%	1-Apr-17
Scottish Menu Selkirk Grace by Robert Burns Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£23.85	£25.00	1-Apr-18	4.82%	1-Apr-17

Scottish Menu	Mains - Braised Scottish Lamb Shank in Caley 80" Gravy, East Lothian	£23.35	£25.00		
Selkirk Grace by Robert Burns					
Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu	Mashed Mains - Roast Haunch of Highland Venison, Braised Red Cabbage, Garlic Roasted East Mains - Steamed North Sea Smoked Haddock Fillet, Steamed Spinach, Mull Puddings/Deserts - "The Edinburgh Malt" and Honey Mousse with Shortbread			1-Apr-18 7.07%	1-Apr-17
Selkirk Grace by Robert Burns					
Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£26.95	£28.00		
Selkirk Grace by Robert Burns					
Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£23.35	£25.00		
Selkirk Grace by Robert Burns					
Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu		£8.50	£9.00		
Selkirk Grace by Robert Burns					
Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit. Scottish Menu	Puddings/Deserts - Clootie Dumpling and Custard	£7.50	£8.00		
Selkirk Grace by Robert Burns					
Some hae meat and canna eat, And some wad eat that want it; But we hae meat, and we can eat, And sae the Lord be thankit.				1-Apr-18 6.67%	1-Apr-17
City Chambers Bar Price List	Spirits (25ml) -	£3.50	£4.00	1-Apr-18 14.29%	1-Apr-17
City Chambers Bar Price List	Spirits (25ml) -	£3.50	£4.00	1-Apr-18 14.29%	1-Apr-17
City Chambers Bar Price List	Spirits (25ml) -	£3.50	£4.00	1-Apr-18 14.29%	1-Apr-17
City Chambers Bar Price List	Spirits (25ml) -	£3.50	£4.00	1-Apr-18 14.29%	1-Apr-17
City Chambers Bar Price List	Sparkling, Non-Alcoholic Sparkling,	£5.50	£6.00		
City Chambers Bar Price List	Bottled	£4.50	£5.00	1-Apr-18 11.11%	1-Apr-17
City Chambers Bar Price List	Bottled	£4.15	£4.00		
City Chambers Bar Price List	Beers/Drinks - Bottled	£4.10	£4.00	1-Apr-18 -3.61%	1-Apr-17
City Chambers Bar Price List	Bottled	£3.55	£4.00	1-Apr-18 -2.44%	1-Apr-17
City Chambers Bar Price List	Bottled	£3.55	£4.00	1-Apr-18 12.68%	1-Apr-17
City Chambers Bar Price List	Bottled	£3.55	£4.00	1-Apr-18 12.68%	1-Apr-17
City Chambers Bar Price List	Wines per Glass (250ml)	£16.00	£17.00	1-Apr-18 12.68%	1-Apr-17
City Chambers Bar Price List	Minerals and	£1.60	£2.00	1-Apr-18 6.25%	1-Apr-17
City Chambers Bar Price List	Minerals and	£1.60	£2.00	1-Apr-18 25.00%	1-Apr-17
City Chambers Bar Price List	Minerals and Soft Drinks -	£1.85	£2.00	1-Apr-18 25.00%	1-Apr-17
City Chambers Bar Price List	Minerals and	£1.60	£2.00	1-Apr-18 8.11%	1-Apr-17
City Chambers Bar Price List	Minerals and Soft Drinks -	£1.85	£2.00	1-Apr-18 25.00%	1-Apr-17
City Chambers Bar Price List	Minerals and Soft Drinks -	£1.85	£2.00	1-Apr-18 8.11%	1-Apr-17

City Chambers Wine List (All wines are subject to change)	Chilean Fairtrade -	£16.00	£17.00	1-Apr-18	6.25%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Chilean Fairtrade -	£16.00	£17.00	1-Apr-18	6.25%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	White Wine Selection -	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	White Wine Selection -	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	White Wine Selection -	£16.00	£17.00	1-Apr-18	6.25%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	White Wine Selection -	£18.00	£19.00	1-Apr-18	5.56%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Rose Wine Selection -	£18.60	£20.00	1-Apr-18	7.53%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Rose Wine Selection -	£15.00	£16.00	1-Apr-18	6.67%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Red Wine Selection -	£16.00	£17.00	1-Apr-18	6.25%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Red Wine Selection -	£16.00	£17.00	1-Apr-18	6.25%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Red Wine Selection -	£16.50	£17.00	1-Apr-18	3.03%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Red Wine Selection -	£17.00	£18.00	1-Apr-18	5.88%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Sparkling Wine and	£19.00	£20.00	1-Apr-18	5.26%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Sparkling Wine and	£20.00	£21.00	1-Apr-18	5.00%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Sparkling Wine and	£22.00	£23.00	1-Apr-18	4.55%	1-Apr-17
City Chambers Wine List (All wines are subject to change)	Sparkling Wine and	£29.00	£30.00	1-Apr-18	3.45%	1-Apr-17
Drinks Packages	Silver Package					
	1 glass of Cava/Red/White/Beer or	£17.95	£19.00	1-Apr-18	5.85%	1-Apr-17
Drinks Packages	Gold Package					
	2 glass of Prosecco/Red/White/Beer or Soft Drink	£24.00	£25.00	1-Apr-18	4.17%	1-Apr-17

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHARGES, 2018/19

RESOURCES

		Current fee 2017/18	Proposed fee 2018/19	Effective from	increase 2018/19	Date of last increase
School Meals						
Primary Schools		£2.15	£2.20	1-Aug-18	2.33%	1-Aug-17
Secondary Schools		£2.55	£2.60	1-Aug-18	1.96%	1-Aug-17
Special Schools (Primary)		£2.15	£2.20	1-Aug-18	2.33%	1-Aug-17
Special Schools (Secondary)		£2.55	£2.60	1-Aug-18	1.96%	1-Aug-17
Nursery Schools		£2.15	£2.20	1-Aug-18	2.33%	1-Aug-17
Non Pupil/Staff Meals						
One Course		£2.40	£2.55	1-Aug-18	6.25%	1-Aug-17
Two Courses		£3.34	£3.55	1-Aug-18	6.29%	1-Aug-17
Edinburgh Shared Repairs Service						
Call Out Fee (8.30 - 5.00pm)	Emergency Works	£95.00	£100.00	1-Apr-18	5.26%	1-Apr-17
Call Out Fee (Out of Hours)	Emergency Works	£131.25	£138.00	1-Apr-18	5.14%	1-Apr-17
Property Officers Time Charge on Emergency jobs	Emergency Works - per hour	n/a	£28.00	1-Apr-18		
Manager Time Charge on Emergency jobs	Emergency Works - per hour	n/a	£34.00	1-Apr-18		
Surveyor Time Charge	Intervention Services - Survey & Reporting - per hour	n/a	£34.00	1-Apr-18		
Minimum charge for emergency jobs - Removed due to new method of recharging	fewer than 20 properties	£40.00	n/a	1-Apr-18		1-Apr-17
Minimum charge for emergency jobs - Removed due to new method of recharging	more than 20 properties	£20.00	n/a	1-Apr-18		1-Apr-17
Administration Charge - Removed due to new method of recharging		21%	n/a			1-Apr-17

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHARGES, 2018/19

SAFER AND STRONGER COMMUNITIES

		Current fee 2017/18	Proposed fee 2018/19	Effective from	% increase 2018/19	Date of last increase
Homeless Temporary Accommodation						
Dispersed flats - Rent 0 APT	per week	£81.82	£83.46	1-Apr-17	2.00%	1-Apr-17
Dispersed flats - Rent 1 APT	per week	£90.03	£91.83	1-Apr-17	2.00%	1-Apr-17
Dispersed flats - Rent 2 APT	per week	£102.99	£105.05	1-Apr-17	2.00%	1-Apr-17
Dispersed flats - Rent 3 APT	per week	£115.95	£118.27	1-Apr-17	2.00%	1-Apr-17
Dispersed flats - Rent 4 APT	per week	£122.77	£125.23	1-Apr-17	2.00%	1-Apr-17
Oxgangs - Rent (2 room Flat)	per week	£45.77	£46.69	1-Apr-18	2.01%	1-Apr-17
Oxgangs - Rent (3 room Flat)	per week	£33.23	£33.89	1-Apr-18	1.99%	1-Apr-17
Broomhouse - Rent per week	per week	£37.27	£38.02	1-Apr-18	2.01%	1-Apr-17
Crewe Road Ground Floor - Rent	per week	£31.16	£31.78	1-Apr-18	1.99%	1-Apr-17
Crewe Road - All other floors Rent	per week	£29.74	£30.34	1-Apr-18	2.02%	1-Apr-17
West Pilton Park (Single Occupancy) - Rent	per week	£43.35	£44.22	1-Apr-18	2.01%	1-Apr-17
Bingham	per week	£51.07	£52.09	1-Apr-18	2.00%	1-Apr-17
Randolph Hostel - Rent	per week	£331.13	£337.75	1-Apr-18	2.00%	1-Apr-17
Guest Rooms - Sheltered Housing						
Standard Charge	per night	£11.32	£11.89	1-Apr-17	5.04%	1-Apr-17
Persons in receipt of state pension	per night	£11.32	£11.89	1-Apr-17	5.04%	1-Apr-17
Launderette Charges						
Washing machine / dryer (Sheltered)		£1.11	£1.17	1-Apr-18		1-Apr-15
Tumble Dryer (Sheltered)		£0.52	£0.55	1-Apr-18		1-Apr-15
Hire of Community Rooms						
Full Day Hire		£26.13	£27.44	1-Apr-17	5.01%	1-Apr-17
Morning Hire		£10.45	£10.97	1-Apr-17	4.98%	1-Apr-17
Afternoon Hire		£10.45	£10.97	1-Apr-17	4.98%	1-Apr-17
Evening Hire		£10.45	£10.97	1-Apr-17	4.98%	1-Apr-17
Lunchtime Hire		£12.54	£13.17	1-Apr-17	5.02%	1-Apr-17

THE CITY OF EDINBURGH COUNCIL

PROPOSED CHARGES, 2018/19

HEALTH AND SOCIAL CARE

		Current fee 2017/18	Proposed fee 2018/19	Effective from	% increase 2018/19	Date of last increase
Domiciliary Care						
Care at home / home care	per Hour or economic cost if lower	£16.00	£16.60	1-Apr-18	3.75%	
Care and Support	per Hour or economic cost if lower	£16.00	£16.60	1-Apr-18	3.75%	

PRUDENTIAL INDICATORS ANNEX 5 TO COALITION MOTION

PRUDENTIAL INDICATORS

ANNEX 5

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2016/17 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure - General Services						
	2016/17 Actual £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000	2022/23 Estimate £000
Rolled Forward Capital Investment Programme							
Council Wide / Corporate Projects	1,184	178	0	0	0	0	0
Chief Executive	838	0	0	0	0	0	0
Communities and Families	41,816	38,712	32,045	17,850	2,485	165	165
Edinburgh Integration Joint Board	4,527	492	2,069	1,528	0	0	0
Place	90,704	85,560	127,398	76,622	85,277	19,835	19,835
Resources							
General	0	4,761	10,830	0	0	0	0
Asset Management Works	18,908	10,306	14,537	14,000	14,000	19,066	14,000
Safer and Stronger Communities	0	0	1,125	0	0		
Budget Motion Recommendations							
City Deal	0	0	500	2,500	6,000	5,000	7,000
Local Development Plan (LDP)	0	0	688	26,773	3,539	2,000	2,000
Condition Survey Outcomes	0	0	4,470	15,600	30,143	21,742	2,950
Other Capital Infrastructure	0	0	4,000	16,000	16,000	6,450	6,450
Total General Services Capital Expenditure	157,977	140,009	197,662	170,873	157,444	74,258	52,400

Note that the 2018-2023 Capital Investment Programme includes slippage / acceleration brought forward based on projected capital expenditure reported at the nine month stage.

	Capital Expenditure - Housing Revenue Account (HRA)						
	2016/17 Actual £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000	2022/23 Estimate £000
Housing Revenue Account	43,627	69,070	80,934	165,278	144,967	150,617	167,179

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2016/17 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2016/17 Actual %	2017/18 Estimate %	2018/19 Estimate %	2019/20 Estimate %	2020/21 Estimate %	2021/22 Estimate %	2022/23 Estimate %
General Services	11.63	11.72	11.40	11.68	11.71	n/a	n/a
Housing Revenue Account (HRA)	35.21	36.31	39.64	41.76	43.85	45.28	47.53

Note: Figures for 2019/20 onwards are indicative as the Council has not set a General Services or HRA budget for these years. The figures for General Services are based on the current long term financial plan that extends to 2026/27. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 23 January 2018.

The estimates of financing costs include current commitments and the proposals in this budget.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2017 are:

	Capital Financing Requirement						
	2016/17 Actual £m	2017/18 Estimate £m	2018/19 Estimate £m	2019/20 Estimate £m	2020/21 Estimate £m	2021/22 Estimate £m	2022/23 Estimate £m
General Services	1,251	1,218	1,239	1,316	1,363	1,319	1,253
Housing Revenue Account (HRA)	365	376	373	427	456	478	477
New Housing Partnerships	-	-	13	40	99	175	291

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all of the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence.

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

	Gross Debt and the Capital Financing Requirement						
	2016/17 Actual £m	2017/18 Estimate £m	2018/19 Estimate £m	2019/20 Estimate £m	2020/21 Estimate £m	2021/22 Estimate £m	2022/23 Estimate £m
Gross Debt	1,501	1,438	1,415	1,576	1,711	1,755	1,810
Capital Financing Requirements	1,616	1,594	1,625	1,783	1,918	1,972	2,021
(Over) / under limit by:	115	156	210	207	207	217	211

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Region Deal.

Indicator 4 - Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. "Credit Arrangements" as defined by Financial Regulations, have been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next five financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Head of Finance, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change.

	Authorised Limit for External Debt					
	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m	2021/22 £m	2022/23 £m
Borrowing	1,704	1,955	1,999	2,054	2,014	1,961
Credit Arrangements	205	196	229	220	210	201
	1,909	2,151	2,228	2,274	2,224	2,162

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely, prudent but not worst case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 - Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Head of Finance, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

	Operational Boundary for External Debt					
	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m	2021/22 £m	2022/23 £m
Borrowing	1,434	1,475	1,599	1,744	1,804	1,861
Credit Arrangements	205	196	229	220	210	201
	<u>1,639</u>	<u>1,671</u>	<u>1,828</u>	<u>1,964</u>	<u>2,014</u>	<u>2,062</u>

The Council's actual external debt at 31 March 2017 was £1,324.924m, comprising borrowing (including sums repayable within 12 months). Of this sum, £15.241m relates to borrowing carried out by the Council on behalf of the former Police and Fire Joint Boards.

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2018/19 (see section 1 above) will be the statutory limit determined under section 35(1) of the Local Government (Scotland) Act 2003.

Indicator 6 - Loans Charges Associated with net Capital Investment expenditure plans

Under the changes to the Prudential Code which came into force in December 2017, the requirement to measure and report on the incremental impact on the Council Tax / rents was removed from the Code. The authority can set its own local indicators to measure the affordability of its capital investment plans. The Head of Finance considers that Council should be advised of the loans charges cost implications which will result from the spending plans being considered for approval. These cost implications have been included in the Council's Revenue and HRA budgets for 2018/19 and in the longer term financial frameworks.

	Loans Charges Liability				
	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000	2022/23 Estimate £000
Loans Fund Interest Rate 5.05%					
General Services					
Loans Fund Advances in year	85,917	101,145	116,444	33,258	11,400
Year 1 - interest only	2,193	2,582	2,972	849	291
Year 2 - principal and interest	6,952	8,185	9,422	2,691	922
Housing Revenue Account (HRA)					
Loans Fund Advances in year (excluding borrowing for LLP programme **)	9,048	51,829	41,454	49,893	73,693
Year 1 - interest only	231	1,323	1,058	1,274	4,285
Year 2 - Core Programme - principal and interest	732	1,398	1,355	2,236	3,216
Year 2 - House Building Programme - principal and interest	0	2,273	1,625	1,826	2,754

From 2021/22 loans charges will not automatically be calculated on an annuity basis. The Year 2 figures show are the maximum loans charge implications in any financial year.

** The loans charges associated with the borrowing required for the house building programme for onward transferred to the LLPs will be met from the LLPs and does therefore not have a net impact on the HRA revenue budget.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g. implications for Council Tax or house rents;
- prudence and sustainability, e.g. implications for external borrowing;
- value for money, e.g. option appraisal;
- stewardship of assets, e.g. asset management planning;
- service objectives, e.g. strategic planning for the authority;
- practicality, e.g. achievability of the forward plan.

Appendix 3

(As referred to in Act of Council No 3 of 2 February 2018)

REVENUE BUDGET 2018/23

CAPITAL INVESTMENT PROGRAMME/PLAN 2018/19 to 2022/23

HOUSING REVENUE ACCOUNT BUDGET 2018-2023

2018-23 REVENUE AND CAPITAL BUDGET FRAMEWORK

CONSERVATIVE GROUP AMENDMENT

Council:

Considers there has been a failure by the current and previous Administrations to deliver basic council services at reasonable cost to the citizens of Edinburgh and in particular notes the ongoing crisis in health and social care, the significant deterioration of the Council's estate, poorly maintained and inadequately repaired roads and pavements, frequent missed waste collections and increasing critical service failures and significant delays on the ICT programme.

- 1) Regrets the failure of successive council Administrations over the past 20 years to manage and maintain the Council's estate resulting in financial pressures of some £180m to repair, modernise and make safe the estate, all of which was anticipated and regularly brought to the attention of ruling Administrations at both Committee and Full Council meetings.
- 2) Instructs a strategic review of all school buildings and provision across the City of Edinburgh Council area coupled with a broader review of the Council's estate.
- 3) Commits to making future decisions on new school buildings and refurbishments based on a community hub model whereby council and partner services currently delivered across multiple buildings are consolidated on a single site. Accordingly reducing the size and running costs of the Council's estate without impacting services, reducing the requirement for backlog maintenance and realising capital receipts from disposal of vacated sites to fund future development.
- 4) Acknowledges the paucity of strategic thinking brought forward by the Council Administration throughout the budget process and recognises a lack of genuine ideas as a contributing factor to the failure of the budget consultation exercise.
- 5) Further regrets the dysfunctional manner in which the coalition partners publicly engage, raising concerns that internal tensions are hampering decision making across all areas of Council activity.

- 6) Questions why the Administration chose not to directly engage with the Scottish Government regarding the 0.4% cash-terms decrease in funding for Edinburgh and rues the missed opportunity to reduce the scale of the cuts.
- 7) Notes the error made by the Cabinet Secretary for Finance in calculating the scale of the cuts for Edinburgh, and the uncertainty it created for Council officials and citizens across Scotland.

Revenue Budget 2018/19

On specific budgetary proposals Council:

- 8) Recognises that the Council Administration has not provided value for money to the citizens of Edinburgh following last year's significant council tax increases (including the Scottish Government's increases of between 7.5% and 22.5% in council tax bands E to H) and agrees to limit the council tax increase for 2018/19 to 2% across all bands A-H. Further agrees that the additional funding of £5.5m raised through the 2% increase in Council Tax is ring-fenced from 2019/20 to support implementation of priorities arising from the strategic review of schools.
- 9) Agrees to investment of £8.5m in 2018/19 to begin to address the failure of successive Council Administrations over the past 20 years to manage and maintain the Council's estate effectively.
- 10) Recognises the failure of the Administration to support the 1,000 or so residents who have been assessed as having critical or substantial needs that the Council has not met and agrees to allocate an additional £7m to support delivery of additional care packages for residents. Further recognises the failure of the Administration to deliver transformational change in service delivery and agrees to allocate £0.5m for a dedicated team to drive forward delivery of transformational change.
- 11) Recognises that while the Scottish Government has approved a revised public sector pay policy for 2018/19 which, if applied, would see an increase in costs of around £14m (average 2.6%) in 2018/19, Edinburgh's revenue funding settlement from the Scottish Government will decrease by 0.4% in cash-terms in 2018/19. Given the cash-terms reduction in Edinburgh's settlement, Council acknowledges the difficult balance between recognising the value of the Council's employees and delivery of essential services that are affordable in the longer term. Local Government is subject to separate pay negotiations through COSLA and Council agrees that the mandate approved for the Employers negotiating team should ensure that increases in pay are affordable and sustainable and that there should be an expectation that uplifts for senior managers will be significantly lower than the level assumed in the Scottish Government pay policy.

- 12) Council recognises the need to ensure that workforce costs are sustainable and affordable in the medium term and therefore agrees that a programme of review and prioritisation is undertaken to deliver significant savings across the following areas, with options for implementation of savings to be brought to Council for approval by May 2018:
- reductions in senior management posts
 - reductions in high levels of spend on agency and overtime
 - stringent vacancy management and recruitment control
 - prioritisation of services (with front-line staffing in schools and social care to be protected).
- 13) Agrees to end the self-imposed political restrictions of the Administration, to continue to provide full support to surplus staff through the Career Transition Service for up to 6 months, thereafter to implement redundancy.
- 14) Agrees additional investment of £2.3m to address homelessness in the city with investment to be prioritised through the Homelessness Task Force.
- 15) Council ceases further work on phase 2 of the Tram extension project and agrees to reprioritise dividend income from Lothian Buses for investment of £7.2m in a programme of schemes to relieve traffic congestion including the extension of the Hermiston Park and Ride service; effective road repairs in heavily trafficked bus lanes and bus stops; and improvement in traffic management at key junctions and on major public transport routes.
- 16) Agrees to retain Lothian Buses in public ownership
- 17) Agrees to continue annual investment of £2.6m in additional police officers and rejects the proposal to reduce funding of the Night Team which provides support to residents who are experiencing antisocial behaviour.
- 18) Rejects the Administration's proposed reductions in the libraries media fund. Instructs the Executive Director of Communities and Families to report to the Education, Children and Families Committee by the Summer on options for future service efficiency.
- 19) Agrees additional investment of £1m in 2018/19 to a Waste and Street Cleaning Task Force which will prioritise street cleaning and address ongoing service issues. Further recognises that graffiti has become a serious problem across our city and approves revenue funding of £50,000 to support joint work with Police Scotland to address the problem.

- 20) Agrees additional funding of £415,000 to support children with additional support needs, including £400,000 to support continuation of holiday playschemes.
- 21) Wholly rejects the Administration's proposal to introduce a £25 charge for garden waste collection and agrees to implement an opt in service for fortnightly collection of garden waste.
- 22) Agrees to increase the School Uniform Grant to £85, representing an increase of nearly 20% over and above the level proposed by the Administration and raising Edinburgh well above the current national average. Further agrees additional revenue funding of £250,000 to provide free year-round meals. Council also supports the introduction of free sanitary products in schools and seeks confirmation that the Scottish Government will provide full funding for implementation of this priority in August 2018.
- 23) Agrees to provide additional funding of £250,000 in 2018-19 to support breakfast club provision. Instructs the Executive Director of Communities and Families to report to the Education, Children and Families Committee by the Summer with proposals for mainstreaming this provision from 2019/20.
- 24) Agrees to reduce the savings which Edinburgh Leisure has been asked to make by £150,000 and notes that this will allow for continuation of current opening hours for facilities across the city. Council rejects the Administration's proposal to withdraw funding for the Great Edinburgh International Cross-Country run and agrees to reverse a previous Administration cut and restore £100,000 of funding for sports pitch maintenance.
- 25) Agrees to provide additional funding of £95,000 in 2018/19 to extend Museums and Galleries opening hours on a pilot basis with a report to be provided to the Culture and Communities committee in the Autumn setting out detailed options for delivery of the service, including further options for efficiency and income generation.
- 26) Agrees additional funding of £125,000 for additional staffing in the Planning service to support acceleration of progress with developments.
- 27) Rejects the Administration's proposals to increase city centre pay and display charges by over 10% in 2018/19 and agrees to limit pay and display increases to 20p per hour. Further, agrees to freeze residential parking permit charges in 2018/19.
- 28) Agrees to implement an emergency repairs service only and instructs the Executive Director of Resources to investigate new methods of providing information and advice to owners on legal and other mechanisms to achieve property repairs.

- 29) Agrees to terminate the Council's membership of the Convention of Scottish Local Authorities delivering an annual saving of £250,000 from 2019/20.
- 30) Approves additional expenditure of £15,000 for temporary mobile variable messaging signals to target enforcement of speed limits in residential and school zones. Further approves recurring revenue expenditure of £25,000 for Christmas decorations in high streets across the city and £20,000 to instigate a gull de-nesting service
- 31) Rejects the Administration's pledge to ring-fence 10% of the roads and transport budget for cycling. Agrees that these resources should be committed to roads and pavement repairs to improve safety for all road and pavement users.

Capital Investment Programme

Council:

- 32) Agrees the proposals for additional investment of £256.8m as detailed in Annex 3 to this Motion.
- 33) Agrees capital investment of £48.9m over a five-year period to address the Administration's underinvestment in the Council's property estate.
- 34) Notes the failure by the Administration to bring forward a strategy to deliver the Wave 4 schools programme together with investment in Craigmillar and agrees that the £5.5m raised through the 2% increase in Council Tax is ring-fenced within the revenue budget from 2019/20 to support additional capital investment of £77m for implementation of priorities arising from the strategic review of schools. Building on this additional funding, alongside LDP and assumed Scottish Futures Trust funding, the Capital Investment Programme for 2018-23 now includes provision for estimated gross expenditure of over £200m on the Schools Investment programme.
- 35) Agrees that initial design work for Trinity Academy be prioritised through sums set aside in the Capital Fund for development costs relating to the Local Development Plan.
- 36) Rejects the Administration's proposal to fund the replacement of the Burnshot Bridge through the capital programme allocation for roads and pavements, instead requiring the ringfenced budget to be directed to investment in roads and pavements as intended. Agrees to fund the replacement of the Burnshot Bridge by reprioritising funding from the existing Policy and Planning capital programme allocation.
- 37) Agrees that no material legal commitments will be entered into pending a review of alignment with the strategic review of schools and consideration of opportunities for wider consolidation and rationalisation of the property estate,

including through a community hub approach. Further agrees that additional prudential borrowing will be subject to the outcome of the strategic review of the schools and wider property estate together with development of a sustainable medium-term revenue budget framework.

- 38) Notes that investment through reprioritisation of the exceptional dividend from Lothian Buses will be confirmed as additional dividends are received.

Spend to Save

- 39) Subject to consideration of a more detailed business case by the Finance and Resources Committee, a citywide recycling campaign will be rolled out with a budget of £150,000. It is estimated that this will deliver an increase of 2,000 tonnes in recycling, with a corresponding reduction in landfill, which would result in a recurring saving of £130,000 per annum following repayment of the spend to save fund.

Risks and Reserves

Council:

- 40) Notes the report by the Executive Director of Resources setting out the significant risk associated with the Administration's budget proposals including:
- Risks associated with the delivery of major projects and service transformation, including ICT transformation, Asset Management and Health and Social Care;
 - The risk that the current level of provision may not be sufficient to meet the actual cost pressures;
 - Assumptions on Financial Settlements and wider fiscal policy considerations;
 - The deliverability of services within the baseline level of available resources.
- 41) Accepts that at a time of increasing risk and transformational change the Council should increase reserves to reflect the greater volatility of its budget and agreed to allocate an additional contribution of £2m to Unallocated General Fund reserves.

Budget 2018/19 – Development of a Sustainable Financial Strategy

Council:

- 42) Agrees to prioritise one-off funding of £2.3m to develop a comprehensive change plan to address the pressing financial challenges facing the council over the medium term including;
- procurement of a strategic partner for asset management which offers the potential for additional annual savings of around £3m.
 - £0.3m for dedicated staff to undertake a strategic property review over 12 months.
 - £0.5m to establish a dedicated Health and Social Care Change Delivery Team to deliver the transformational change required within the service.
- 43) Instructs Human Resources to carry out a full review of Pay and Reward to modernise structures across the council and to deliver a streamlined organisation focused on service delivery.

Conclusions

Council notes the following reports from the Executive Directors of Resources, Place and the Chief Executive:

- Item 5.1 (a) - Revenue Budget Framework 2018/23 Progress Update
- Item 5.1 (b) - Edinburgh Leisure – Pension Guarantee
- Item 5.1 (c) - Extension of Temporary Accommodation Private Sector Leasing Contract and Increase to Costs
- Item 5.1 (d) - 2018-19 Budget Proposals: Overview of Citizen Engagement Process and Feedback
- Item 5.1 (e) - Council Revenue Budget Framework (2018-2023) – Impact Assessments
- Item 5.1 (f) - Council's Budget 2018/23 – Risks and Reserves
- Item 5.1 (g) - Housing Revenue Account Budget Strategy 2018-2023
- Item 5.2 - Capital Investment Programme 2018/19 to 2022/23
- Item 5.3 - City Strategic Investment Fund 2017-18 Update

Council therefore approves:

- The Revenue Budget 2018/19 as set out in the reports, subject to the amendments set out in Appendix 1 to this motion.
- A band 'D' Council Tax of £1,228.15 for 2018/19
- The Council Tax and Rating resolution set out in Annex 2 to this motion
- The 2018/23 Capital Budget as set out in the report by the Executive Director of Resources, with the addition of the new projects set out in Annex 3
- A further report to be submitted to seek approval of revised charges for Council services, the outcomes of which are contained in Appendix 1 to this motion.
- The recommendation by the Executive Director of Place to increase rents by 2% and the outline five-year Housing Revenue Account Capital Programme for 2018/23
- The recommendations contained within Items 5.1 (b) and 5.3 included amongst the supporting papers for today's meeting
- Allocations from the Spend to Save fund as set out in this motion
- A further report to be submitted to seek approval of the prudential indicators arising from this motion

REVENUE BUDGET 2018/19
ANNEX 1 TO THE CONSERVATIVE GROUP AMENDMENT

	2018/19	
	£000	£000
Expenditure to be Funded		
- Resource Allocation Totals	954,371	
- Add: Expenditure funded through Specific Grants	<u>7,593</u>	961,964
- General Revenue Funding and Non Domestic Rates	(698,441)	
- Ring Fenced Funding	<u>(7,593)</u>	(706,034)
To be Funded by Council Tax		<u>255,930</u>
Council Tax at Band D		£ 1,228.15
Increase on Previous Year		£ 24.08
- Percentage Increase		2.0%
<hr/>		
Funding Requirement		255,930
Council Tax Income		280,317
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee February 2018		(24,387)
Service Investment (see Appendix 1)	22,432	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	3,584	
Less: Additional Savings (see Appendix 1)	<u>(5,779)</u>	20,237
Transfer to (use of) Reserves		
- Transfer to Change / Development Fund	2,300	
- Transfer to Unallocated Reserve	2,000	
- Contribution from Spend to Save Fund	<u>-150</u>	4,150
Balance of Available Resources		<u><u>-</u></u>

REVENUE BUDGET 2018/19
APPENDIX 1 TO THE CONSERVATIVE GROUP AMENDMENT

	2018/19
SERVICE INVESTMENT	£000
Property condition surveys and repairs and maintenance	8,500
Health and Social Care - additional funding	4,000
Provision for employee pay award	3,500
Homelessness initiatives	2,300
Road repairs and traffic management	1,179
Waste and Street Cleaning task force	1,000
School uniforms / year-round meals	458
Children with additional support needs	415
Breakfast clubs	250
Recycling (Spend to Save)	150
Garden Waste	150
Planning - additional staffing	125
Supported public transport	100
Sports pitch maintenance	100
Museums - 7-day opening (pilot)	95
Graffiti / Enforcement	50
Christmas decorations	25
Gull de-nesting	20
Enforcement of speed limits - residential and school zones	15
TOTAL SERVICE INVESTMENT	<u>22,432</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2018/23	
Garden waste	1,300
Libraries	1,479
Night Noise team	255
Parking Pay and Display	200
Parking Permits	100
Edinburgh Leisure	150
Great Edinburgh Run	100
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>3,584</u>
ADDITIONAL SAVINGS	£000
Workforce management	-4,100
Lothian Buses Dividend	-1,179
Shared repairs	-500
TOTAL ADDITIONAL SAVINGS	<u>(5,779)</u>

COUNCIL TAX/RATING RESOLUTION ANNEX 2 TO THE CONSERVATIVE GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2019:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £280.317m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	818.77	E	1,613.65
B	955.23	F	1,995.74
C	1,091.69	G	2,405.13
D	1,228.15	H	3,008.97

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	13 July 2018
Hearing of Appeals by the Rating Authority	21 September 2018

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2018/19 to 2022/23
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO THE CONSERVATIVE GROUP AMENDMENT**

	Total £000	Total £000
Available Additional Resources for Distribution		
Additional capital resources as reported to Finance and Resources Committee February 2018:		
2018/19 Financial settlement	4,905	
Unallocated funding, 2018/19	7,000	
Unallocated funding, 2019/20	56,000	
Unallocated funding, 2020/21	84,000	
Unallocated funding, 2021/22	15,000	
Unallocated funding, 2022/23	12,900	179,805
Prudential borrowing (funding through ring-fenced council tax uplift)		77,000
Resources Available for Distribution		256,805

	2018-19 £000	2019-20 £000	2020-21 £000	2021-22 £000	2022-23 £000	Total £000
Additional Investment						
<i>Infrastructure</i>						
North Bridge Upgrade shortfall	0	0	5,300	0	0	5,300
St Crispin's replacement shortfall (Wave 3)	0	5,850	0	0	0	5,850
Oxgangs YPC replacement shortfall	459	0	0	0	0	459
Asset Management Works shortfall	4,000	16,000	16,000	6,450	6,450	48,900
Roads, Pavements and Public Realm	1,500	1,500	1,500	1,500	1,750	7,750
Play Park Replacement Equipment	200	200	200	200	200	1,000
Communal Bin Upgrade	750	750	1,000	0	0	2,500
Victoria Primary School	461	4,100	1,691	0	0	6,252
South Edinburgh Primary School - funding shortfall	0	0	90	1,542	0	1,632
Boroughmuir High School - additional places	100	2,200	1,862	0	0	4,162
King's Theatre - Contribution	500	500	1,000	1,000	1,000	4,000
Leith Theatre	500	500	0	0	0	1,000
Unallocated Match Funding for High Schools (Wave 4)	0	0	20,000	64,500	17,500	102,000 *
New Care Home	0	0	5,000	5,000	0	10,000
<i>LDP</i>						
Queensferry HS	0	3,000	0	0	0	3,000
Victoria Primary (LDP Share)	188	1,675	691	0	0	2,554
Broomhills Primary School	0	4,416	1,848	0	0	6,264
LDP roads obligations (excluding WETA)	500	1,000	1,000	2,000	2,000	6,500
LDP education and transport projects (unallocated)	0	16,682	0	0	0	16,682
<i>City Deal</i>						
IMPACT	500	2,500	2,000	0	0	5,000
West Edinburgh Transport Appraisal (WETA)	0	0	4,000	5,000	7,000	16,000
	9,658	60,873	63,182	87,192	35,900	256,805

* Assumes £88m (50%) Scottish Government funding from Schools for the Future programme.

Appendix 4

(As referred to in Act of Council No 3 of 22 February 2018)

REVENUE BUDGET 2018/23

CAPITAL INVESTMENT PROGRAMME/PLAN 2018/23 to 2022/23

HOUSING REVENUE ACCOUNT – BUDGET STRATEGY 2018-2023

2017-21 REVENUE AND CAPITAL BUDGET FRAMEWORK

GREEN GROUP AMENDMENT

AMBITIOUS FOR EDINBURGH

Introduction

1. The Green Group welcomes the opportunity to contribute to the debate about the city's budget and we pay tribute to the hard work of staff in preparing the budget papers and delivering the Council services funded by the budget.
2. We also thank all the people in Edinburgh who took time to give us their views on the budget. We note feedback on Edinburgh Leisure services, garden waste and tourist tax as among the themes reflected in budget feedback and have sought to reflect those themes in our proposals. We also note that, once again, Council Tax increases are recognised as part of the funding landscape, coming on top of the findings of two years ago that 63% of budget responses supported increasing the Council Tax as one of the means by which the Council should bridge the budget gap.
3. Local government funding is broken. The unfreezing of Council Tax and revision of bands in 2017-18 are both welcome but represent very modest tinkering. Revenue raising flexibility is still severely constrained by central government. Non-domestic rates remain centralised. Powers such as tourism and private parking levies, considered as the norm by councils elsewhere in Europe or the UK, remain unavailable in Scotland's capital city. We have recognised the case made by both Unite and Unison for reducing the debt burden on Scotland's local authorities and have also argued for investigation of funding capital programmes through issuing of municipal bonds. That leaves much to do by way of reform to put local government funding on a more adequate footing.
4. So, while we welcome the hard work carried out by Green MSPs in the Scottish Parliament in securing by far the best budget concessions by an opposition party since the Parliament was set up, we also support their call for far-reaching reform in future years: in the powers which councils have; in the fiscal tools available; and in the level of funding needed.

Green budget choices: ambitious for Edinburgh

5. The Green Group believes we need to be ambitious for Edinburgh and has sought to prioritise its budget plans to reflect three headline areas:

- **Supporting young people** in this Year of Young People: at school, in care, and at play.
- **Protecting the most vulnerable citizens**
- **Future-proofing the city:** investing in change which reduces cost pressures in years to come and investing in waste and energy services.

6. In making these choices we have drawn upon the **additional £12.4 million** made available on 31 January, identified additional savings and outlined a prospectus for future investment, particularly in schools.

Supporting young people

7. Education is the single largest service provided by the council. In 2017, the results of comprehensive condition surveys for all of the council estate, including schools, have been an eye-opener and so we accept in full the need to find **£48.9m for backlog investment and an average of £7m more a year for better maintenance and repair**. We have also begun dialogue on proposals to ensure that future capital projects have full revenue implications set out in business cases.

8. Over the last 20 years, many schools have been upgraded or replaced, many of them through high-cost private finance schemes which, the debacle of PPP1 schools following the collapse of a wall at Oxfords PS in January 2016 demonstrated, is no assurance of quality of construction. However, some communities have waited too long for the kinds of facilities which all should expect. We support a new building for **St. Crispins** and, at primary school level, for **Victoria** in North Edinburgh and a **new school in south Edinburgh**. But we also believe that the Council needs to be more ambitious for Edinburgh, particularly, in the outstanding needs for secondary schools.

9. That is why we have developed a capital funding proposal which would provide almost **£200m of investment in secondary education**: building new secondary level education and community hubs, specifically in **Craigmillar, Trinity and Liberton** and also in **Balerno, Currie, Wester Hailes and West Edinburgh**. Our proposal is to use the next year to enter negotiations with the Scottish Government for Wave 4 school funding, linked to a specific initiative to add 0.5% to Council Tax in each of the 4 years 2019-20 to 2022-23, earmarked for new school investment and seeking match-funding from the Scottish Government. Our programme is the equivalent of 12 pence a week more on a Band D property, rising to 53 pence a week more by the end of the funding period.

10. We recognise that this proposal will require the Scottish Government to set aside its threat of undisclosed sanctions should any council opt to raise Council Tax above 3%. For this reason, we have assumed no implementation in 2018-19, leaving a full year for discussion and negotiation. We also recognise that it requires the Scottish Government to make clear its intentions for Wave 4 funding. That is why the programme we propose is ambitious, but given the scale of the investment needs in schools we don't believe that "wait and see" is adequate. **We need to be ambitious for Edinburgh's young people.** We need to carry the funding battle to Scottish ministers.

11. The scale of ambition needs to be matched by a depth of engagement with school communities. That is why we have also **allocated £150,000 to strengthen the way in which council staff can engage with school communities**, particularly young people themselves and citizens from groups who often struggle to get their voices heard.

12. Of course, successful schools are about far more than the buildings. It is what goes on within the buildings that really matters. In our 2017 manifesto we committed to increasing provision for school clothing for those children and young people from low income families as one among many proposals to help bridge the attainment gap. We have studied carefully the evidence from the Child Poverty Action Group, and other charities, about the true cost of the school day and we believe that the council should fund those costs in full, having last updated support for school uniform costs in 2001 and now lagging far behind other councils. **The additional cost to fully fund school clothing would be £443,000 a year**, which we have included in our core budget.

(Most school clothing funded is allocated in August, at the start of the school year. That provides an opportunity to enter discussion with the Scottish Government about council-wide use of the Pupil Equity Fund (PEF). The council receives well over £7 million in PEF over and above its core funding settlement. The additional cost to fully fund school clothing of £443,000 a year is equivalent to just under 6% of the PEF and could be argued to be at least as good a way of delivering on the core aim of the PEF ("to provide targeted support for children and young people affected by poverty to achieve their full potential") as many other ideas. However, the terms of the grant specifically require all of the money to go to individual schools. In principle, all schools could separately operate a uniform top-up grant scheme or they could individually agree to contribute to a council-wide scheme. However, that would be administratively burdensome, and lead to inconsistencies. So we believe there is a reasonable case for a small proportion of PEF to be allocated council-wide where that is consistent with scheme aims and the aspirations of schools and we believe staff should raise that case.)

13. Some children and young people are disadvantaged by poverty. But there are other barriers too. Over the last few months we have had highlighted the desperate need for additional play-scheme provision for some of the **city's young people with the most acute support or disability-related needs and we allocate £350,000 for that purpose.** We also recognise that young people who are looked after can face huge disadvantages as young adults, **so we allocate £144,000 to match Lothian Buses funding and so provide free bus travel for 16-21 year-old care leavers.** We have also recognised pressures on looked after **children and young people services to the tune of £1.5m.**

14. In the case of **school meals we have allocated £80,000** extra to that budget. Since school meal charges are not revised until 1 August 2018, we propose that the council uses that period to consult with parents and young people on their preferred option:

- a) To use the £80,000 to keep school meal charges at 2017-18 prices
- b) To use the additional money to invest in improving the quality of school meals;
- or
- c) A hybrid of a) and b)

15. Finally, we share concern that funding for **play equipment** has virtually disappeared in recent years and so seek to put that right with £1.097m of new capital funding over 5 years.

Protecting vulnerable people

16. In recent months the desperate circumstances faced by homeless people in the capital has been brought into stark relief, whether literally sleeping rough or enduring poor-quality bed and breakfast hostels. We welcome the Homelessness Task Force set up by the council but recognise that it needs funding if it is to achieve its ambitions. **So we have allocated £2m for implementation of homelessness task force recommendations**, £500,000 of which is a one-off transfer from the Council Priorities Fund. We believe that the focus of that funding should be on prevention of homelessness; unblocking the move into permanent housing; and alternatives to bed and breakfast hostels, all of which will reduce future budget pressures.

17. On a similar theme we have allocated **£4.5m to address health and social care pressures**, £0.5m of which is a one-off transfer from the Council Priorities Fund to accelerate transformation-based measures which both reduce the need for high cost interventions and increase service user autonomy; alongside £4m to address current pressures.

18. These are large scale spending commitments. At the other end of the scale, we welcome Council support for our proposal for Edinburgh to join three other councils in looking at the feasibility of a **Basic Income pilot in Scotland**, and allocate £15,000 to match what other councils may contribute and funding from Scottish Government.

Future-proofing the City

19. The Council is in the midst of a transformation programme which impacts on all services. All services are adapting to meet the evolving needs and demands of service users. However, we also note that, in libraries, residents value the role played by professional staff. **Therefore our budget protects in full library staffing levels and opening hours** in 2018-19.

20. Swimming pools and sports halls are also highly valued by residents and we note public feedback on Edinburgh Leisure budgets. **So we have allocated funding to**

reduce pressure on the core grant to Edinburgh Leisure. Specifically, we have recognised concern about the impact of charges for sports pitches so we have sought to reduce that specific rise within our budget.

21. Community facilities are more than just buildings. Critical to people's perceptions of their neighbourhood is safety and cleanliness of streets and public places. **As well as allocating £1million to cleaner streets, with a focus on street cleaning carts, we have added £200,000 to improving the uptake of recycling and waste reduction in tenements** because we believe that there is a heightened awareness of excessive packaging and because we believe that gives opportunities to reduce pressure on the landfill budget.

22. Alongside that, we want to see a greater focus on enforcement on fly-tipping, graffiti and dog-fouling, **with an extra environmental warden in each locality.**

23. Reducing energy use, like reducing waste, is an opportunity to reduce costs for the future as well as helping the city meet its carbon reduction targets. That is why we have also proposed:

- Further investment in **LED lighting** in public places and buildings to complement the street lighting revamp already underway;
- Pump-priming both UK and Scottish Government investment in **electric vehicle infrastructure**;
- Providing additional capacity for the **Building Energy Management System** to achieve better estate temperature control;
- Delivering on the Saughton Park **micro-hydro plant** as an education and demonstration project in the current park renovation;
- Drawing down the £150,000 previously allocated sum for **Energy for Edinburgh** to develop and implement a business plan; and.
- A recommendation that, in developing the forward financial plan and next budget cycle a more comprehensive approach to **carbon budgeting** is outlined, drawing on good practice from other local authorities such as Aberdeenshire Council.

24. On housing, alongside our top priority of tackling homelessness, we propose further action on private rents and empty homes. Over £1 million is held in reserves from landlord registration fees, from which we propose to allocate **£40,000 to commission a comprehensive evidence-gathering exercise to inform an application to the Scottish Government for the city to declare a Rent Pressure Zone** with the aim of limiting excessive rent rises in the private rented sector. For empty homes, we propose a very modest drawn down of £60,000 from the £26 million held in the Council Tax discount fund to **fund a dedicated empty homes service for the city**, with the expectation that, as with other councils running a

service, the post will become more than self-funding through additional properties identified as empty.

25. Future-proofing the city is nowhere better illustrated than in our green infrastructure. Edinburgh consistently scores highly in polls of city quality of life, much of which owes to decisions made over many generations, including the decisions made on tree-planting. If we don't respect that legacy we betray future generations. That is why we recognise the scale of tree loss in Edinburgh in the last six years and accept in full professional officer recommendations to allocate **£140,000 a year for five years to support a street tree planting programme**. Alongside that, we also allocate resources to **park maintenance equipment**, recognising the cost savings that accrue from having equipment which is in maximum use.

26. The public feedback to the budget consultation demonstrates the appetite to introduce a **Transient Visitor Levy**. We regard the case as unassailable and remain frustrated at Scottish Government intransigence in granting the appropriate powers to take the proposal forward. It is estimated that the levy could raise up to £15m a year although this is dependent on detailed design. That additional money could fund both an enhanced cultural offering – for example, it could fully fund the council £5m contribution to the new city centre music venue, within the City Deal – and could help strengthen city centre services and infrastructure given the additional demands of the visitor economy. Therefore we have proposed earmarking a specific sum in the budget to commission **detailed design work on how a Transient Visitor Levy would work**.

27. Even in advance of a Transient Visitor Levy being introduced, there are some steps which the Council can take to enhance the cultural offering. We support moves to increase **museum opening hours** and have allocated funding as recommended by officers. Further we are attracted to the proposition that there is a viable **Spend to Save proposal of £200,000 on cultural venues equipment** which can reduce cost pressure on equipment hire budgets.

28. Finally, although the city centre is inevitably a focal point for both cultural and visitor activity, it is a city centre for all of Edinburgh. We believe that Edinburgh is lagging behind its UK and European peers in transforming the city centre to be a modern pedestrian and cycle-friendly city centre. So we have allocated **£200,000 for a City Centre Transformation Fund** to allow next steps of design and consultation to that end. More broadly, we have recognised pressures on the city's planning service and have allocated **£100,000 for a placemaking pilot** which would allow planning staff to undertake pro-active engagement with communities in development of site masterplans and planning briefs.

Capital priorities

29. Our capital programme is headlined by our ambitious programme for new **secondary education and community hubs** which is outlined in para 9 above and in the appendices.

30. On a more modest scale we have specifically segmented that part of the roads capital programme which is not tied into LDP or WETA to ensure that specific investment in **footways and cycle routes** is as much a priority as roads. We have also recommended a modest increase in the capital funds for **play equipment**, recognising the absence of any such funds for some time and the significant opportunities to draw in complementary funding.

31. In other respects we support many of the recommended proposals in budget paper 5.2 including provision for:

- A new **care home**
- New **waste collection** infrastructure
- Addressing the shortfall in **public buildings condition** (covered further in para 7 above)
- Investing in refurbishment for both **King's and Leith Theatres**

32. We also recognise that £7.9m is already allocated in the capital programme as part of the total package for redeveloping Meadowbank sports facility. We anticipate that the funding package will need to evolve through the current planning process and the extent to which community aspirations for the Westbank site in Portobello are consistent with receipts for sale.

33. Finally, although our capital budget retains the headline costs associated with the City Region Deal, we repeat our disappointment that the shape of the Deal has so little focus on active travel and public transport and in building the low carbon, resilient economy that Edinburgh's future demands; and we look forward to opportunities to reflect on project scope as detailed business cases are brought forward within the broad funding levels.

Public sector pay

34. We have provided £3.5m to allow the council to echo the revised pay uplift outlined by the Scottish Government: 3% for staff earning up to £36,500; 2% for staff earning between £36,500 and £80,000 and maximum £1,600 flat payment above that. We have also followed officer recommendations and allowed for an additional £1.9m for further pay increases, including the outcome of negotiations conducted through COSLA. We recognise that estimating a 3% rise across the board is solely for the purposes of calculating a quantum rather than by way of recommendation. We believe that **any further movement on pay should be focused on bringing**

further benefit to lower-paid staff and also to ensuring that staff in arms-length companies such as Edinburgh Leisure share in any further uplift.

Recommendations

- **Council notes the following reports:**
- Item 5.1(a) - Revenue Budget Framework 2018-23 Progress Update
- Item 5.1(b) - Edinburgh Leisure - Pension Guarantee
- Item 5.1(c) - Extension of Temporary Accommodation Private Sector Leasing Contract and Increase to Costs
- Item 5.1(d) - 2018-19 Budget Proposals - Overview of Citizen Engagement
- Item 5.1(e) - Council Revenue Budget Framework (2018-2023) - Impact Assessments
- Item 5.1(f) - Council's Budget 2018-23 - Risks and Reserves
- Item 5.1(g) - Housing Revenue Account Budget Strategy 2018-23
- Item 5.2 - Capital Investment Programme 2018-19 - 2022-23
- Item 5.3 - City Strategic Investment Fund 2017-18

Council approves:

- The revenue budget set out in the reports, subject to the amendments set out in Appendix 1 to this motion
- A band D Council Tax of £1,240.19.
- The Council Tax and Rating resolution as set out in Annex 2 to this motion;
- The 2018 to 2023 capital budget as set out in the report by the Executive Director of Resources, subject to the amendments set out in Annex 3 to this motion;
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this amendment.
- The recommendations contained in the Housing Revenue Account report by the Executive Director of Place and the outline 5 year HRA capital programme for 2018 to 2023.

- The submission of a report to Finance and Resources Committee by September 2018 setting out a forward strategy on carbon budgeting
- The recommendations outlined in papers 5.1 (b) and 5.3
- Allocations from Council Tax Discount Fund, Landlord Registration Reserve, Council Priorities Fund, City Strategic Investment Fund and Spend to Save Fund, as outlined above.

REVENUE BUDGET 2018/19
ANNEX 1 TO GREEN GROUP AMENDMENT

	2018/19	
	£000	£000
Expenditure to be Funded		
- Resource Allocation Totals	954,371	
- Add: Expenditure funded through Specific Grants	<u>7,593</u>	
		961,964
- General Revenue Funding and Non Domestic Rates	(698,441)	
- Ring Fenced Funding	<u>(7,593)</u>	
		(706,034)
To be Funded by Council Tax		<u>255,930</u>
Council Tax at Band D		£ 1,240.19
Increase on Previous Year		£ 36.12
- Percentage Increase		3.0%
<hr/>		
Funding Requirement		255,930
Council Tax Income		283,060
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee February 2018		(27,130)
Service Investment (see Appendix 1)	27,657	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	3,303	
Less: Additional Savings (see Appendix 1)	<u>(1,530)</u>	
		29,430
Use of Reserves		
Contribution from City Strategic Investment Fund		(500)
Contribution from Spend to Save		(700)
Contribution from Council Priorities Fund		(1,000)
Contribution from Council Tax Discount Fund		(60)
Contribution from Landlord Registration Reserve		(40)
Balance of Available Resources		<u><u>0</u></u>

REVENUE BUDGET 2018/19
APPENDIX 1 TO GREEN GROUP AMENDMENT

	2018/19
SERVICE INVESTMENT	£000
Property condition surveys and repairs and maintenance	8,500
Extension of broad principles of Scottish Government 2018/19 pay award to Local Government	5,400
Health and Social Care - additional funding and future capacity	4,500
Homelessness Task Force: Change fund for Temporary Accommodation Models / Prevention Fund	2,000
Looked After Children	1,500
Change Fund for Footways, Cycleways and Roads	1,000
Street cleaning	1,000
Cost of School Day: School Clothing Grants	443
Additional funding for holiday playscheme for children with additional needs	350
Holiday Hunger	250
Communities and Families Third Sector Grants	250
Transforming City Centre Fund	200
Schools Strategic Review: Enhancing Capacity for community dialogue	150
Free bus passes for care leavers	144
Street trees replacement	140
Environmental wardens	100
City Car Club expansion	100
Placemaking Pilot	100
Museums - all-week opening	95
Grounds Maintenance Equipment Replenishment	90
Rent Pressure Zone Study	40
Transient Visitor Levy Proposal	30
Match other Councils in Funding Basic Income Feasibility	15
Transitional investment for LED lighting in public spaces (Spend to Save)	300
Equipment stock for culture service (Spend to Save)	200
Education project for tenement recycling (Spend to Save)	200
Electric Vehicle (EV) Charging (City Strategic Investment Fund)	500
Empty homes officer (Council Tax Discount Fund)	60
TOTAL SERVICE INVESTMENT	<u>27,657</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2018/23	
Library Transition Fund: protecting staffing levels and hours	1,500
Garden Waste Saving	1,300
Night Noise Team	255
Edinburgh Leisure	150
School meals	80
Sports Pitches Access Fund	18
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>3,303</u>
ADDITIONAL SAVINGS	£000
Marketing Edinburgh	(500)
Parking Charges	(300)
Energy Costs and Estate Temperature Management (including BEMS Manager 1 Year Pilot)	(230)
Reduction in Landfill/Waste Costs	(200)
Democratic Services	(100)
Corporate Communications	(100)
Reduction in Staff Travel Costs	(100)
TOTAL ADDITIONAL SAVINGS	<u>(1,530)</u>

COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO GREEN GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2019:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £283.060m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	826.79	E	1,629.47
B	964.60	F	2,015.31
C	1,102.39	G	2,428.71
D	1,240.19	H	3,038.47

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Resources by	13 July 2018
Hearing of Appeals by the Rating Authority	21 September 2018

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Resources	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
---	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2018-2023
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO GREEN GROUP AMENDMENT**

						Total £000
Available Additional Resources for Distribution						
Additional capital resources as reported to Finance and Resources Committee February 2018:						
2018/19 Financial settlement						4,905
Unallocated funding, 2018/19						7,000
Unallocated funding, 2019/20						56,000
Unallocated funding, 2020/21						84,000
Unallocated funding, 2021/22						15,000
Unallocated funding, 2022/23						12,900
Resources Available for Distribution						179,805
Additional Investment	2018-19 £000	2019-20 £000	2020-21 £000	2021-22 £000	2022-23 £000	Total £000
Infrastructure						
Oxgangs YPC	459	-	-	-	-	459
Asset management	4,000	16,000	16,000	6,450	6,450	48,900
Roads	1,000	1,000	1,000	1,000	1,000	5,000
Cycle and footway infrastructure	500	500	500	500	750	2,750
Communal bins	750	750	1,000	-	-	2,500
Victoria Primary School (including LDP Share)	649	5,775	2,382	-	-	8,806
Boroughmuir High School	100	2,200	1,862	-	-	4,162
Theatres Refurbishment	1,000	1,000	1,000	1,000	1,000	5,000
Play equipment and playpark investment	297	200	200	200	200	1,097
Saughton Micro Hydro Funding Gap	362	-	-	-	-	362
North Bridge Upgrade shortfall	-	-	5,300	-	-	5,300
St Crispins replacement shortfall (Wave 3)	-	5,850	-	-	-	5,850
South Edinburgh Primary School shortfall	-	-	90	1,542	-	1,632
New Care Home	-	-	5,000	5,000	-	10,000
LDP						
Queensferry High School	-	3,000	-	-	-	3,000
LDP roads obligations (excluding WETA)	500	1,000	1,000	2,000	2,000	6,500
Broomhills Primary School	-	4,416	1,848	-	-	6,264
LDP Education and Transport Projects	-	16,682	-	-	-	16,682
City Deal						
IMPACT (City Deal)	500	2,500	2,000	-	-	5,000
West Edinburgh Transport Appraisal (WETA)	-	-	4,000	5,000	7,000	16,000
Wave 4 Schools						
New Education/Community Hub in Craigmillar	-	374	9,706	5,004	-	15,084
Liberton - Wave 4 Schools	250	988	3,095	32,711	8,571	45,615
Trinity - Wave 4 Schools	250	450	8,707	25,130	4,478	39,015
West and South West - Wave 4 Schools	-	1,543	8,157	56,339	25,542	91,581
Unallocated Match Funding for Replacement High School (Wave 4)	-	-	5,145	-	-	5,145
Scottish Government Funding for Wave 4 Schools*	(250)	(1,491)	(9,980)	(57,090)	(19,296)	(88,106)
	-	(19,880)	(20,576)	(21,296)	(22,041)	(83,793)
Additional Borrowing funded by Council Tax at 3.5% annually from 2019/20**						
	10,367	42,858	47,436	63,490	15,654	179,805

* - assumes 50% Scottish Government funding from Schools for the Future programme; and

** - assumes Scottish Government consent to raise Council Tax by more than 3% without financial penalty.

Appendix 5

(As referred to in Act of Council No 3 of 22 February 2018)

REVENUE BUDGET 2018/23

CAPITAL INVESTMENT PROGRAMME 2018/19 to 2022/23

HOUSING REVENUE ACCOUNT BUDGET 2018-2023

2018-23 REVENUE AND CAPITAL BUDGET FRAMEWORK

LIBERAL DEMOCRAT GROUP AMENDMENT

Council notes the budget position presented for 2018 – 19 but regrets the previous decisions of the past Labour/ SNP administration which have exacerbated the current financial pressures.

Council notes that in 2012 the Council inherited from the previous Lib Dem led administration a stable financial situation with increased reserves and all departments spending within budget, but that this has not been maintained.

Council regrets that the administration has missed opportunities to secure greater financial stability by avoiding tough decisions on Alternative Business Models programme which projected delivering savings of more than £80million over the seven years to date. The level of savings could have alleviated many of the current pressures and contributed towards the Wave 4 Schools programme.

Avoiding tough decisions has left the council in a compromised financial position, made it increasingly difficult to deliver critical projects and support the most vulnerable and in need.

Council notes the disappointing Local Government Finance Settlements by the Scottish Government which have led over the years to substantial cuts in funding to the city council and are projected to lead to further severe reductions in service in the future. Council regrets the Scottish Government has not granted powers to the City of Edinburgh to charge a local transient visitor levy (tourist tax) to help meet the costs of festivals.

Council notes the failure over many years since SNP and Labour have been in coalition for the Health and Social Care budget to be managed effectively. Council notes that this budget is especially important for our most vulnerable citizens. Council further notes the continued failure of waste services to meet performance levels expected and the deterioration of basic services such as street lighting repairs.

Budget Process

Council regrets the short-term approach taken in setting the budget since 2012 with the negative impact on vulnerable groups. Council regrets that the 2018/19 budget has suffered from the lack of longer term vision by the administration. Council further regrets the continuing poor level of engagement with the public budget consultation process.

Longer term approach

Council believes there is a need for fundamental reform of the way the council runs services, to transform the council from a reactive to a proactive organisation, to focus on preventative spending and designing 'Citizen-centred' services. Council recognises that the Council cannot simply continue to do the same things in the same way with substantially fewer staff and other resources.

Council therefore commissions an investigation into the experiences of other public sector organisations in transforming services to provide what actually matters most to citizens. Council recognises that such radical change will require up-front initial investment. The sale of elements of the council's investment property portfolio could be utilised to contribute to a Transformation Fund, based on 'spend to save' principles, to fund the one-off costs of up-front investment required for this transformation.

Investment priorities

In addition to the base budget contained in the papers, priorities for further investment are:

1. To get the basics right. Council therefore agrees to make substantial additional investment in maintaining and improving roads, pavements and cycle paths and to make broad improvements to street cleaning.
2. To invest further in services to support vulnerable people and young people. Council agrees additional investment in mental health and preventative services, seed-corn funding for Housing First for the most vulnerable homeless people and free lunches throughout the school holidays for eligible young people who need them.
3. Listening to citizens' views on budget proposals. In response to the clear views expressed in the consultation process, Council agrees to reduce the proposed cuts to Edinburgh Leisure, to retain both the free garden waste collection service and the council's night time noise team. Council supports the view expressed in the consultation process that the Scottish Government should permit Edinburgh to levy a tourist tax.

Conclusions

Council notes the following reports from the Executive Directors of Resources, Place and the Chief Executive:

- Item 5.1 (a) - Revenue Budget Framework 2018/23 Progress Update
- Item 5.1 (b) - Edinburgh Leisure – Pension Guarantee
- Item 5.1 (c) - Extension of Temporary Accommodation Private Sector Leasing Contract and Increase to Costs
- Item 5.1 (d) - 2018-19 Budget Proposals: Overview of Citizen Engagement Process and Feedback
- Item 5.1 (e) - Council Revenue Budget Framework (2018-2023) - Impact Assessments
- Item 5.1 (f) - Council's Budget 2018/23 – Risks and Reserves
- Item 5.1 (g) - Housing Revenue Account Budget Strategy 2018-2023
- Item 5.2 - Capital Investment Programme 2018/19 to 2022/23
- Item 5.3 - City Strategic Investment Fund 2017-18 Update

Council therefore approves:

- The Revenue Budget 2018/19 as set out in the reports, as amended by the changes/allocations included in Annex 1
- A band 'D' Council Tax of £1,240.19
- The Council Tax and Rating resolution set out in Annex 2 to this motion
- The 2018/23 Capital Budget as set out in the report by the Executive Director of Resources, with the addition of the new projects set out in Annex 3
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this amendment.
- The recommendation by the Executive Director of Place to increase rents by 2% and the outline five-year Housing Revenue Account Capital Programme for 2018/23
- The recommendations contained within Items 5.1 (b) and 5.3 included amongst the supporting papers for today's meeting

REVENUE BUDGET 2018/19
ANNEX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2018/19	
	£000	£000
Expenditure to be Funded		
- Resource Allocation Totals	954,371	
- Add: Expenditure funded through Specific Grants	<u>7,593</u>	961,964
- General Revenue Funding and Non Domestic Rates	(698,441)	
- Ring Fenced Funding	<u>(7,593)</u>	(706,034)
To be Funded by Council Tax		<u>255,930</u>
Council Tax at Band D		£ 1,240.19
Increase on Previous Year		£ 36.12
- Percentage Increase		3.0%
<hr/>		
Funding Requirement		255,930
Council Tax Income		283,060
Funding (Excess) / Shortfall at Council Tax increase above as reported to Finance and Resources Committee February 2018		(27,130)
Service Investment (see Appendix 1)	28,648	
Add / Less: Amendments to Draft Revenue Budget Framework	3,628	
Less: Additional Savings (see Appendix 1)	<u>-</u>	32,276
Use of Reserves		
Workforce restructuring		(2,000)
Council Priorities Fund		(3,146)
Balance of Available Resources		<u><u>0</u></u>

REVENUE BUDGET 2018/19
APPENDIX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2018/19
SERVICE INVESTMENT	£000
Property condition surveys and repairs and maintenance	8,500
Additional improvements to roads, pavements and cycle paths	4,500
Health and Social Care to address backlog in providing care packages and seek match funding from NHS Lothian	4,000
Health and Social Care additional spending specifically to fund community based preventative measures & improvements to mental health care	2,000
Staff pay - extension of broad principles of Scottish Government 2018/19 pay award to Local Government	3,500
Tackling Homelessness - Retain the instant access winter shelter, provide seedcorn funding for Housing First pilot project & private sector leasing (PSL) contract renewal/uplift and other measures	2,000
Looked-after children	1,500
Waste & Cleansing improvements - enhance street cleanliness and weed and leaf removal in residential areas & more quickly tackle fly tipping and litter complaints	1,000
Extend provision of IT hardware in schools	250
Increase care for children attending Special Schools during the holidays from 4 to 6 weeks	453
Extend provision of free school lunches during the holidays to eligible children	400
Breakfast Clubs - to support local initiatives	250
Mental health & wellbeing in high schools - to fund two FTE staff to develop classroom content & boost training	100
To fund improvements and general maintenance to parks & greenspace	100
Extend opening hours for Museums and Galleries to seven days per week	95
TOTAL SERVICE INVESTMENT	<u>28,648</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2018/23	
Libraries - retain opening hours	1,573
Reverse cut to Edinburgh Leisure	420
Retain Night Time Noise Team	255
Retain free brown bin collection	1,300
Reduce cut to Grounds Maintenance for Edinburgh Leisure	80
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>3,628</u>
ADDITIONAL SAVINGS	£000
None	
TOTAL ADDITIONAL SAVINGS	<u>-</u>

COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO LIBERAL DEMOCRAT GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2019:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £283.060m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

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D	1,240.19	H	3,038.47

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

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---	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2018-2023
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO LIBERAL DEMOCRAT GROUP AMENDMENT**

						Total £000
Available Additional Resources for Distribution						
Additional capital resources as reported to Finance and Resources Committee February 2018:						
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Unallocated funding, 2020/21						84,000
Unallocated funding, 2021/22						15,000
Unallocated funding, 2022/23						12,900
Resources Available for Distribution						179,805
	2018-19 £000	2019-20 £000	2020-21 £000	2021-22 £000	2022-23 £000	Total £000
Infrastructure						
North Bridge Upgrade shortfall	-	-	5,300	-	-	5,300
St Crispins replacement shortfall (Wave 3)	-	5,850	-	-	-	5,850
Oxgangs YPC replacement shortfall	459	-	-	-	-	459
Asset Management Works shortfall	4,000	16,000	16,000	6,450	6,450	48,900
Burnshot Bridge	1,500	2,000	-	-	-	3,500
Roads, Pavements and Public Realm	-	-	1,000	1,500	1,750	4,250
Play Park Replacement Equipment	200	200	200	200	200	1,000
Communal Bin Upgrade	750	750	1,000	-	-	2,500
Victoria Primary School	461	4,100	1,691	-	-	6,252
South Edinburgh Primary School shortfall	-	-	90	1,542	-	1,632
Boroughmuir High School - additional places	100	2,200	1,862	-	-	4,162
Theatres Refurbishment	1,000	1,000	1,000	1,000	1,000	5,000
New Care Home	-	-	5,000	5,000	-	10,000
	8,470	32,100	33,143	15,692	9,400	98,805
LDP						
Queensferry HS	-	3,000	-	-	-	3,000
Victoria Primary (LDP Share)	188	1,675	691	-	-	2,554
Broomhills Primary School	-	4,416	1,848	-	-	6,264
LDP roads obligations (excluding WETA)	500	1,000	1,000	2,000	2,000	6,500
LDP education and transport projects (unallocated)	-	16,682	-	-	-	16,682
	688	26,773	3,539	2,000	2,000	35,000
City Deal						
IMPACT	500	2,500	2,000	-	-	5,000
West Edinburgh Transport Appraisal (WETA)	-	-	4,000	5,000	7,000	16,000
	500	2,500	6,000	5,000	7,000	21,000
Wave 4 Schools						
Unallocated Match Funding for Replacement High Schools (Wave 4)	-	-	12,500	12,500	-	25,000
	9,658	61,373	55,182	35,192	18,400	179,805

Item no 5.1

QUESTION NO 1

By Councillor Lang for answer by the Leader of the Council at a meeting of the Council on 15 March 2018

On 24 August 2017, the Council agreed a motion calling for a report to the Corporate Policy and Strategy Committee within two cycles on what further action could be taken to address the underlying issues which lead to crime and antisocial behaviour as part of a longer-term strategy on the issue of motorbike crime

Question (1) Why did a report not return to the Corporate Policy and Strategy Committee within two cycles as agreed?

Answer (1)

Question (2) When is the report now expected to come to the Corporate Policy and Strategy Committee?

Answer (2)

Item no 5.2

QUESTION NO 2

**By Councillor Lang for answer by the
Leader of the Council at a meeting of
the Council on 15 March 2018**

On 23 November 2017, the Council approved a motion to agree that the Leader of the Council write to (i) the Cabinet Secretary for Justice to request that the Scottish Government and its partner agencies investigate and address the antisocial use of unlicensed fireworks, and (ii) the Secretary of State for Business, Innovation & Skills to seek a review of the rules governing the sale of fireworks.

Question (1) On what date(s) did the Council Leader send these letters?

Answer (1)

Question (2) Will he publish both letters?

Answer (2)

Question (3) What, if any, responses have been received from Ministers?

Answer (3)

Question (4)

Answer (4)

Item no 5.3

QUESTION NO 3

**By Councillor Lang for answer by the
Convener of the Finance and
Resources Committee at a meeting
of the Council on 15 March 2018**

- Question** (1) What is the current status of the janitorial review?
- Answer** (1)
- Question** (2) When does he expect the outcomes of the review and the revised levels of janitorial cover to come into force?
- Answer** (2)
- Question** (3) What intimations has he or officials received from trade unions with respect to possible industrial action as a result of the janitorial review?
- Answer** (3)
- Question** (4) When will information relating to the charges for out of hours janitorial cover be provided to community centre management committees and why has such information not been provided so far?
- Answer** (4)

Item no 5.4

QUESTION NO 4

By Councillor Rust for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018

Question (1) Was a fixtures & fittings inspection carried out as part of the safety inspections following the wall collapse at Oxgangs Primary School in 2016 and children re-entering the school following repairs?

Answer (1)

Question (2) If not, what are the reasons as to why that would not have been done?

Answer (2)

Question (3) Amey provided a summary report of the February 2018 ceiling tile incident, which allegedly contain an inaccuracy. What was inaccurate and has that report now been corrected and made publicly available?

Answer (3)

Question (4) Was the cable suspending the ceiling missing from when the building was constructed, or was it as a result of later maintenance?

Answer (4)

Question (5) Is the Amey report considered by the Council to be the full and final statement on the latest incident?

Answer (5)

Question

(6) Will the Council agree to arrange a full inspection of fixtures and fittings, independent of Amey, given we have now had two separate incidents where the safety of children & staff has been put at risk, to include, but not limited to, areas of concern such as:

- (a) Any wall or ceiling attachment above adult waist height,
- (b) Banisters,
- (c) Radiators suspended from ceiling in gym hall,
- (d) External cladding on the 1st floor - material used, and
- (e) Electrics including lighting?

Answer

(6)

Item no 5.5

QUESTION NO 5

**By Councillor Rust for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 15 March 2018**

Question (1) When is it intended that the minority Administration Budget proposal for the introduction of a charge for garden waste collection will commence?

Answer (1)

Question (2) Is the charge per brown bin or per household?

Answer (2)

Question (3) How many brown garden waste bins are currently serviced in Edinburgh per ward and in terms of Council business planning how many of those households are predicted to opt-in to the new charged service?

Answer (3)

Question (4) What steps will be taken to retrieve brown bins from those households which have chosen not to opt into the new scheme?

Answer (4)

Question (5) What research has been undertaken in terms of potential increase in fly tipping or mis-use of other waste streams once the opt-in charging scheme comes into effect?

Answer (5)

Question (6) Does the new opt-in charging scheme

- (a) affect the existing agreement with Tiphereth which has an agreement with CEC to collect garden refuse in parts of Colinton and
- (b) affect future discussions regarding extension/re-negotiation of that agreement?

Answer (6)

- Question** (7) How many households are anticipated to be exempt from the opt-in charge and how will the exemption be applied?
- Answer** (7)
- Question** (8) What happens when a household which has opted-in to the garden waste collection service moves property during the year?
- Answer** (8)
- Question** (9) Can a household which has opted-in, opt out during the year?
- Answer** (9)
- Question** (10) Are recycling points for garden waste prepared for increased demand?
- Answer** (10)
- Question** (11) If on the basis of a bin sticker system, how will this operate where a sticker is removed or comes off?
- Answer** (11)
- Question** (12) Where there are tenemental properties or shared garden courtyards how will the charging be administered and can neighbours share bins?
- Answer** (12)
- Question** (13) What is
- (a) the resource requirement to implement and administer this new service, including staffing, spend on communications, issuance of stickers etc and retrieval of bins for those who have not opted in; and
 - (b) the anticipated income yield from the charge?
- Answer** (13)
- Question** (14) What evidence has been drawn from other local authorities which operate opt-in charge garden waste collection?
- Answer** (14)

- Question** (15) Will there be refunds offered for missed garden waste collections?
- Answer** (15)
- Question** (16) Where garden waste bins are lost/stolen, who meets the cost for a new bin?
- Answer** (16)
- Question** (17) By what date will it be possible for residents to request any of the services (that are to be provided above) on-line through the Councils website?
- Answer** (17)

Item no 5.6

QUESTION NO 6

By Councillor Brown for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018

Late evening on 13th October last year a lamppost and bus shelter was taken out by a joyrider on Drum Brae Drive and was reported on social media to @edinhelp the following morning whilst I attended my monthly surgery at the DrumBrae Library Hub.

I was advised on the very same Twitter account on 13th December when following this up, "Hi Mark. Your enquiry about the bus shelter has been logged under reference 1001637. Our Street Lighting Team is already aware of the damaged light and will repair it as soon as possible."

A further email to Street Lighting on 14th February has received no response.

Thankfully the bus shelter has now been fixed.

Just like the Constituents waiting on a bus there during the winter months, their local Councillor raising the matter has been left in the dark.

Question

Can the Convener advise whether no action in some 5 months is deemed an acceptable standard for the Council and confirm when this street light will be made good?

Answer

Item no 5.7

QUESTION NO 7

**By Councillor Jim Campbell for
answer by the Leader of the Council
at a meeting of the Council on 15
March 2018**

Looks forward to the business case for the proposed replacement of the Ross Theatre being reported to Culture & Communities and Finance & Resources Committees later this month, and asks

Question (1) What discussions has the Council Leader had with the Conveners or Vice Conveners of those Committees or the Housing & Economy Committee, given the international profile of the design competition won by a team lead by the wHY practice and the potential this project offers this city?

Answer (1)

Question (2) Has any consideration been given to the wisdom of reaching an agreement with the Ross Development Trust that was limited to “fundraising and building” a replacement venue, which has led to an unfortunate hiatus in the project while issues of maintenance are resolved, denting this Councils ambition to create a transformed city centre fit to power Scotland’s economy and reflecting Edinburgh’s status as a capital city?

Answer (2)

Item no 5.8

QUESTION NO 8

By Councillor Jim Campbell for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018

Question **(1)** What is the maximum operational capacity of Trinity Academy, taking into account the Council's own finding in 2015 that Core Facilities of the school did not meet the capacity requirements at that time?

Answer **(1)**

Question **(2)** What work has the Council undertaken since 2015 to ensure the Core Facilities at Trinity Academy match the City of Edinburgh Council's own stated requirements?

Answer **(2)**

Item no 5.9

QUESTION NO 9

By Councillor Bruce for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018

Having attended the first three SW Edinburgh School Catchment review workshops at Currie Primary, Clovenstone Primary and Balerno High School:

Question (1) Can the Convener please explain why different proposals appear to have been put forward at each of these workshops?

Answer (1)

Question (2) Can the Convener please clarify how offering different communities different proposed solutions to the same problem, in the same consultation, will help his committee command widespread public support?

Answer (2)

Item no 5.10

QUESTION NO 10

By Councillor Laidlaw for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018

Question

Asks the Convener to provide a list of all CEC schools where a need has been identified to build new capacity, and this is being actively being addressed.

In each case, please list:

- the date the new capacity is required
- if funds have been approved and allocated
- What, if any, permissions are still required
- The extent to which play and/or sports grounds or indoor facilities will be compromised by the extensions required?

Answer

Item no 5.11

QUESTION NO 11

**By Councillor Jim Campbell for
answer by the Lord Provost at a
meeting of the Council on 15 March
2018**

Question (1) If Edinburgh 2050 is to encourage the widest conversation amongst all strata of our City, building on the experience of other Cities and our own earlier Radical Enlightenment, can the Lord Provost indicate the progress in raising the £350,000 that is estimated to be needed, in cash or kind, to launch this conversation?

Answer (1)

Question (2) What tangible offers of support did he and the Chief Executive receive following the January dinners involving key leaders of the Edinburgh business community?

Answer (2)

Item no 5.12

QUESTION NO 12

By Councillor Bruce for answer by the Leader of the Council at a meeting of the Council on 15 March 2018

With Edinburgh's population expected to increase by over 100,000 over the next 20 years...

Question (1) Has the Administration has been in contact with utility companies to work out a strategy to cope with the expected rise in utilities including gas, electrics, water, network cabling and sewage to name a few?

Answer (1)

Question (2) Is there a need to identify a new water treatment works to cope with extra demand for water and if so where would it most likely be located?

Answer (2)

Question (3) How will the administration aim to deal with the expected rise in all aspects of waste due to increased housing?

Answer (3)

Question (4) Of the £200M shortfall in required infrastructure investment identified in the LDP Action Plan reported to the Finance and Resources Committee 23 Jan 2018, what is the shortfall in the South West Locality?

Answer (4)

Item no 5.13

QUESTION NO 13

By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018

I have been informed that as road surfaces age to beyond 25 to 30 years the bitumen becomes brittle and the road requires to be resurfaced. At this stage of failure, no amount of patching will solve the pothole issue. Preventative road resurfacing is required to be carried to renew such roads and extend the serviceable life.

- Question** (1) What is the best estimate of the kilometres of Edinburgh road surfaces that have reached the end of their serviceable life?
- Answer** (1)
- Question** (2) What is the cost to resurface a kilometre of an average Edinburgh road?
- Answer** 2)
- Question** (3) What are the number of injury claims due to uneven surfaces per ward, per month, for the last 5 years?
- Answer** (3)
- Question** (4) What are the number of claims for vehicle damage due to potholes/uneven surfaces per ward, per month, for the last 5 years?
- Answer** (4)
- Question** (5) What are the number of roads which have been resurfaced through capital revenue per ward, for the last 5 years?
- Answer** (5)

Item no 5.14

QUESTION NO 14

By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018

To ask the Convener for the details of all un-adopted housing developments in Kirkliston and South Queensferry.

Specifically:

- Question** (1) The name or address of each development?
- Answer** (1)
- Question** (2) Which of these are still under 2 years since the development completed, and therefore not yet started the road adoption process?
- Answer** (2)
- Question** (3) Of the others which are currently going through road adoption, please provide the following:
- The approx. date the process started
 - The current status (i.e. How close to adoption it is)
- Answer** (3)
- Question** (4) Of those identified in (3), where the adoption process has been going for a year or longer, please provide the following:
- The outstanding issues
 - The expected timescales for resolution
- Answer** (4)

Item no 5.15

QUESTION NO 15

By Councillor Young for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 15 March 2018

Question (1) How many individual compensation claims were received in 2017 as a result of alleged personal injury or vehicle damage and because of the condition of Council adopted roads and pavements?

Answer (1)

Question (2) How many of these claims resulted in a financial payout by Edinburgh Council?

Answer (2)

Question (3) What was the total cost of compensation payments for successful claims in 2017?

Answer (3)

NOTE If the information is available, please provide this information by ward or locality

Item no 5.16

QUESTION NO 16

By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018

At the Council meeting of 24 August 2017, the Council passed a motion on Kirkliston congestion which agreed “to continue dialogue with Lothian Buses around introducing a direct service to the City Centre”. As a full 6 months have now passed:

Question (1) How many letters or emails have the Convener and senior officials sent to Lothian Buses [between 24 August 2017 and 05 March 2018](#) regarding the introduction of a service between Kirkliston and Edinburgh City Centre? Please provide date, format (email/letter), and who it was sent from, and if not commercially sensitive, a copy of the correspondence.

Answer (1)

Question (2) How many meetings have the Convener and senior officials had with Lothian Buses [between 24 August 2017 and 05 March 2018](#) and, of these, how many have included a discussion regarding the introduction of a service between Kirkliston and Edinburgh City Centre? Please provide date and who was in attendance

Answer (2)

Item no 5.17

QUESTION NO 17

By Councillor Mary Campbell for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018

Question (1) What plans are there to engage with the Scottish Government over the timing and financial support for wave 4 schools, including Trinity, Castlebrae and Liberton High Schools?

Answer (1)

Question (2) What are the plans and timelines for developing detailed briefs for wave 4 schools to take advantage of potential funding?

Answer (2)

Question (3) What options are being looked at to secure the full funding needed for wave 4 schools and when will those options be reported to elected members?

Answer (3)

Item no 5.18

QUESTION NO 18

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018

Question

Please will the Convener provide a list of all current and pipeline projects in the cycling capital infrastructure programme with

- a) original planned completion date and
- b) current planned completion date?

Answer

Item no 5.19

QUESTION NO 19

**By Councillor Staniforth for answer
by the Convener of the Finance and
Resources Committee at a meeting
of the Council on 15 March 2018**

Question

How much has been or is planned to be spent by way of participatory budgeting in a) 2017-18 and b) 2018-19, both in absolute terms and as a percentage of the net revenue or capital budgets??

Answer

Item no 5.20

QUESTION NO 20

By Councillor Whyte for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 15 March 2018

Question

What progress has been made in implementing the Edinburgh related actions amongst the recommendations of the Scottish Government's Homelessness and Rough Sleeping Action Group as published on 28 November 2017?

Answer

Item no 5.21

QUESTION NO 21

**By Councillor Rae for answer by the
Convener of the Housing and
Economy Committee at a meeting of
the Council on 15 March 2018**

Question

In light of the petition by campaign group Living Rent to call on the City Council to introduce a Rent Pressure Zone for Edinburgh, what engagement has the convener or officers had with the Scottish Government over submission of an application from the City Council?

Answer

Item no 5.22

QUESTION NO 22

By Councillor Rae for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 15 March 2018

Question

For answer by the Convenor of Housing and Economy: in light of the Scottish Government target to provide 50,000 affordable homes by 2021, at least 70% of which must be socially-rented, what percentage of the 20,000 affordable homes planned in Edinburgh by the council and housing associations will be socially-rented?

Answer

Item no 5.23

QUESTION NO 23

By Councillor Main for answer by the Convener of the Integration Joint Board at a meeting of the Council on 15 March 2018

Question (1) How many adults who have mental health and substance misuse issues were on the waiting list for Adult Counselling Services and what is the expected waiting list time, each month over the last three years?

Answer (1)

Question (2) How many adults who have mental health and substance misuse issues, attended Adult Community Treatment Services annually over the last 3 years, broken down by locality?

Answer (2)

Item no 5.24

QUESTION NO 24

By Councillor Gloyer for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 15 March 2018

During the redevelopment of Meadowbank Stadium, Edinburgh's elite track athletes have no suitable training facilities in the city. At the same time, they are obviously unable to take advantage of the city's Talented Athlete Scheme, which offered them free access to Meadowbank

Question (1) What was the amount allocated to the Talented Athlete Scheme in 2017-18?

Answer (1)

Question (2) Will the Convener undertake to use that amount to support Edinburgh's athletes, until Meadowbank reopens, by providing travel grants to those who need to train outwith the city?

Answer (2)

Item no 5.25

QUESTION NO 25

By Councillor Booth for answer by the Vice-Convener of the Education, Children and Families Committee at a meeting of the Council on 15 March 2018

Question (1) When will minutes of the last Gaelic Implementation Group be circulated to members?

Answer (1)

Question (2) When will the Gaelic Implementation Group next meet?

Answer (2)

Question (3) How many full-time equivalent posts does the council have in Gaelic Development?

Answer (3)

Item no 5.26

QUESTION NO 26

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 15 March 2018

Question (1) Is the Convener aware of a recent report from the Swedish Association of Local Authorities and Regions that, following a gender-balanced budgeting process, many Swedish cities, including Stockholm, now prioritise snow clearing from walkways and cycle paths first, especially those near bus stops and primary schools, followed by local roads, followed by highways?

Answer (1)

Question (2) Has the council considered such an approach?

Answer (2)

Question (3) What action does the council take to co-ordinate and support the efforts of communities and volunteers in snow-clearing and gritting?

Answer (3)



Winter weather response

The last of the snow may have melted away but I'm sure the memory of the recent blast of winter weather is still fresh in most people's minds. After days of snow, ice and freezing temperatures battering the Capital and further afield, it was a relief to see things returning to normal earlier this week.

That our services returned to business as usual so quickly is testament to the hard work and professionalism of staff from across the Council, who went above and beyond the call of duty to keep the city moving over this challenging period. From the care staff who battled the elements to provide support to some of the city's most vulnerable people to the gritting teams working round the clock to clear pavements and routes for the public to use, I want to [thank them for their dedication](#).

I'm also extremely grateful for the support of families, community groups and businesses who pitched in to shovel snow, clear school playgrounds and paths, grit local pavements and visit older and disabled neighbours throughout the snowy spell. Their help was vital in neighbourhoods around the city, meaning we could focus on providing essential services.

A responsible and caring budget

I was delighted to have passed our first budget of this administration last month; a budget with a real and determined focus on reducing inequality and protecting the most vulnerable members of our city.

In the year ahead, there will be [significant additional investments](#) in roads, health and social care, homelessness and improving school buildings. Continued investment will also be made in the services people have told us are important to them such as education, waste and recycling and services for residents most in need.

One of the most important aspects of the budget-setting process has been listening to the public and, thanks to your feedback, we have been able to make decisions such as keeping the Night Noise Team, an improved settlement for Edinburgh Leisure and offering exemptions on paying for garden waste collections.

This budget does three very important things: it invests in core services, it addresses our long-standing and most difficult challenges and it helps us all towards meeting our aspirations for this great city.

Calmer and more attractive streets

Our vision of Edinburgh as a pleasant and attractive city to get around and spend time in has had two major boosts this month. Firstly, we concluded our 18-month [rollout of 20mph](#), making us officially the first 20mph city in Scotland.

Calmer speeds make our roads better for everyone who uses them – it encourages more of us to walk and cycle because we feel safer doing so and it helps build community cohesion because people feel more comfortable out and about in their street when traffic speeds and noise are reduced. Thanks to a change in driver behaviour, accidents have already fallen by a quarter with a third less serious collisions.

Secondly, we were delighted to welcome hugely respected place-making and transport expert, Daisy Narayanan, to the helm of the Central Edinburgh Transformation project. A Deputy Director at Sustrans Scotland with a wealth of knowledge and experience, Daisy will play a pivotal role in our work to improve our public realm in the heart of Edinburgh and make it as accessible and appealing as possible.

Tram to Newhaven: your views

Very much with the above in mind, we are due to take final decision later this year on whether or not to take trams down to Newhaven. When we approved the [Outline Business Case](#) last September, we pledged to build strong relationships with the local communities who would be most affected by the project.

We've already established a valuable dialogue with a wide range of stakeholders, including community groups and local traders, who have helped us develop our current proposals for the work that would be needed if the project goes ahead, such as traffic management and support for businesses.

From 19 March, we'll begin the first in a series of public consultations aimed at shaping the way we would carry out the works. We're keen to hear from as many people as possible so that we can understand and respond to their needs and concerns, whether that's about how their commute will be affected during construction, how their business can be helped or how the finished road layout might look and function.

Alongside this, it was refreshing to see the results of a recent independent survey carried out in Leith, showing that [the majority of respondents believe the area would benefit from the introduction of a tram](#).

Open, transparent, accountable

Having published our '[Programme for the Capital](#)' last summer, we then took a report to Council with a view to agreeing a framework for how best to implement this and, since then, much more work has been done to define, as far as possible, measurable actions and performance indicators for the 52 commitments.

I'm glad our Corporate Policy & Strategy committee had the opportunity to scrutinise this in more detail last month and that every commitment now has either a smart measure in place or timeline agreed of when one will be identified through the relevant executive committee.

We want our policies and decisions, and the reasons behind them, to be as open and transparent as possible. Just as we want to be accountable to the results.

New Chief Officer

Of course, a number of these commitments relate to 'delivering a healthier city for all ages' and, over the past few months, the Edinburgh Integration Joint Board (EIJB) has been busy recruiting a new Chief Officer and Director of the Edinburgh Health and Social Care Partnership. I'm pleased this process has now come to a successful conclusion with the [appointment of Judith Proctor](#), approved by the Board on 2 March.

Currently Chief Officer of Aberdeen City Health and Social Care Partnership, Judith will bring extensive and valuable experience at a time when the Partnership faces many challenges and opportunities. I am confident she is an excellent choice to take on the wide-ranging and immensely challenging role working with stakeholders across the city to deliver vital services.

I would like to take this opportunity to thank Michelle Miller for her valuable contribution during her time as interim Chief Officer and wish her a long and happy retirement from the Council.

Museum of Childhood delights

Since 1955, a visit to the [Museum of Childhood](#) has provided Edinburgh families and tourists with the chance to reminisce and discover a treasure trove of toys from Scotland's past. Now, in its first major upgrade in 30 years, I'm pleased to see doors re-open today (9 March) following a £200,000 refit.

With a welcoming new display and a colourful 'building blocks' design, the refurbished floor will feature interactive exhibits tracking changing childhoods and a dressing-up area will offer children the chance to play as they learn.

With over 225,000 visitors every year, it really is one of Edinburgh's flagship venues and a favourite with locals as well as visitors. I'm particularly pleased its opening hours – and those of our other city centre museums and galleries – will be increased later this year thanks to our budget commitment last month.

Get involved

Keep up to date with all council news via our [news section online](#). You can watch live council and committee meetings via our [webcast](#) service and join the debate on Twitter using #edinwebcast. If you wish to unsubscribe, please [email](#) us.

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The City of Edinburgh Council

10.00am, Thursday, 15 March 2018

Appointment of Committee Members

Item number	7.1
Report number	
Executive/routine	
Wards	None

Executive summary

The Council's Committee Terms of Reference and Delegated Functions (paragraph 3.1) specifies that committee membership will be proportionate according to the elected representation of political parties, unless expressly agreed otherwise at a meeting of the full Council.

The appointments to committees made in June 2017 followed this formula, with a few exceptions.

Due to a resignation from the Scottish National Party the political balance of the Council has altered. This report highlights the affected committees, and the action required should Council agree to maintain proportionality.

Appointment of Committee Members

Recommendation

- 1.1 To consider appointing replacement members, as set out in paragraph 3.2 below.

Background

- 2.1 On 22 June 2017 the Council appointed members to its executive and other committees; Joint Boards etc.
- 2.2 The appointments were mostly made in proportion to the various group's political representation on the full Council.
- 2.3 Councillor Ritchie's resignation as an SNP group member affects this political representation, and impacts on the membership of a small number of committees and Joint Boards.

Main report

- 3.1 This change affects committees with five or nine members, but has no impact on the membership of the executive or other committees.
- 3.2 Should the Council agree to apply proportionality in each case, the following action is required:
 - 3.2.1 meetings with five members – replace 1 SNP member with an SLD member.
 - 3.2.2 meetings with nine members – either retain the existing SNP representation or replace 1 SNP member with a Conservative member.
 - 3.2.3 the committees and Joint Boards affected, along with the current membership, are detailed in the appendix.

Measures of success

Appointments are made to committees in terms of Committee Terms of Reference and Delegated Functions.

Financial impact

None

Risk, policy, compliance and governance impact

Failure to appoint could undermine the Council's decision-making processes.

Equalities impact

There are no equalities issues arising from the appointments.

Sustainability impact

There are no sustainability issues.

Consultation and engagement

Not applicable.

Background reading / external references

[Minute of the City of Edinburgh Council of 18 May and 25 May 2017](#)

[Minute of 22 June 2017](#)

Andrew Kerr

Chief Executive

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Appointments to Committees etc

Meeting	No. of members	Current membership	Possible Action
Committee on Discretionary Rating Relief	5	Cllrs Rankin, Work, Hutchison, Day and Booth.	Replace 1 SNP member with 1 SLD member.
Pensions Committee	5	Cllrs Rankin, McVey, Rose, Child and Miller.	Replace 1 SNP member with 1 SLD member.
Committee on Pupil Student Support	5	Cllrs Dickie, Bird, Smith, Perry and Mary Campbell.	Replace 1 SNP member with 1 SLD member.
Health and Social Care Integration Joint Board	5 (Council members)	Cllrs Howie, Rankin, Webber, Henderson and Miller.	Replace 1 SNP member with 1 SLD member.
Personnel Appeals Committee	9	Cllrs Bridgman, McNeese-Mechan, Bird, Rose, Jim Campbell, Cameron, Doran, Rae and Lang	No action, <u>or</u> replace 1 SNP member with 1 Conservative member.
Regulatory Committee and Licensing Sub-Committee	9	Cllrs Fullerton, Dixon, Barrie, Rose, Smith, Wilson, Arthur, Burgess and Neil Ross.	No action, <u>or</u> replace 1 SNP member with 1 Conservative member.

The City of Edinburgh Council

10.00am, Thursday 15 March 2018

Appointments to Outside Organisations

Item number	7.2
Report number	
Executive/routine	
Wards	None

Executive summary

Appointments to Outside Organisations for 2017 – 22 were approved at the Council meeting on 29 June 2017. Councillor Webber has now submitted her resignation as a Council representative on Life Care (Edinburgh) Ltd, and a replacement member is sought.

Appointments to Outside Organisations

Recommendation

- 1.1 To appoint one member to serve in place of Councillor Webber as a Council representative on Life Care (Edinburgh) Ltd.

Background

- 2.1 Appointments to Outside Bodies for 2017 – 22 were approved by Council on 29 June 2017.

Main report

- 3.1 Life Care Edinburgh is an Edinburgh-based charity providing day clubs, outreach and help at home services for older people in the community.
- 3.2 Councillors Ian Campbell; Henderson; Osler and Webber were appointed to represent the Council on the organisation by the Council on 29 June 2017.
- 3.3 Councillor Webber has submitted her resignation as a Council representative, and a replacement representative is sought.

Measures of success

The Council appoints to all the places available on this organisation.

Financial impact

None

Risk, policy, compliance and governance impact

Life Care is a registered Scottish Charity.

Equalities impact

There are no equalities issues arising from the appointment.

Sustainability impact

None.

Consultation and engagement

None.

Background reading / external references

[Council Minute of 29 June 2017](#)

Andrew Kerr

Chief Executive

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The City of Edinburgh Council

10.00am, 15 March 2018

Appointment to Integrated Children's Services Board

Item number	7.3
Report number	
Executive/routine	
Wards	None

Executive summary

At its meeting on 12 March 2015 the Council accepted proposals by the Education, Children and Families Committee to establish an Integrated Children's Services Board. The Council is now asked to confirm its membership until May 2018.

Appointment to Integrated Children's Services Board

Recommendation

- 1.1 To confirm the appointment of Councillors Perry; Dickie and Laidlaw to the Integrated Children's Services Board.

Background

- 2.1 On 3 March 2015, the Education, Children and Families Committee agreed the establishment of an Integrated Children's Services Board, include its remit, model of governance and membership.
- 2.2 Its membership would comprise equal numbers from the Council and NHS Lothian, with the Council represented by three elected members; the Director of Communities and Families and the Chief Social Work Officer. EVOC and Police Scotland would also be invited to attend.

Main report

- 3.1 The Council, at its meeting on 12 March 2015, endorsed the arrangements for the new Board.
- 3.2 Councillor Fullerton and ex-councillors Godzik and Jackson were appointed to serve as the Council's representatives.
- 3.3 This membership was sustained during 2016/17. Following the Council elections in May 2017, Councillors Perry, Dickie and Laidlaw replaced those members on the Board.
- 3.4 This report invites the Council to formalise these appointments, noting the intention to report 2018/19 appointments to committees etc in May 2018.

Measures of success

Appointments are made to committees in terms of Committee Terms of Reference and Delegated Functions.

Financial impact

None

Risk, policy, compliance and governance impact

Failure to appoint could undermine the Council's decision-making processes.

Equalities impact

There are no equalities issues arising from the appointments.

Sustainability impact

There are no sustainability issues.

Consultation and engagement

Not applicable.

Background reading / external references

[Minute of the City of Edinburgh Council of 18 May and 25 May 2017](#)

[Minute of 22 June 2017](#)

[Integrated Children's Services - referral from the Education, Children and Families Committee](#)

Andrew Kerr

Chief Executive

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The City of Edinburgh Council

10am, Thursday, 15 March 2018

Senior Councillor Allowances and Appointments

Item number	8.1
Report number	
Executive/routine	
Wards	
Council Commitments	

Executive Summary

The Council is permitted to appoint senior councillors and corresponding additional remuneration within a maximum number and budget set out in the Local Governance (Scotland) Act 2004.

The City of Edinburgh Council on 22 February 2018 following a motion by Councillor Rust requested that the Chief Executive report to the next meeting on the options for using the senior councillor allowances currently paid to the four locality leads.

Senior Councillor Allowances and Appointments

1. Recommendations

- 1.1 The Council is asked to approve either option A (1.2), option B (1.3-1.6) or option C (1.7-1.8):

Option A

- 1.2 To make no changes to the senior councillor allowances.

Option B

- 1.3 To appoint a vice-convenor of the Planning Committee and allocate a senior councillor allowance of £25,391.

- 1.4 To nominate a representative of the Council to the Board of NHS Lothian.

- 1.5 To amend the allowance for the Convener/Vice-Convener of the Edinburgh Integration Joint Board as set out in paragraph 3.4.

- 1.6 To create and appoint to, two senior councillor allowance lead member roles, initially leading on income maximisation and the transient visitor levy with an allowance of £25,391.

Option c

- 1.7 To allocate senior councillor allowances of £24,121 to three locality conveners, noting that one of the locality conveners already received an allowance as the Liberal Democrat Group Leader.

- 1.8 To appoint a vice-convenor of the Planning Committee and allocate a senior councillor allowance.

2. Background

- 2.1 The Council is permitted to appoint senior councillors and corresponding additional remuneration within a maximum number and budget set out in the Local Governance (Scotland) Act 2004.

- 2.2 There is a maximum number of 24 senior councillor allowances, not including the Leader of the Council and the Lord Provost, and their combined remuneration must not exceed £660,171.

- 2.3 In June 2017, the Council agreed to support the development of the locality committee model by identifying four political leads with each post receiving a senior councillor allowance.
- 2.4 Locality committees have now been established and a convener and vice-convener appointed for each locality. As a result, the need for a political lead to establish locality committees has now ended.
- 2.5 The Council on 22 February 2018 considered a motion by Councillor Rust and agreed to remove the four senior councillor allowances from the lead locality councillors agreed in June 2017. The Council also instructed the Chief Executive to report on options for using the four locality lead allowances.

3. Main report

- 3.1 The four locality leads were provided an allowance of £24,121 each and the number of senior councillor allowances was at a maximum with these four allowances and was £6 below the maximum cost allowed.

Option A

- 3.2 Option A is simply to make no changes to the senior councillor allowances at this point and to give further consideration when the review of Locality Committees takes place in late 2018. This would result in there being headroom available within the total permitted expenditure for senior councillors.

Option B

- 3.3 Option B suggests a different approach in regard to replacing the four locality allowances to reflect the workload of the current committee system but also to ensure political leadership and oversight of key initiatives that the Council wish to progress.
- 3.4 The Planning Committee has a significant workload, due to the inclusion of the Development Management Sub-Committee and the Planning Local Review Body. To provide further support to this important role it is proposed that a senior councillor allowance is reinstated as well as the position of the Vice Convener of Planning. It is recommended that the allowance for this post is the same as vice-conveners of executive committees which is £25,391.
- 3.5 There is currently an allowance for the Convener or Vice-Convener of the Edinburgh Integration Joint Board depending on which role the City of Edinburgh Council representative fulfils. The current role is convener and the elected member also sits as the City of Edinburgh Council's representative on the NHS Board as a non-executive member. There is an allowance of £8251 provided to that non-executive board member which is separate to the senior councillor allowance thresholds.

- 3.6 Due to the increasing and important role in leading the Edinburgh Integration Joint Board, it is recommended that the role of Convener/Vice-Convener and NHS Board representative is separated and two rather than one elected members hold these posts. The current remuneration of the convener/vice-convener of the Edinburgh Integration Joint Board is £25,391 which was set with the knowledge that the payment for the NHS Board role was also allocated to this same elected member. Accordingly, it is recommended that the remuneration for the convener/vice-convener of the Edinburgh Integration Joint Board is raised to 62.5% of the Leader of the Council's allowance which is £31,739 and is in line with the allowances for conveners of executive committees.
- 3.7 As highlighted earlier there is scope to utilise senior councillor allowances in a different way to build political capacity and help ensure increased political leadership and oversight in key areas where the Council is looking to deliver significant change. The focus of these lead member roles can change but at the outset it is suggested that they could focus on income maximisation and the transient visitor levy which are key areas that the Council is exploring and require additional political leadership, drive and accountability.
- 3.8 These roles would provide political leadership and accountability for those workstreams. Income maximisation and the transient visitor levy are both cross-cutting and do not fit within the remit of any one executive committee. This can result in a number of referred inter-committee reports which can lack a central co-ordination and focus. Thus, there is a key role for these lead members to provide leadership in working alongside committee conveners and vice-conveners, whilst co-ordinating and driving forward the Council's approach. Decisions on these areas would remain within the remit of committees and the lead members would work closely with the conveners and vice-conveners of the relevant executive committees when decisions were required to be taken by the Council. Progress on these workstreams will be reported to the Corporate Policy and Strategy Committee, where the lead member will be invited to update elected members on the work undertaken. It is recommended that these roles also have an allowance of £25,391.

Option C

- 3.9 Option C is a straightforward option and simply replaces the four allowances of £24,121 allocated to the locality leads to the locality conveners but taking into account that councillors can not receive more than one allowance. The Locality Committees are decision making committees of the Council and it would be a legitimate use of senior allowances for the conveners to be allocated an allowance. These allocations potentially would alter on a more frequent basis as it is expected that the convenerships will rotate on an annual basis.
- 3.10 The current Liberal Democrat Group Leader has been appointed as a convener of the Locality Committee. A councillor can not be allocated two allowances so it is recommended that this allowance is utilised for another senior role. It is suggested

that this remuneration is used to provide an allowance for the Vice-Convenor of Planning role.

4. Measures of success

4.1 Not applicable.

5. Financial impact

5.1 There are no additional costs as a result of this report.

6. Risk, policy, compliance and governance impact

6.1 The recommendations comply with the rules set out in the Local Governance (Scotland) Act 2004.

7. Equalities impact

7.1 Not applicable.

8. Sustainability impact

8.1 Not applicable.

9. Consultation and engagement

9.1 Not applicable.

10. Background reading/external references

10.1 [The City of Edinburgh Council 22 February 2018](#)

Andrew Kerr

Chief Executive

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11. Appendices

The City of Edinburgh Council

10.00am, Thursday 15 March 2018

Council Diary 2018/19

Item number	8.2
Report number	
Executive/routine	
Wards	All
Council Commitments	

Executive Summary

This report proposes meeting dates for all Council and Committee meetings from August 2018 to August 2019. It also includes proposed dates for recess periods and Council meetings from August 2019 to August 2020.

Council Diary 2018/19

1. Recommendations

- 1.1 To agree the Council Diary for August 2018 to August 2019 as set out in appendix 1, and authorise the Chief Executive to make minor adjustments, as necessary.
- 1.2 To agree the recess and Council meeting dates for August 2019 to August 2020 as set out in appendix 2.

2. Main report

- 2.1 Standing Order 4.2 states that committees will hold such meetings as the Council prescribes.
- 2.2 Under the current political management arrangements, there are six Executive Committees and a number of statutory and other committees and sub-committees. The diary at appendix 1 includes dates of meetings of each of these committees, Council meetings and recess periods.
- 2.3 The proposed dates mostly reflect current arrangements; however, discussions are ongoing regarding the timing of some meetings including Locality Committees and Edinburgh Integration Joint Board. Council is asked to note these, and that these will be addressed in consultation with the relevant Conveners.
- 2.4 Special Meetings have been included where requested by directorates in order to meet required timescales.
- 2.5 Meeting dates of the Licensing Board and Lothian Valuation Joint Board have been agreed by the boards in February 2018. The Edinburgh Integration Joint Board will agree their meeting dates for 2018/19 in due course.
- 2.6 It is normal practice for the Council to agree the timing of recess periods and Council meetings a year in advance. The proposed recess periods and Council meeting dates for August 2019 to August 2020 are included at appendix 2. School term dates for 2019/20 were agreed at the Education, Children and Families Committee meeting on 6 March 2018 and the recess periods reflect these.

3. Measures of success

- 3.1 A structured meetings programme supports the Council's democratic functions.

4. Financial impact

- 4.1 There are no financial implications from this report.

5. Risk, policy, compliance and governance impact

- 5.1 Failure to agree meeting arrangements could open the Council to legal challenge where timescales apply.

6. Equalities impact

- 6.1 Not applicable.

7. Sustainability impact

- 7.1 Not applicable.

8. Consultation and engagement

- 8.1 Consultation was undertaken with conveners, group leaders and directors as appropriate.

9. Background reading/external references

None.

Andrew Kerr

Chief Executive

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10. Appendices

- 10.1 Proposed Council diary 2018/19
10.2 Proposed outline diary 2019/20

(Summer Recess until w/c 30 July 2018)					
Licensing Sub-Committee – 24 July 2018					
Wk 1	Mon	30	July	a.m.	Licensing Board
				p.m.	
	Tue	31	July	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	1	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	2	August	a.m.	
			p.m.		
Wk 2	Fri	3	August	a.m.	
				p.m.	
	Mon	6	August	a.m.	
				p.m.	
	Tue	7	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	Joint Consultative Group
	Wed	8	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
			p.m.	Planning Committee Site Visits	
Wk 3	Thu	9	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	10	August	a.m.	Edinburgh Integration Joint Board
				p.m.	
	Mon	13	August	a.m.	CULTURE AND COMMUNITIES COMMITTEE (SPECIAL MEETING)
				p.m.	
	Tue	14	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
			p.m.		
Wk 4	Wed	15	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	16	August	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	17	August	a.m.	
				p.m.	
	Mon	20	August	a.m.	
			p.m.	Regulatory Committee Licensing Sub-Committee	
Wk 4	Tue	21	August	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	22	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee
	Thu	23	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	24	August	a.m.	North West Locality Committee
			p.m.		

Wk 5	Mon	27	August	a.m.	Licensing Board
				p.m.	
	Tue	28	August	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	29	August	a.m.	Development Management Sub-Committee
				p.m.	
Wk 6	Thu	30	August	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Fri	31	August	a.m.	
				p.m.	
	Mon	3	September	a.m.	Lothian Valuation Joint Board
				p.m.	
Wk 7	Tue	4	September	a.m.	
				p.m.	North East Locality Committee
	Wed	5	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Site Visits
	Thu	6	September	a.m.	South East Locality Committee
				p.m.	
Wk 8	Fri	7	September	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
	Mon	10	September	a.m.	
				p.m.	
	Tue	11	September	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
Wk 8	Wed	12	September	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	13	September	a.m.	South West Locality Committee
				p.m.	
	Fri	14	September	a.m.	
				p.m.	
Wk 8	Mon	17	September	a.m.	
				p.m.	Licensing Sub-Committee
	Tue	18	September	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	19	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
Wk 8	Thu	20	September	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	21	September	a.m.	
				p.m.	

Wk 1	Mon	24	September	a.m.	Licensing Board
				p.m.	
	Tue	25	September	a.m.	Governance, Risk and Best Value Committee
				p.m.	Pensions Audit Sub-Committee
	Wed	26	September	a.m.	Development Management Sub-Committee
				p.m.	Pensions Committee
	Th	27	September	a.m.	FINANCE AND RESOURCES COMMITTEE (SPECIAL MEETING)
				p.m.	
	Fri	28	September	a.m.	
				p.m.	
Wk 2	Mon	1	October	a.m.	
				p.m.	
	Tue	2	October	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	3	October	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee
	Th	4	October	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	5	October	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
Wk 3	Mon	8	October	a.m.	
				p.m.	Planning Committee Site Visits
	Tue	9	October	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	10	October	a.m.	Development Management Sub-Committee
				p.m.	
	Th	11	October	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	12	October	a.m.	
				p.m.	
<i>(October School Week Recess until w/c 22 October 2018)</i>					
Wk 4	Mon	22	October	a.m.	
				p.m.	Regulatory Committee Licensing Sub-Committee
	Tue	23	October	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	24	October	a.m.	Development Management Sub-Committee
				p.m.	
	Th	25	October	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	26	October	a.m.	North West Locality Committee
				p.m.	

Wk 5	Mon	29	October	a.m.	Licensing Board
				p.m.	
	Tue	30	October	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	31	October	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	1	November	a.m.	HOUSING AND ECONOMY COMMITTEE
			p.m.		
Wk 6	Fri	2	November	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
	Mon	5	November	a.m.	Lothian Valuation Joint Board
				p.m.	
	Tue	6	November	a.m.	
				p.m.	North East Locality Committee
	Wed	7	November	a.m.	Development Management Sub-Committee
			p.m.		
Wk 7	Thu	8	November	a.m.	South East Locality Committee
				p.m.	
	Fri	9	November	a.m.	
				p.m.	
	Mon	12	November	a.m.	
				p.m.	
	Tue	13	November	a.m.	CULTURE AND COMMUNITIES COMMITTEE
			p.m.	Joint Consultative Group	
Wk 8	Wed	14	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Site Visits
	Thu	15	November	a.m.	South West Locality Committee
				p.m.	
	Fri	16	November	a.m.	
				p.m.	
	Mon	19	November	a.m.	
			p.m.	Licensing Sub-Committee	
Wk 8	Tue	20	November	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	21	November	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	22	November	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	23	November	a.m.	North East Locality Committee
			p.m.		

Wk 1	Mon	26	November	a.m.	Licensing Board
				p.m.	
	Tue	27	November	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	28	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	29	November	a.m.	
				p.m.	
	Fri	30	November	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
Wk 2	Mon	3	December	a.m.	
				p.m.	
	Tue	4	December	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	5	December	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	6	December	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	7	December	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
Wk 3	Mon	10	December	a.m.	
				p.m.	Planning Committee Site Visits
	Tue	11	December	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	Pensions Audit Sub-Committee
	Wed	12	December	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Pensions Committee
		Thu	13	December	a.m.
				p.m.	
	Fri	14	December	a.m.	
				p.m.	
<i>(Christmas and New Year Recess until w/c 7 January 2019)</i>					

Wk 4	Mon	7	January	a.m.	
				p.m.	Regulatory Committee Licensing Sub-Committee
	Tue	8	January	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	9	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	10	January	a.m.	
			p.m.		
Wk 5	Fri	11	January	a.m.	North West Locality Committee Edinburgh Integration Joint Board (provisional)
				p.m.	
	Mon	14	January	a.m.	
				p.m.	
	Tue	15	January	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	16	January	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
			p.m.	Planning Committee Site Visits	
Wk 6	Thu	17	January	a.m.	
				p.m.	
	Fri	18	January	a.m.	
				p.m.	
	Mon	21	January	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Tue	22	January	a.m.	
			p.m.	North East Locality Committee	
Wk 7	Wed	23	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	24	January	a.m.	FINANCE AND RESOURCES COMMITTEE (SPECIAL MEETING)
				p.m.	South East Locality Committee
	Fri	25	January	a.m.	
				p.m.	
	Mon	28	January	a.m.	Licensing Board
			p.m.		
Wk 7	Tue	29	January	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	Joint Consultative Group
	Wed	30	January	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Workshop
	Thu	31	January	a.m.	South West Locality Committee
				p.m.	
	Fri	1	February	a.m.	
			p.m.		

Wk 8	Mon	4	February	a.m.	Lothian Valuation Joint Board
				p.m.	Licensing Sub-Committee
	Tue	5	February	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	6	February	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	7	February	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Fri	8	February	a.m.	North East Locality Committee Edinburgh Integration Joint Board (provisional)	
			p.m.		
<i>(February Recess until w/c 18 February 2019)</i>					
Wk 1	Mon	18	February	a.m.	Planning Committee Site Visits
				p.m.	
	Tue	19	February	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	20	February	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	21	February	a.m.	CITY OF EDINBURGH COUNCIL (BUDGET)
			p.m.		
Fri	22	February	a.m.		
			p.m.		
Wk 2	Mon	25	February	a.m.	Licensing Board
				p.m.	
	Tue	26	February	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	27	February	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
Thu	28	February	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE	
			p.m.		
Fri	1	March	a.m.		
			p.m.		
Wk 3	Mon	4	March	a.m.	
				p.m.	
	Tue	5	March	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	6	March	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	7	March	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
Fri	8	March	a.m.	Edinburgh Integration Joint Board (provisional)	
			p.m.		

Wk 4	Mon	11	March	a.m.	
				p.m.	Regulatory Committee Licensing Sub-Committee
	Tue	12	March	a.m.	Licensing Sub-Committee
				p.m.	Joint Consultative Group
	Wed	13	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Workshop
	Thu	14	March	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Wk 5	Fri	15	March	a.m.	North West Locality Committee
				p.m.	
	Mon	18	March	a.m.	
				p.m.	
	Tue	19	March	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	20	March	a.m.	Development Management Sub-Committee
			p.m.		
Thu	21	March	a.m.	HOUSING AND ECONOMY COMMITTEE	
			p.m.		
Wk 6	Fri	22	March	a.m.	
				p.m.	
	Mon	25	March	a.m.	Licensing Board
				p.m.	
	Tue	26	March	a.m.	
				p.m.	North East Locality Committee
	Wed	27	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
			p.m.	Pensions Committee Planning Committee Site Visits	
Thu	28	March	a.m.	South East Locality Committee	
			p.m.		
Wk 7	Fri	29	March	a.m.	
				p.m.	
	<i>(Easter Recess until w/c 22 April 2019)</i>				
	Mon	22	April	a.m.	Lothian Valuation Joint Board
				p.m.	Licensing Sub-Committee
	Tue	23	April	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
Wed	24	April	a.m.	Development Management Sub-Committee	
			p.m.		
Thu	25	April	a.m.	South West Locality Committee	
			p.m.		
Fri	26	April	a.m.	Edinburgh Integration Joint Board (provisional)	
			p.m.		

Wk 8	Mon	29	April	a.m.	Licensing Board
				p.m.	
	Tue	30	April	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	1	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Site Visits
	Thu	2	May	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
	Fri	3	May	a.m.	North East Locality Committee
			p.m.		
Wk 1	Mon	6	May	a.m.	
				p.m.	
	Tue	7	May	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	8	May	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	9	May	a.m.	
			p.m.		
	Fri	10	May	a.m.	Planning Committee Site Visits
			p.m.		
Wk 2	Mon	13	May	a.m.	
				p.m.	
	Tue	14	May	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	15	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Thu	16	May	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
			p.m.		
	Fri	17	May	a.m.	
			p.m.		
Wk 3	Mon	20	May	a.m.	
				p.m.	Licensing Sub-Committee
	Tue	21	May	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	22	May	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	23	May	a.m.	FINANCE AND RESOURCES COMMITTEE
			p.m.		
	Fri	24	May	a.m.	Edinburgh Integration Joint Board (provisional)
			p.m.		

Wk 4	Mon	27	May	a.m.	Licensing Board
				p.m.	
	Tue	28	May	a.m.	Regulatory Committee Licensing Sub-Committee
				p.m.	
	Wed	29	May	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Site Visits
	Thu	30	May	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Wk 5	Fri	31	May	a.m.	North West Locality Committee
				p.m.	
	Mon	3	June	a.m.	
				p.m.	
	Tue	4	June	a.m.	Governance, Risk and Best Value Committee
				p.m.	Joint Consultative Group
	Wed	5	June	a.m.	Development Management Sub-Committee
			p.m.		
Wk 6	Thu	6	June	a.m.	HOUSING AND ECONOMY COMMITTEE
				p.m.	
	Fri	7	June	a.m.	
				p.m.	
	Mon	10	June	a.m.	
				p.m.	
	Tue	11	June	a.m.	
			p.m.	North East Locality Committee	
Wk 7	Wed	12	June	a.m.	Planning Committee Workshop
				p.m.	Planning Committee Workshop
	Thu	13	June	a.m.	South East Locality Committee
				p.m.	
	Fri	14	June	a.m.	
				p.m.	
	Mon	17	June	a.m.	Lothian Valuation Joint Board
			p.m.	Licensing Sub-Committee	
Wk 8	Tue	18	June	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	19	June	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	20	June	a.m.	South West Locality Committee
				p.m.	
	Fri	21	June	a.m.	Edinburgh Integration Joint Board (provisional)
			p.m.		
Wk 8	Mon	24	June	a.m.	Licensing Board
				p.m.	
	Tue	25	June	a.m.	Licensing Sub-Committee
				p.m.	Pensions Audit Sub-Committee
	Wed	26	June	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Pensions Committee Planning Committee Site Visits
	Thu	27	June	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Fri	28	June	a.m.	North East Locality Committee	
			p.m.		
<i>(Summer Recess until w/c 29 July 2019)</i>					

Wk 1	Mon	29	July	a.m.	Licensing Board
				p.m.	
	Tue	30	July	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	31	July	a.m.	Development Management Sub-Committee
				p.m.	
Wk 2	Thu	1	August	a.m.	
				p.m.	
	Fri	2	August	a.m.	Edinburgh Integration Joint Board (provisional)
				p.m.	
	Mon	5	August	a.m.	
				p.m.	
Wk 3	Tue	6	August	a.m.	CORPORATE POLICY AND STRATEGY COMMITTEE
				p.m.	
	Wed	7	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Thu	8	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
Wk 4	Fri	9	August	a.m.	
				p.m.	
	Mon	12	August	a.m.	
				p.m.	
	Tue	13	August	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
Wk 5	Wed	14	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	15	August	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	16	August	a.m.	
				p.m.	
Wk 6	Mon	19	August	a.m.	
				p.m.	Regulatory Committee Licensing Sub-Committee
	Tue	20	August	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	21	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Site Visits
Wk 7	Thu	22	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	23	August	a.m.	North West Locality Committee
				p.m.	

Outline Diary 2019-20			
W/C	Month	Year	Week
29	July	2019	1
5	August	2019	2
12	August	2019	3
19	August	2019	4 – Council meeting on 22 August
26	August	2019	5
2	September	2019	6
9	September	2019	7
16	September	2019	8 – Council meeting on 19 September
23	September	2019	1
30	September	2019	2
7	October	2019	3
14	October	2019	<i>Recess (schools week)</i>
21	October	2019	4 – Council meeting on 24 October
28	October	2019	5
4	November	2019	6
11	November	2019	7
18	November	2019	8 – Council meeting on 21 November
25	November	2019	1
2	December	2019	2
9	December	2019	3
16	December	2019	4 – Council meeting on 19 December
23	December	2019	<i>Recess (schools week)</i>
30	December	2020	<i>Recess (schools week)</i>
6	January	2020	<i>Recess (schools week)</i>
13	January	2020	5
20	January	2020	6
27	January	2020	7
3	February	2020	8 – Council meeting on 6 February
12	February	2020	<i>Recess (schools week)</i>
17	February	2020	1 – Council meeting on 20 February (Budget)
24	February	2020	2
2	March	2020	3
9	March	2020	4 – Council meeting on 12 March
16	March	2020	5
23	March	2020	6
30	March	2020	7
6	April	2020	<i>Recess (schools week)</i>
13	April	2020	<i>Recess (schools week)</i>
20	April	2020	<i>Recess</i>
27	April	2020	8 – Council meeting on 30 April
4	May	2020	1
11	May	2020	2
18	May	2020	3
25	May	2020	4 – Council meeting on 28 May
1	June	2020	5
8	June	2020	6
15	June	2020	7
22	June	2020	8 – Council meeting on 25 June
29	June	2020	<i>Recess (schools week)</i>
6	July	2020	<i>Recess (schools week)</i>
13	July	2020	<i>Recess (schools week)</i>
20	July	2020	<i>Recess (schools week)</i>

The City of Edinburgh Council

10am, Thursday, 15 March 2018

Annual Treasury Strategy 2018/19

Item number	8.3
Report number	
Executive/routine	
Wards	
Council Commitments	

Executive Summary

The report proposes a Treasury Management Strategy for the Council for 2018/19, comprising an Annual Investment Strategy and a Debt Management Strategy.

Annual Treasury Strategy 2018/19

1. Recommendations

- 1.1 It is recommended that the Committee:
- 1.1.1 Approves the report and remits to the Governance, Risk and Best Value Committee for scrutiny.

2. Background

- 2.1 This report sets out a Treasury Management Strategy for 2018/19 including estimates of funding requirements, an economic forecast and borrowing and investment strategies.
- 2.2 The Council's Treasury Management activities are carried out in accordance with the Council's Treasury Policy Statement. Under the provisions of the Treasury Policy Statement, a report should be submitted on the proposed Treasury Management Strategy for the ensuing year. The Treasury Strategy aims to:
- ensure that the Council has sufficient and appropriate facilities available to meet its short and long-term borrowing requirements and funding needs;
 - secure new funding at the lowest cost; and
 - ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks.
- 2.3 Treasury Management is undertaken with regard to CIPFA's Code of Practice for Treasury Management in the Public Services and the Prudential Code. It also adheres to the statutory requirements in Scotland which require this report, including Capital Programme and Prudential Indicators to be approved by the full Council. Appendix 2 gives details of the capital investment programme and prudential indicators which were approved by Council as part of the budget process.
- 2.4 All committee members were invited to a detailed briefing meeting on the Strategy on 27 February 2018. Six members attended this briefing, as did a range of senior and specialist staff. A full opportunity was given for members to scrutinise the proposals, and officers responded to the issues raised.

3. Main report

3.1 Key Points

3.1.1 The key points in the report are that:

- The Council's total capital expenditure is forecast to be £1.361bn between 2018/19 and 2022/23;
- The Council's underlying need to borrow at 31 March 2023 is forecast to be £1.828bn
- Between 1 April 2018 and 31 March 2023, £258m of the Council's external debt is due to mature;
- It is intended to continue to fund the Council's Capital Financing Requirement from temporary investment balances over the next year;
- The opportunity to mitigate future interest rate risk with alternatives to the PWLB will continue to be sought and the risk locked out where appropriate; and
- Investment return is forecast to remain low in absolute terms in 2018/19, but higher than recent years.

3.2 Capital Expenditure

Overview

3.2.1 This section summarises the Council's anticipated capital expenditure in the period to March 2023 based on the Capital Investment Programme. It also details how that expenditure will be funded.

Total Capital Expenditure (Prudential Indicator 1)

3.2.2 Tables 1 and 2 below show the anticipated expenditure on capital assets for both General Services and the Housing Revenue Account.

Capital Expenditure - General Services

	Forecast 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/20 £000	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000
General Fund						
Council Wide / Corporate Projects	178	0	0	0	0	0
Unallocated - LDP	0	0	16,682	0	0	0
Communities and Families	38,712	33,253	39,091	21,167	14,207	165
Edinburgh Integration Joint Board	492	2,069	1,528	5,000	5,000	0
Place	85,560	131,848	83,572	101,277	29,535	31,785
Resources	4,761	10,830	0	0	0	0
Resources - Asset Management Works	10,306	18,537	30,000	30,000	25,516	20,450
Safer and Stronger Communities	0	1,125	0	0	0	0
Capital Expenditure as per CIP	140,009	197,662	170,873	157,444	74,258	52,400

Table 1 - Capital Expenditure on General Services

Capital Expenditure - Housing Revenue Account

	Forecast 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/20 £000	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000
Housing Revenue Account Capital Expenditure (Incl Early Action)	69,070	80,934	165,278	144,967	150,617	167,179

Table 2 - Capital Expenditure on the Housing Revenue Account

Funding Capital Expenditure

3.2.3 Tables 3 and 4 below show how the capital expenditure in Tables 1 and 2 is going to be funded by the Council.

	Forecast 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/20 £000	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000
Receipts -:						
Central Government Grants -:						
Government Capital Grants	53,696	49,405	48,264	38,000	38,000	38,000
Cycling, Walking and Safer Streets	683	691	0	0	0	0
Development Funding	29,115	27,950	0	0	0	0
Other Specific Government Grants	6,702	0	0	0	0	0
Total Central Government Grants	90,196	78,046	48,264	38,000	38,000	38,000
Use of Capital Receipts	10,345	16,525	16,318	3,000	3,000	3,000
Use of Capital Receipts - Transfer to Capital fund	-4,750	-809	0	0	0	0
Other Capital Contributions	8,765	40	585	0	0	0
Draw down of capital fund - per budget update	0	15,439	4,561	0	0	0
Capital Grants Unapplied (CGUA)	0	2,504	0	0	0	0
Total Receipts	104,556	111,745	69,728	41,000	41,000	41,000
Balance to be funded	35,453	85,917	101,145	116,444	33,258	11,400

Table 3 - Funding for General Services Capital Expenditure

	Forecast 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/20 £000	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000
Receipts -:						
Central Government Grants -:						
Total Central Government Grants	10,216	11,349	14,917	15,369	13,447	15,200
Total Central Government Grants	10,216	11,349	14,917	15,369	13,447	15,200
Use of Capital Receipts / Grants	29,535	5,923	4,387	5,720	7,440	6,800
Capital From Current Revenue	0	33,898	45,000	14,000	7,200	3,200
Capital Receipt from LLP	0	13,508	26,378	59,462	77,603	117,879
Total Receipts	39,751	64,678	90,682	94,551	105,690	143,079
Balance to be Funded	29,319	16,256	74,596	50,416	44,927	24,100

Table 4 - Funding for HRA Capital Expenditure

3.2.4 In addition, Table 5 below shows the capital advances in the CIP in relation to the Edinburgh Homes affordable housing project.

Affordable Housing LLPs					
	2018/19	2019/20	2020/21	2021/22	2022/23
	£000	£000	£000	£000	£000
Advances b/fwd	0	13,508	39,730	98,726	175,205
Adjustments	0	0	0	0	0
Advances in Year	13,508	26,378	59,462	77,603	117,879
Repayments in Year	0	-156	-467	-1,123	-1,962
Cumulative Advances	13,508	39,730	98,726	175,205	291,121

Table 5 - Funding for Edinburgh Homes LLPs

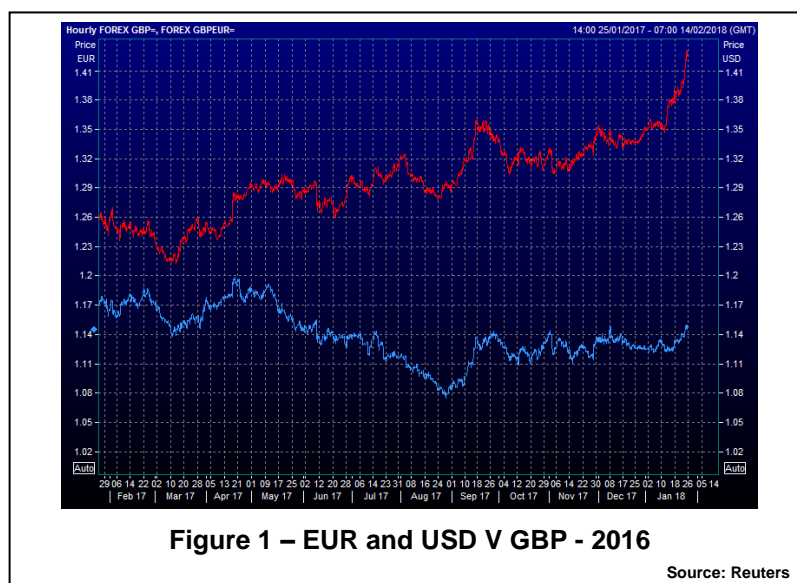
3.3 Economic and Market Outlook

Overview

3.3.1 The UK Economy is growing but only modestly, inflation is at the top end of the Bank of England’s target range, and wage growth is starting to pick up although still negative in real terms. The major shadow over the UK economy continues to be the Brexit negotiations with the EU. The UK is due to exit the EU on the 29th March 2019 and although negotiations have moved onto the second phase, little has actually been agreed yet other than the need for a transition period.

World Economy

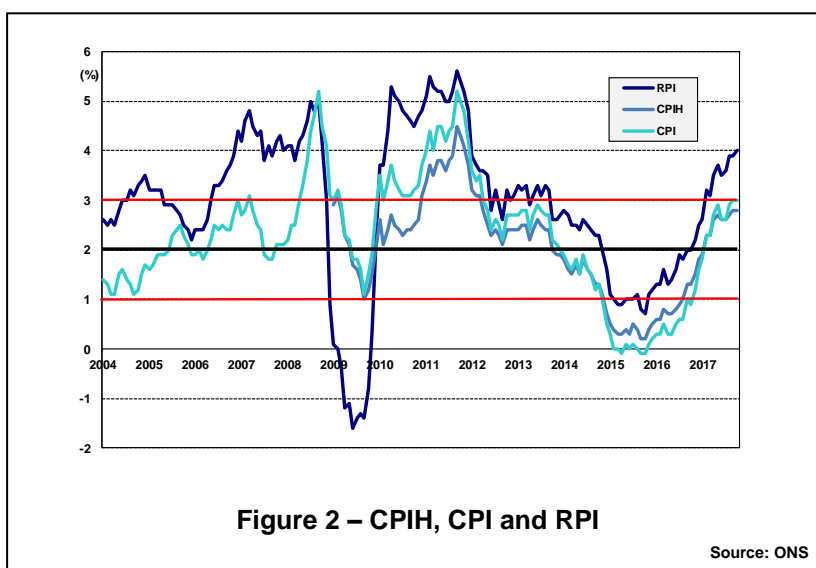
3.3.2 The US and European economies have grown in 2017, Europe growing at its fastest pace in a decade – by 2.5% just ahead of 2.3% in the US with 1.7% in the UK. The IMF has recently upgraded its global growth forecast by 0.2% to 3.9% for the next two years particularly due to the pick-up in Europe and Asia.



3.3.3 Figure 1 shows the recent appreciation of Sterling against both the US Dollar and more slightly against the Euro. The pound is now at a level against the US Dollar last seen in the run up to the referendum on leaving the EU. The dollar index touched a three-year low at the end of January with the Euro increasing against it by 21% since the start of 2017. This comes after a further fall due to comments made by US Treasury Secretary Steven Mnuchin about dollar weakness being good for US trade. Mnuchin later commented to the contrary that a strong dollar was in the “best interests” of the country.

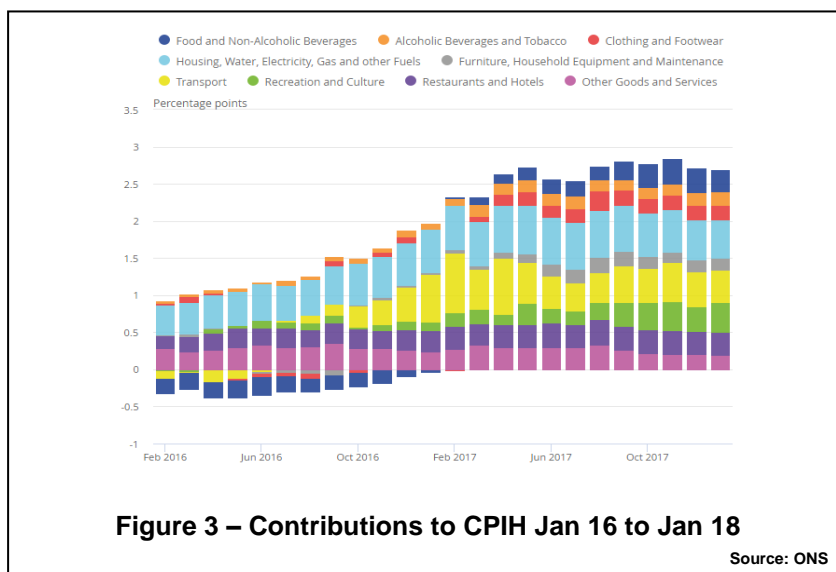
UK Inflation Outlook

3.3.4 Figure 2 below shows CPI and RPI since March 2004 and CPIH (CPI including owner occupier housing costs), which was reinstated as a national statistic in July 2017, since 2009.



3.3.5 The Government’s preferred measure of inflation, CPI, was at 3% in January 2018. January’s rate of inflation, unchanged from December, is at the top of the Bank of England’s target range of 2% +/- 1 but back within it after a 6-year high of 3.1% in November.

3.3.6 The Bank of England believes that the inflation is expected to remain around 3% in the short term, reflecting higher oil prices but projected to fall back gradually.



3.3.7 As can be seen in Figure 3 above, transport and food and non-alcoholic beverages have both been important factors to the level of CPIH (CPI including owner occupiers’ housing costs).

Interest Rate Outlook

3.3.8 Table 6 below shows the Reuters poll of up to 57 economists, taken 13 February, showing their forecasts for UK Bank Rate until Quarter 3 2019. This indicates most economists polled believe that the UK Bank Rate will increase to 0.75% during Quarter 2 2018 and then two further increases through to Quarter 3 2019.

	Q1/18	Q2/18	Q3/18	Q4/18	Q1/19	Q2/19	Q3/19
Median	0.5	0.75	0.75	0.75	1	1	1
Mean	0.5	0.64	0.71	0.83	0.88	1.02	1.08
Mode	0.5	0.75	0.75	0.75	1	1	1.25
Min	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Max	0.5	0.75	1	1.25	1.25	1.5	1.5
Count	57	57	53	50	40	36	34

Table 6 – Economic Forecasts for UK Bank Rate
Source: Reuters

3.3.9 The Treasury section also held the view that there would be an increase in UK Bank Rate over the summer, and it is looking increasingly likely that the increase might come in May rather than August. This would give the MPC the opportunity to consider a further increase in November if data supports it.

3.3.10 After increasing its interest rate to between 1.25% and 1.50% at its December meeting the US Federal Reserve Board (Fed) voted to keep rates on hold in Janet Yellen's final meeting as Chair in January. US inflation rose faster than expected in January which may increase the expectation of higher interest rates. Monthly inflation rose by 0.5% in January against an expected 0.3% and increased 2.1% year on year – the same as December and above market expectations. It is likely that there will be 3 or quite possibly 4 rate increases in the US over the course of this year.

3.3.11 The European Central Bank (ECB) maintained its benchmark interest rate at 0% since March 2016 and its overnight deposit rate also remained at -0.40%. Annualised inflation in the Euro Area for the year to December was 1.4%, down from 1.5% the previous month. Minutes from the ECB monetary policy meeting show there may be a downward impact on the near-term outlook for inflation therefore taking inflation further away from its below, but close to, 2% target. The outcome of the German election has left Angela Merkel having to negotiate a coalition government. Months after the election a coalition seems likely between Merkel's Conservative's and the Social Democrats (SPD). This proposed agreement looks to be heavily pro Europe and involves renewed French-German cooperation.

3.4 Treasury Management Strategy – Debt

Overview

3.4.1 The overall objectives of the Council's Strategy for Debt Management are to:

- forecast average future interest rates and borrow accordingly;
- secure new funding at the lowest cost in a manner that is sustainable in the medium term;
- ensure that the Council's interest rate risk is managed appropriately;
- ensure smooth debt profile with a spread of maturities; and
- reschedule debt to take advantage of interest rates.

Loans Fund Borrowing Requirement

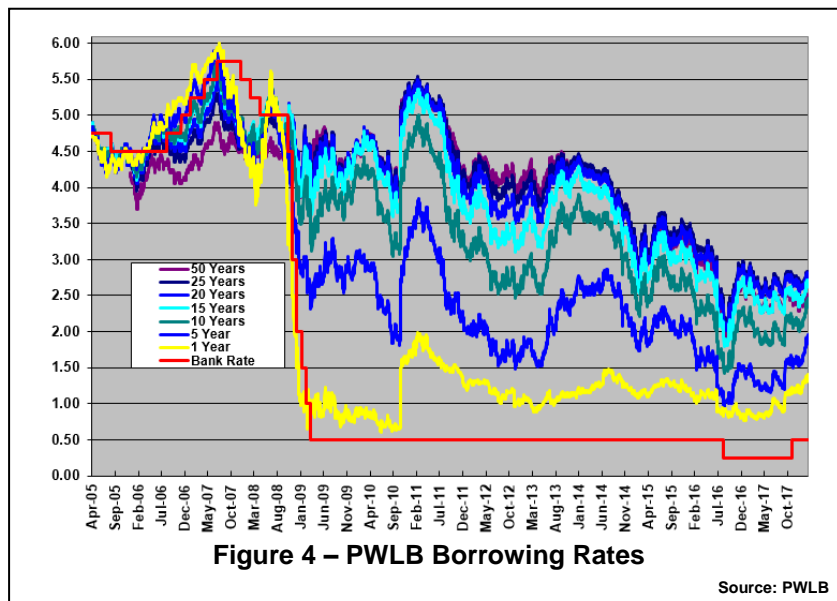
3.4.2 Table 7 below shows the anticipated out-turn for the current year and summarises how much the Council needs to borrow for the following five years, based on the capital investment programme summarised in Tables 1 to 4 above.

Capital Funding v. External Debt	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
	Actual	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Borrowing b/fd	1,351,885	1,299,901	1,245,546	1,190,586	1,317,005	1,461,438	1,514,200
Cumulative Capital Expenditure b/fd	1,424,418	1,415,105	1,401,296	1,440,081	1,564,508	1,708,261	1,771,525
Over/underborrowed b/fd	-72,533	-115,204	-155,750	-249,495	-207,503	-206,823	-217,325
GF Capital Financed by borrowing	48,323	35,453	85,917	101,145	116,444	33,258	11,400
HRA Capital Financed by borrowing	20,365	29,319	16,256	74,596	50,416	44,927	24,100
On-Lending to LLPs		0	13,508	26,378	59,462	77,603	117,879
less scheduled repayments by GF	-62,006	-57,810	-55,949	-56,501	-59,826	-67,823	-69,315
less scheduled repayments by HRA	-13,033	-18,290	-19,372	-20,518	-21,733	-23,021	-24,386
less scheduled repayments by Joint Boards	-2,962	-2,481	-1,575	-517	-544	-556	-589
less scheduled repayments by LLPs		0	0	-156	-467	-1,123	-1,962
Underlying Need to Borrow	-9,313	-13,809	38,785	124,427	143,753	63,264	57,127
plus total maturing debt	51,984	54,355	54,960	53,581	55,567	47,238	46,505
Total Borrowing Requirement	42,671	40,546	93,745	178,008	199,319	110,502	103,632
Planned PWLB or short borrowing for year	0	0	0	180,000	200,000	100,000	110,000
Borrowing at end of the year	1,299,901	1,245,546	1,190,586	1,317,005	1,451,438	1,514,200	1,577,695
Cumulative Capital Expenditure	1,415,105	1,401,296	1,440,081	1,564,508	1,708,261	1,771,525	1,828,652
Cumulative Over/Under Borrowed	-115,204	-155,750	-249,495	-247,503	-246,823	-257,325	-250,957

Table 7 - Capital Funding v. External Debt

3.4.3 Table 7 shows that the Council's underlying need to borrow (shown as the Cumulative Capital Expenditure funded by borrowing) projected at 31 March 2023 is £1,829m up £428m from the projected out-turn for the current financial year. Most of this is represented by the anticipated on lending to the LLPs for affordable housing. The on lending will be backed by the income stream to the LLPs from rents as well as surety over the properties. Current projections show that the Council's under-borrowed position is projected to increase from £115m to £156m at the end of the current financial year with the £41m being funded by reducing the Council's short term deposits. It is anticipated that the Council can continue to fund its total borrowing requirement in 2018/19 by reducing cash deposits further. However, on top of the £428m increase in capital advances, there is a further £258m in debt maturing by 2023 which would require to be funded, giving a substantial borrowing requirement over the next five years.

3.4.4 The Council's last borrowing from the PWLB was undertaken in mid-December 2012. Since then, the Council's strategy has been to reduce its temporary cash deposits to fund capital expenditure in the short term. Figure 4 below shows the interest rates for borrowing new maturity loans from the Government via the Public Works Loans Board since April 2005.



3.4.5 Figure 4 shows that yields, and therefore the cost of borrowing, have edged higher since the start of 2018, in line with bond yields globally. This has resulted in a flattening of the yield curve, with longer rates not edging up as much as shorter ones. Although the UK economy is only growing moderately and there is a significant risk due to Brexit, there is also significant risk to the upside on borrowing rates. Discussions are therefore continuing with banks and other institutions over a range of borrowing options which might assist in mitigating the interest rate risk on the Council’s borrowing requirements including forward starting market loans, private placements with delayed draw down, bonds and other products.

3.4.6 To address the borrowing requirement it is intended, subject to appropriate rates being available, to:

- Fund the 2018/19 requirement by reducing cash deposits further;
- Borrow for each tranche of LLP housing subject to with meeting the viability test for the tranche;
- Seek to mitigate the risk on the St James Centre public realm works by locking out the interest rate without taking on a cost of carry; and
- Seek to mitigate risk on other major projects as the requirement becomes more certain.

3.4.7 Appendix 1 lists the maturity of the Council’s debt as of January 2018.

Loans Fund Repayment Policy

3.4.8 The Council operates a consolidated loans fund under the terms of the Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016. Capital payments made by services are financed by capital advances from the loans fund. All advances from the loans fund in the current year have a repayment profile set out using Option 1 – the statutory method. All capital advances from the loans fund

are being repaid using the previous hybrid annuity structure with fixed principal repayments.

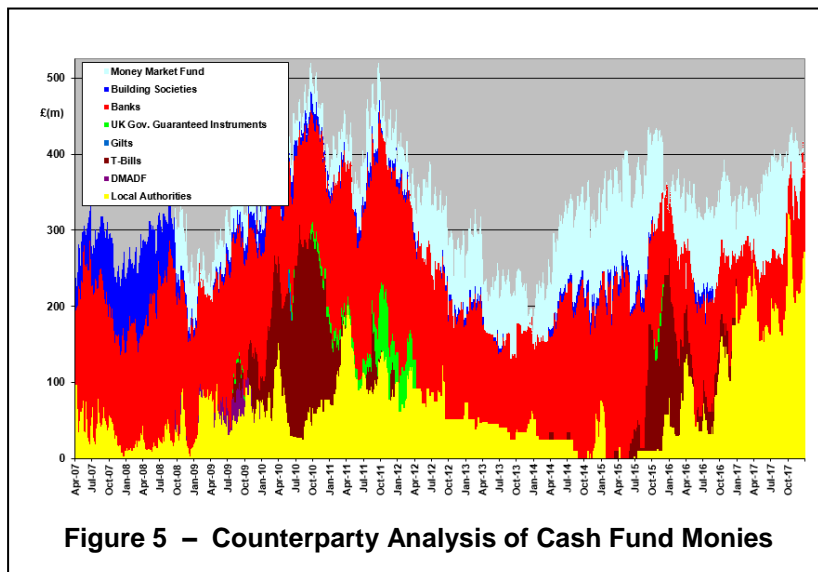
3.4.9 The Council operates the loans fund to manage historic debt and the balance therefore represents historic borrowing for capital spend. Table 7 above shows the cumulative, current and projected capital advances from the loans fund.

3.5 Treasury Management Strategy – Investment of Surplus Funds

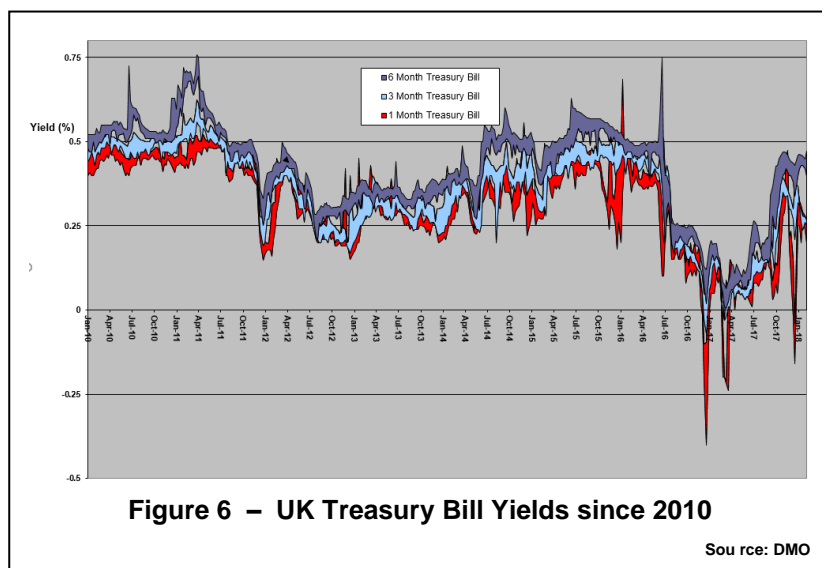
3.5.1 In line with CIPFA’s Code of Practice, the overall objectives of the Council’s Strategy for Investment Management are to:

- ensure the security of funds invested;
- ensure that the Council has sufficient liquid funds to cover its expenditure commitments; and
- pursue optimum investment return within the above two objectives.

3.5.2 The Council’s cash balances are pooled and invested via the Treasury Cash Fund subject to the limits set out in the Treasury Management Policy Statement. The Cash Fund’s Investment Strategy continues to be based around the security of the investments. Figure 5 below shows the distribution of Cash Fund deposits since inception.



3.5.3 As can be seen in Figure 5 above the bulk of investments within the Cash Fund is currently invested in Local Authority deposits. Yields available on UK Treasury Bills have remained low throughout the year. Figure 6 below shows the lowest and highest accepted yields in the Treasury Bill auctions since 2010. This clearly shows that UK Treasury Bill yields have dipped into negative territory in December 2017.



3.5.4 It is intended to continue the current investment strategy centred around the security of the investments, taking advantage of longer rates where liquidity allows. Investment will continue to be made via the Cash Fund arrangement and there are no major changes to the investment instruments or counterparty limits in the Cash Fund Treasury Policy Statement.

3.6 Other Issues

Treasury Management Indicators

- 3.6.1 Appendix 2 shows the Indicators required by the Prudential Code which were approved by Council on 22 February.
- 3.6.2 It is recommended that the Council sets upper and lower limits for the maturity structure of its borrowing as follows. Amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate:

Upper Limit

	%
under 12 months	25
12 months and within 24 months	25
24 months and within 5 years	50
5 years and within 10 years	75
10 years and above	100

The Council currently has no investments over 365 days. The maximum total principal sum which may be invested with a maturity of up to 3 years is £100m.

In relation to Gross and Net Debt, the Council will continue its current practice of monitoring throughout the year that the projected Gross Debt position for the financial year does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

Investments with other Local Authorities

3.6.3 As noted above, the Council currently has the highest proportion of its investments ever held in loans to other local authorities. While the Ministry for Housing, Communities and Local Government (MHCLG) statistics aren't entirely reliable, the inter authority market is somewhere in the region of £8bn to £10bn, which is a significant proportion of all local authority investments. The Council has generally taken the view that investment with another local authority represents pseudo-sovereign investment. The rationale for taking this approach has been that:

- Local Authorities have some statutory tax raising powers;
- No local authority borrowing can be secured against the Authority's assets;
- The bulk of local authority borrowing is taken from the UK Government;
- All local authority borrowing ranks pari-pasu;
- Authorities have access to UK Government funds by virtue of easy access to PWLB borrowing;

Further, if there were to be concerns over the financial management of an authority, the Government has powers to send in inspectors, as the MHCLG did with Northamptonshire in early January, and intervene in the management of the Authority if appropriate. The UK Government also sent financial advisors in to assist some smaller authorities who were suffering liquidity issues following failure of the Icelandic Banks and made significant PWLB borrowing available to Western Isles Council post the collapse of BCCI.

3.6.4 The Treasury section continue to believe that it is extremely unlikely that a local authority would be allowed to fail. However, notwithstanding this view, all authorities are facing significant financial pressure. In addition, a number of authorities south of the border are making substantial speculative commercial purchases funded by borrowing and some of these portfolios are disproportionate to the size of the authority. While the Council already had investments in the local authority sector spread over a range of counterparties, it was decided to place some additional restrictions.

3.6.5 Within the permitted investments and their associated investment limits contained in the Cash Fund Treasury Management Policy Statement, the Treasury Management Strategy Panel sets additional Operational Investment Restrictions. In

the middle of January, the Panel added a number of additional restrictions in relation to investment with other local authorities. These were to:

- Reduce the total value invested with an individual authority before approval by the Treasury Manager is required for the new investment;
- Set an absolute limit on the total value which can be invested with an individual authority; and
- Introduce a new 'On Credit Watch' status for a small number of local authorities.

The new 'On Credit Watch' status would be given to an authority when an announcement or other concerning information has been made public regarding the authority's financial situation, giving time to consider the implications of the announcement. It has the effect that no new investments would be placed with the local authority while it retained the 'On Credit watch' status.

MiFID II

3.6.6 In July 2017, the Financial Conduct Authority (FCA) published their second policy statement regarding the implementation of the EU's MiFID II Directive. This policy statement required that, from 3 January 2018, local authorities be classified by default as retail clients for both MiFID and Non-MiFID business. Therefore, before a local authority can be treated as a professional client, the authority has to seek to elect up to professional client classification with each financial institution. The institution then has to consider whether or not the authority meets the quantitative and qualitative tests set by the FCA. Following the publication of the Policy document by the FCA, the Local Government Association (LGA) produced standard documentation for local authorities and market participants to use when assessing local authorities for opt up to professional status for their Treasury Management activities. The Council has worked through the process of seeking elective professional client status for the Council, using the LGA standard wherever possible, with the full range of market participants. All of the participants with or through whom the Council may trade MIFID eligible instruments have confirmed that the Council meets the requirements to opt up to Professional status.

Review of the Prudential Code

3.6.7 CIPFA has completed a review of both the Prudential Code for Capital Finance in Local Authorities and the Code of Practice for Treasury Management in the Public Service and published new versions of the codes in late December. The review has resulted in a number of changes to the codes, particularly the Prudential Code.

3.6.8 The main changes to the Treasury Management Code relate to extend the definition of "Investments" to include other non-financial assets which the organisation holds primarily for financial return, such as investment property portfolios. In Scotland this is less of an issue than south of the border since

investment properties were clearly defined as investments under the 2010 Investment Regulations.

- 3.6.9 The Prudential Code has been the subject of significant revision, particularly around the commercialisation of local authorities. The Code has also introduced the requirement to produce a new Capital Strategy, although CIPFA has acknowledged that the timing of the release of the new code means that this requirement wouldn't require to be implemented until 2019/20. The new Prudential Code has deleted three Prudential Indicators (incremental impact on Council Tax, adoption of the TM Code and HRA limit on indebtedness), and recommends that another three are included in the Capital Strategy (authorised limit, operational boundary and capital expenditure). The later three indicators have been approved by Council on 22 February along with the Capital Investment Programme and are included in Appendix 2.

4. Measures of success

- 4.1 The success of the Treasury Section can be measured by the out-performance of the Treasury Cash Fund against its benchmark and managing the Council's debt portfolio to minimise the cost to the Council while mitigating risk.

5. Financial impact

- 5.1 The Council continues to manage its debt portfolio so as to minimise the medium term cost of funding its capital projects. Provision for the revenue implications arising from this report have already been included in the Council's long term financial plan.
- 5.2 The Treasury Cash Fund has generated significant additional income for the Council.

6. Risk, policy, compliance and governance impact

- 6.1 The Treasury Management Policy Statement and strategy are designed to manage and mitigate the risk to which the Council is exposed.

7. Equalities impact

- 7.1 There are no adverse equality impacts arising from this report.

8. Sustainability impact

- 8.1 There are no adverse sustainability impacts arising from this report.

9. Consultation and engagement

9.1 None

10. Background reading/external references

10.1 None

Stephen S. Moir

Executive Director of Resources

Contact: Innes Edwards, Principal Treasury and Banking Manager

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11. Appendices

Appendix 1 – Maturing Debt Profile as at January 2018

Appendix 2 – Prudential Indicators

Appendix 3 – Treasury Management Policy Statement – The City of Edinburgh Council

Appendix 4 – Treasury Management Policy Statement – Treasury Cash Fund

Appendix 1 - Maturing Debt Profile as at January 2018

Market Debt (non LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
30/06/2005	M	30/06/2065	5,000,000.00	4.4	220,000.00
07/07/2005	M	07/07/2065	5,000,000.00	4.4	220,000.00
21/12/2005	M	21/12/2065	5,000,000.00	4.99	249,500.00
28/12/2005	M	24/12/2065	12,500,000.00	4.99	623,750.00
14/03/2006	M	15/03/2066	15,000,000.00	5	750,000.00
18/08/2006	M	18/08/2066	10,000,000.00	5.25	525,000.00
01/02/2008	M	01/02/2078	10,000,000.00	3.95	395,000.00
			62,500,000.00		

Market Debt (LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
12/11/1998	M	13/11/2028	3,000,000.00	4.75	142,500.00
15/12/2003	M	15/12/2053	10,000,000.00	5.25	525,000.00
18/02/2004	M	18/02/2054	10,000,000.00	4.54	454,000.00
28/04/2005	M	28/04/2055	12,900,000.00	4.75	612,750.00
25/02/2011	M	25/02/2060	15,000,000.00	7.34	1,167,383.43
25/02/2011	M	25/02/2060	10,000,000.00	7.34	778,255.62
26/02/2010	M	26/02/2060	5,000,000.00	7.31	385,640.96
26/02/2010	M	26/02/2060	10,000,000.00	7.31	771,281.92
01/07/2005	M	01/07/2065	10,000,000.00	3.86	386,000.00
24/08/2005	M	24/08/2065	5,000,000.00	4.4	220,000.00
07/09/2005	M	07/09/2065	10,000,000.00	4.99	499,000.00
13/09/2005	M	14/09/2065	5,000,000.00	3.95	197,500.00
03/10/2005	M	05/10/2065	5,000,000.00	4.375	218,750.00
23/12/2005	M	23/12/2065	10,000,000.00	4.75	475,000.00
06/03/2006	M	04/03/2066	5,000,000.00	4.625	231,250.00
17/03/2006	M	17/03/2066	10,000,000.00	5.25	525,000.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
07/04/2006	M	07/04/2066	10,000,000.00	4.75	475,000.00
05/06/2006	M	07/06/2066	20,000,000.00	5.25	1,050,000.00
05/06/2006	M	07/06/2066	16,500,000.00	5.25	866,250.00
			212,400,000.00		

PWLB

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
03/04/1992	M	25/03/2018	30,000,000.00	10.875	3,262,500.00
23/04/2009	M	23/04/2018	15,000,000.00	3.24	486,000.00
17/09/1992	M	15/05/2018	8,496,500.00	9.75	828,408.75
09/06/2009	M	09/06/2018	5,000,000.00	3.75	187,500.00
17/09/1993	M	15/11/2018	5,000,000.00	7.875	393,750.00
23/03/1994	M	15/11/2018	5,000,000.00	8	400,000.00
14/03/1994	M	11/03/2019	2,997,451.21	7.625	228,555.65
18/10/1993	M	25/03/2019	5,000,000.00	7.875	393,750.00
30/03/2009	M	30/03/2019	5,000,000.00	3.46	173,000.00
21/04/2009	M	21/04/2019	10,000,000.00	3.4	340,000.00
23/04/2009	M	23/04/2019	5,000,000.00	3.38	169,000.00
12/11/2008	A	12/11/2019	1,076,445.62	3.96	57,745.68
23/03/1994	M	15/11/2019	5,000,000.00	8	400,000.00
07/12/1994	M	15/11/2019	10,000,000.00	8.625	862,500.00
01/12/2008	A	01/12/2019	1,062,994.17	3.65	52,619.92
01/12/2009	M	01/12/2019	5,000,000.00	3.77	188,500.00
14/12/2009	M	14/12/2019	10,000,000.00	3.91	391,000.00
15/02/1995	M	25/03/2020	5,000,000.00	8.625	431,250.00
21/04/2009	M	21/04/2020	10,000,000.00	3.54	354,000.00
12/05/2009	M	12/05/2020	10,000,000.00	3.96	396,000.00
21/10/1994	M	15/05/2020	5,000,000.00	8.625	431,250.00
07/12/1994	M	15/05/2020	5,000,000.00	8.625	431,250.00
21/11/2011	M	21/05/2020	15,000,000.00	2.94	441,000.00
16/08/1995	M	03/08/2020	2,997,451.21	8.375	251,036.54
09/12/1994	M	15/11/2020	5,000,000.00	8.625	431,250.00
10/05/2010	A	10/05/2021	1,777,198.88	3.09	65,921.74
21/10/1994	M	15/05/2021	10,000,000.00	8.625	862,500.00
10/03/1995	M	15/05/2021	11,900,000.00	8.75	1,041,250.00
12/06/1995	M	15/05/2021	10,000,000.00	8	800,000.00
02/06/2010	M	02/06/2021	5,000,000.00	3.89	194,500.00
16/08/1994	M	03/08/2021	2,997,451.21	8.5	254,783.35
28/04/1994	M	25/09/2021	5,000,000.00	8.125	406,250.00
23/04/2009	M	23/04/2022	5,000,000.00	3.76	188,000.00
12/06/1995	M	15/05/2022	10,200,000.00	8	816,000.00
14/06/2010	M	14/06/2022	10,000,000.00	3.95	395,000.00
31/03/1995	M	25/09/2022	6,206,000.00	8.625	535,267.50
16/02/1995	M	03/02/2023	2,997,451.21	8.625	258,530.17
24/04/1995	M	25/03/2023	10,000,000.00	8.5	850,000.00
05/12/1995	M	15/05/2023	5,200,000.00	8	416,000.00
20/09/1993	M	14/09/2023	2,997,451.21	7.875	236,049.28
20/09/1993	M	14/09/2023	584,502.98	7.875	46,029.61
08/05/1996	M	25/09/2023	10,000,000.00	8.375	837,500.00
13/10/2009	M	13/10/2023	5,000,000.00	3.87	193,500.00
05/12/1995	M	15/11/2023	10,000,000.00	8	800,000.00
10/05/2010	M	10/05/2024	10,000,000.00	4.32	432,000.00
28/09/1995	M	28/09/2024	2,895,506.10	8.25	238,879.25
14/05/2012	M	14/11/2024	10,000,000.00	3.36	336,000.00

PWLB	contd				
Start	Loan	Maturity	Principal	Interest	Annual
Date	Type	Date	Outstanding £	Rate %	Interest £
14/12/2009	A	14/12/2024	5,343,622.56	3.66	213,708.47
17/10/1996	M	25/03/2025	10,000,000.00	7.875	787,500.00
10/05/2010	M	10/05/2025	5,000,000.00	4.37	218,500.00
16/11/2012	M	16/05/2025	20,000,000.00	2.88	576,000.00
13/02/1997	M	18/05/2025	10,000,000.00	7.375	737,500.00
20/02/1997	M	15/11/2025	20,000,000.00	7.375	1,475,000.00
01/12/2009	A	01/12/2025	8,574,733.44	3.64	336,986.91
21/12/1995	M	21/12/2025	2,397,960.97	7.875	188,839.43
21/05/1997	M	15/05/2026	10,000,000.00	7.125	712,500.00
28/05/1997	M	15/05/2026	10,000,000.00	7.25	725,000.00
29/08/1997	M	15/11/2026	5,000,000.00	7	350,000.00
24/06/1997	M	15/11/2026	5,328,077.00	7.125	379,625.49
07/08/1997	M	15/11/2026	15,000,000.00	6.875	1,031,250.00
13/10/1997	M	25/03/2027	10,000,000.00	6.375	637,500.00
22/10/1997	M	25/03/2027	5,000,000.00	6.5	325,000.00
13/11/1997	M	15/05/2027	3,649,966.00	6.5	237,247.79
17/11/1997	M	15/05/2027	5,000,000.00	6.5	325,000.00
13/12/2012	M	13/06/2027	20,000,000.00	3.18	636,000.00
12/03/1998	M	15/11/2027	8,677,693.00	5.875	509,814.46
06/09/2010	M	06/09/2028	10,000,000.00	3.85	385,000.00
14/07/2011	M	14/07/2029	10,000,000.00	4.9	490,000.00
14/07/1950	E	03/03/2030	3,159.72	3	100.48
14/07/2011	M	14/07/2030	10,000,000.00	4.93	493,000.00
15/06/1951	E	15/05/2031	3,163.83	3	100.19
06/09/2010	M	06/09/2031	20,000,000.00	3.95	790,000.00
15/12/2011	M	15/06/2032	10,000,000.00	3.98	398,000.00
15/09/2011	M	15/09/2036	10,000,000.00	4.47	447,000.00
22/09/2011	M	22/09/2036	10,000,000.00	4.49	449,000.00
10/12/2007	M	10/12/2037	10,000,000.00	4.49	449,000.00
08/09/2011	M	08/09/2038	10,000,000.00	4.67	467,000.00
15/09/2011	M	15/09/2039	10,000,000.00	4.52	452,000.00
06/10/2011	M	06/10/2043	20,000,000.00	4.35	870,000.00
09/08/2011	M	09/02/2046	20,000,000.00	4.8	960,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
19/05/2006	M	19/11/2046	10,000,000.00	4.25	425,000.00
07/01/2008	M	07/01/2048	5,000,000.00	4.4	220,000.00
27/01/2006	M	27/07/2051	1,250,000.00	3.7	46,250.00
16/01/2007	M	16/07/2052	40,000,000.00	4.25	1,700,000.00
30/01/2007	M	30/07/2052	10,000,000.00	4.35	435,000.00
13/02/2007	M	13/08/2052	20,000,000.00	4.35	870,000.00
20/02/2007	M	20/08/2052	70,000,000.00	4.35	3,045,000.00
22/02/2007	M	22/08/2052	50,000,000.00	4.35	2,175,000.00
08/03/2007	M	08/09/2052	5,000,000.00	4.25	212,500.00
30/05/2007	M	30/11/2052	10,000,000.00	4.6	460,000.00
11/06/2007	M	11/12/2052	15,000,000.00	4.7	705,000.00
12/06/2007	M	12/12/2052	25,000,000.00	4.75	1,187,500.00

PWLB contd						
Start	Loan	Maturity	Principal	Interest	Annual	
Date	Type	Date	Outstanding £	Rate %	Interest £	
05/07/2007	M	05/01/2053	12,000,000.00	4.8	576,000.00	
25/07/2007	M	25/01/2053	5,000,000.00	4.65	232,500.00	
10/08/2007	M	10/02/2053	5,000,000.00	4.55	227,500.00	
24/08/2007	M	24/02/2053	7,500,000.00	4.5	337,500.00	
13/09/2007	M	13/03/2053	5,000,000.00	4.5	225,000.00	
12/10/2007	M	12/04/2053	5,000,000.00	4.6	230,000.00	
05/11/2007	M	05/05/2057	5,000,000.00	4.6	230,000.00	
15/08/2008	M	15/02/2058	5,000,000.00	4.39	219,500.00	
02/12/2011	M	02/12/2061	5,000,000.00	3.98	199,000.00	
			999,114,780.32			

SALIX						
Start	Loan	Maturity	Principal	Interest	Annual	
Date	Type	Date	Outstanding £	Rate %	Interest £	
07/01/2015	E	01/09/2021	315,828.56	0	0.00	
31/03/2015	E	01/04/2023	991,593.57	0	0.00	
22/09/2015	E	01/10/2023	263,759.64	0	0.00	
			1,571,181.77			

Appendix 2

PRUDENTIAL INDICATORS

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2016/17 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure - General Services						
	2016/17 Actual £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000	
Rolled Forward Capital Investment Programme							
Council Wide / Corporate Projects	1,184	178	0	0	0	0	0
Chief Executive	838	0	0	0	0	0	0
Communities and Families	41,816	38,712	32,045	17,850	2,485	165	165
Edinburgh Integrated Joint Board Place	4,527	492	2,069	1,528	0	0	0
Resources	90,704	85,560	127,398	76,622	85,277	19,835	19,835
General	0	4,761	10,830	0	0	0	0
Asset Management Works	18,908	10,306	14,537	14,000	14,000	19,066	14,000
Safer and Stronger Communities	0	0	1,125	0	0		
Budget Motion Recommendations							
City Deal	0	0	500	2,500	6,000	5,000	7,000
Local Development Plan (LDP)	0	0	688	26,773	3,539	2,000	2,000
Condition Survey Outcomes	0	0	4,470	15,600	30,143	21,742	2,950
Other Capital Infrastructure	0	0	4,000	16,000	16,000	6,450	6,450
Total General Services Capital Expenditure	157,977	140,009	197,662	170,873	157,444	74,258	52,400

Note that the 2018-2023 Capital Investment Programme includes slippage / acceleration brought forward based on projected capital expenditure reported at the nine month stage.

Capital Expenditure - Housing Revenue Account (HRA)

	2016/17 Actual £000	2017/18 Estimate £000	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000	2022/23 Estimate £000
Housing Revenue Account	43,627	69,070	80,934	165,278	144,967	150,617	167,179

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2016/17 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2016/17 Actual %	2017/18 Estimate %	2018/19 Estimate %	2019/20 Estimate %	2020/21 Estimate %	2021/22 Estimate %	2022/23 Estimate %
General Services	11.63	11.72	11.40	11.68	11.71	n/a	n/a
Housing Revenue Account (HRA)	35.21	36.31	39.64	41.76	43.85	45.28	47.53

Note: Figures for 2019/20 onwards as the Council has not set a General Services or HRA budget for these years. The figures for General Services are based on the current long term financial plan that extends to 2026/27. HRA figures are based on the business plan which was reported to Finance and Resources Committee on 23 January 2018.

The estimates of financing costs include current commitments and the proposals in this budget.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2017 are:

	Capital Financing Requirement						
	2016/17 Actual £m	2017/18 Estimate £m	2018/19 Estimate £m	2019/20 Estimate £m	2020/21 Estimate £m	2021/22 Estimate £m	2022/23 Estimate £m

General Services	1,251	1,218	1,239	1,316	1,363	1,319	1,253
Housing Revenue Account (HRA)	365	376	373	427	456	478	477
New Housing Partnerships	-	-	13	40	99	175	291

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequences of all of the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence.

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

	Gross Debt and the Capital Financing Requirement						
	2016/17 Actual £m	2017/18 Estimate £m	2018/19 Estimate £m	2019/20 Estimate £m	2020/21 Estimate £m	2021/22 Estimate £m	2022/23 Estimate £m
Gross Debt	1,501	1,438	1,415	1,576	1,711	1,755	1,810
Capital Financing Requirements	<u>1,616</u>	<u>1,594</u>	<u>1,625</u>	<u>1,783</u>	<u>1,918</u>	<u>1,972</u>	<u>2,021</u>
(Over) / under limit by:	<u><u>115</u></u>	<u><u>156</u></u>	<u><u>210</u></u>	<u><u>207</u></u>	<u><u>207</u></u>	<u><u>217</u></u>	<u><u>211</u></u>

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

Indicator 4 - Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. "Credit Arrangements" as defined by Financial Regulations, has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered. In respect of its external debt, it is recommended that Council approves the following authorised limits for its total external debt gross of investments for the next five financial years. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council is asked to approve these limits and to delegate authority to the Head of Finance, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change.

	Authorised Limit for External Debt					
	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m	2021/22 £m	2022/23 £m
Borrowing	1,704	1,955	1,999	2,054	2,014	1,961
Credit Arrangements	205	196	229	220	210	201
	<u>1,909</u>	<u>2,151</u>	<u>2,228</u>	<u>2,274</u>	<u>2,224</u>	<u>2,162</u>

These authorised limits are consistent with the authority's current commitment, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely, prudent but not worst case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 - Operational Boundary for External Debt

The Council is also asked to approve the following operational boundary for external debt for the same period. The proposed operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council is also asked to delegate authority to the Head of Finance, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

	Operational Boundary for External Debt					
	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
	£m	£m	£m	£m	£m	£m
Borrowing	1,434	1,475	1,599	1,744	1,804	1,861
Credit Arrangements	<u>205</u>	<u>196</u>	<u>229</u>	<u>220</u>	<u>210</u>	<u>201</u>
	<u><u>1,639</u></u>	<u><u>1,671</u></u>	<u><u>1,828</u></u>	<u><u>1,964</u></u>	<u><u>2,014</u></u>	<u><u>2,062</u></u>

The Council's actual external debt at 31 March 2017 was £1,324.924m, comprising borrowing (including sums repayable within 12 months). Of this sum, £15.241m relates to borrowing carried out by the Council on behalf of the former Police and Fire Joint Boards.

In taking its decisions on this budget, the Council is asked to note that the estimate of capital expenditure determined for 2018/19 (see paragraph 1 above) will be the statutory limit determined under section 35(1) of the Local Government (Scotland) Act 2003.

Indicator 6 - Loans Charges Associated with net Capital Investment expenditure plans

Under the changes to the Prudential Code which came into force in December 2017, the requirement to measure and report on the incremental impact on the Council Tax / rents was removed from the Code. The authority can set its own local indicators to measure the affordability of its capital investment plans. The Head of Finance considers that Council should be advised of the loans charges cost implications which will result from the spending plans being considered for approval. These cost implications have been included in the Council's Revenue and HRA budgets for 2018/19 and in the longer term financial frameworks.

	Loans Charges Liability				
	2018/19 Estimate £000	2019/20 Estimate £000	2020/21 Estimate £000	2021/22 Estimate £000	2022/23 Estimate £000
Loans Fund Interest Rate 5.05%					
General Services					
Loans Fund Advances in year	85,917	101,145	116,444	33,258	11,400
Year 1 - interest only	2,193	2,582	2,972	849	291
Year 2 - principal and interest	6,952	8,185	9,422	2,691	922
Housing Revenue Account (HRA)					
Loans Fund Advances in year (excluding borrowing for LLP programme **)	9,048	51,829	41,454	49,893	73,693
Year 1 - interest only	231	1,323	1,058	1,274	4,285
Year 2 - Core Programme - principal and interest	732	1,398	1,355	2,236	3,216
Year 2 - House Building Programme - principal and interest	0	2,273	1,625	1,826	2,754

* From 2021/22 loans charges will not automatically be calculated on an annuity basis. The Year 2 figures show are the maximum loans charge implications in any financial year.

* The loans charges associated with the borrowing required for the house building programme for onward transferred to the LLPs will be met from the LLPs and does
* therefore not have a net impact on the HRA revenue budget.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g. implications for Council Tax or house rents;
- prudence and sustainability, e.g. implications for external borrowing;
- value for money, e.g. option appraisal;
- stewardship of assets, e.g. asset management planning;
- service objectives, e.g. strategic planning for the authority;
- practicality, e.g. achievability of the forward plan.

The City of Edinburgh Council

Treasury Management Policy Statement

Summary

The Council has adopted the CIPFA Code of Practice on Treasury Management in the Public Services. As part of the adoption of that code, the Council agreed to create and maintain, as the cornerstones for effective treasury management:

- a Treasury Management Policy Statement (TMPS), stating the policies and objectives of its treasury management activities; and
- suitable Treasury Management Practices (TMPs), setting out the manner in which the organisation will seek to achieve those policies and objectives, and prescribing how it will manage and control those activities.

This document outlines the Council's Treasury Management Policy Statement which provides a framework for the Council's treasury management activities. Any reference in the Treasury Policy Statement to the Chief Financial Officer should be taken to be any other officer to whom the Chief Financial Officer has delegated his powers.

Approved Activities

The Council defines its treasury management activities as:

“The management of the Council's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks”.

Subject to any legal restrictions, this definition covers the following activities:

- arranging, administering and managing all capital financing transactions
- approving, arranging and administering all borrowing on behalf of the Council
- cash flow management
- investment of surplus funds
- ensuring adequate banking facilities are in place, negotiating bank charges, and ensuring the optimal use by the Council of banking and associated facilities and services

The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the Council.

The Council also acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in treasury management, and to employing suitable performance measurement techniques, within the context of effective risk management.

Treasury Management Strategy

The treasury management strategy for the cash fund is to:

- Secure both capital and revenue funding at the lowest cost in the medium term; and
- ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

Approved Sources of Finance

Finance will only be raised in accordance with legislation and within this limit the Council has a number of approved methods and sources of raising capital finance. No other instrument other than those listed below may be used

- Bank Overdraft
- Temporary Loans
- Loans from the Public Works Loan Board
- Loans from the European Community institutions
- Long-Term Market Loans
- Bonds
- Stock Issues
- Negotiable Bonds
- Internal (Capital Receipts and Revenue Balances)
- Commercial Paper
- Medium Term Notes
- Finance and Operating Leases
- Deferred Purchase Covenant Agreements
- Government and European Community Capital Grants
- Lottery Monies
- Public and Private Partnership funding initiatives

Permitted Instruments

Where possible the Chief Financial Officer will manage all of the Council's temporary surplus funds together and invest them using the Council's Treasury Cash Fund. The investment restrictions contained in the Treasury Cash Fund Policy Statement therefore apply to the City of Edinburgh Council's monies.

However small operational balances will need to be retained with the Council's bankers, and in other cases – such as devolved schools – relatively small investment balances may be operated locally. Some allowance for temporary deposits has therefore been made.

In addition, the Council has some non-cash investment types and these are also included in the Policy Statement.

The Head of Finance may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) Money Market Funds
- (c) Debt Management Office's Debt Management Agency Deposit Facility
- (d) Investment Properties
- (e) Loans to Other Organisations
- (f) Investment in share capital of Council Companies and Joint Ventures
- (g) Loans to / investment in the Loan Stock of Council Companies
- (h) Investment in Shared Equity Housing Schemes
- (i) Investment in the Subordinated Debt of projects delivered via the "HubCo" model

Approved Organisations for Investment

The approved counterparty limits are as follows:

- (a) *The Council's bankers with no limit.*
- (b) *DMO's DMADF with no limit.*
- (c) *AAA Money Market Funds with no limit.*
- (d) *financial institutions on the Bank of England's authorised list where the lowest of their long term rating from the three main Credit ratings agencies, S&P, Moody's and Fitch, equivalent to A- or above up to a maximum of £10 million per institution.*
- (e) *building societies where the lowest of their long term rating from the three main Credit ratings agencies, S&P, Moody's and Fitch, equivalent to A- or above up to a maximum of £5 million per institution.*
- (f) *Subordinated debt of projects delivered via "HubCo" model up to a maximum of £1 million.*

In addition, there is no explicit limit at present for the non-cash investment types. However, it is anticipated that each specific investment of these types would be reported individually to Council and a full list of them will be contained in the Treasury Annual Report.

The investment risks and controls to mitigate those risks are outlined to the end of this document.

Policy on Delegation

Responsibility for the implementation and regular monitoring of the Council's treasury management policies and practices is retained by the Council.

The Council delegates responsibility for the execution and administration of Treasury Management decisions to the Chief Financial Officer who will act in accordance with the organisation's policy statement and TMPs and, if he/she is a CIPFA member, CIPFA's Standard of Professional Practice on Treasury Management.

The Council nominates the Governance, Risk and Best Value Committee to be responsible for the ensuring effective scrutiny of the treasury management strategy and policies.

Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Head of Finance will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year..
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity. It is difficult to effectively monitor the underlying counterparty exposure, so will be sparingly used.	Funds will only be used where the MMFs are Constant Net Asset Value (CNAV), and the fund has a "AAA" rated status from either Fitch, Moody's or Standard & Pools.
c. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	These tend to be moderately low risk investments, but will exhibit higher risks than the category (a) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice. These will be used to provide the primary liquidity source for Cash Management	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools. On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence
d. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)	The risk on these is determined, but will exhibit higher risks than category (a) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.
e. Investment properties	These are non-service properties which are being held solely for a longer term rental income stream or capital appreciation. These are highly illiquid assets with high risk to value (the potential for property prices to fall).	Property holding will be re-valued regularly and reported annually with gross and net rental streams.
f. Loans to third parties, including soft loans	These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit substantial credit risk and are likely to be highly illiquid.	Each third party loan requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.
g. Loans to a local authority company	These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit significant credit risk and are likely to be highly illiquid.	Each loan to a local authority company requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.

h. Shareholdings in a local authority company	These are service investments which may exhibit market risk and are likely to be highly illiquid.	Each equity investment in a local authority company requires Member approval and each application will be supported by the service rational behind the investment and the likelihood of loss.
i. Investment in Shared Equity Schemes	These are service investments which exhibit property market risk and are likely to be highly illiquid, with funds tied up for many years.	Each scheme investment requires Member approval and each decision will be supported by the service rational behind the investment and the likelihood of loss.
j. Investment in the Subordinated Debt of projects delivered via the "Hubco" model	These are investments which are exposed to the success or failure of individual projects and are highly illiquid	The Council and Scottish Government (via the SFT) are participants in and party to the governance and controls within the project structure. As such they are well placed to influence and ensure the successful completion of the project's term

The City of Edinburgh Council

Treasury Cash Fund

Treasury Management Policy Statement

Summary

The Council operates the Treasury Cash Fund on a low risk low return basis for cash investments on behalf of itself, Lothian Pension Fund and other associated organisations. This Policy Statement covers the type of investments which are permitted for monies held with the Cash Fund and should be read in conjunction with the Treasury Policy Statement for the City of Edinburgh Council.

Approved Activities

The activity undertaken in the management of cash balances and their investment in cash and near cash instruments. In undertaking this activity, the key objective is the security of the monies invested. Accordingly, the investment types and counterparty limits below represent a prudent attitude towards the instruments with which and the institutions with whom investment will be undertaken.

Treasury Management Strategy

The treasury management strategy for the cash fund is to ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

Permitted Instruments

The Chief Financial Officer may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit, Certificate of Deposit, collateralised deposit, structured deposit, commercial paper, floating rate note or Bonds with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) UK Treasury Bills
- (c) Gilt-edged securities
- (d) Reverse Repurchase Agreements
- (e) Money Market Funds and Bond Funds
- (f) Debt Management Office's Debt Management Agency Deposit Facility

Limits on Investment

The approved limits on counterparties and investment types are as follows (where money limits and percentages are stated, the greater of the two should be applied):

- (a) DMO's DMADF, UK Treasury Bills and UK Gilts with no limit
- (b) UK local authorities with no limit.
- (c) other public bodies up to a maximum of £20 million per organisation.
- (d) The Council's bankers, where not otherwise permitted under (k) below, up to a limit of £20m on an overnight only basis other than when funds are received into the Council's bank account without pre-notification.
- (e) Money Market Funds with no limit in total but with no more than £30 million or 15% of the funds under management with any one Fund.

- (f) Bond Funds with no more than £20 million or 10% of the funds under management.
- (g) Supranational Bonds with a limit of £60 million or 20% of the fund in total.
- (h) financial institutions where the relevant deposits, CDs or Bonds are guaranteed by a sovereign government of AA or above up to a maximum of £60 million or 20 percent of the fund per institution for the duration of the guarantee in addition to the appropriate counterparty limit for the institution.
- (i) Local Authority Collateralised deposits up to a maximum of £30 million or 15 percent of the fund per institution up to a maximum of 5 years in addition to the appropriate counterparty limit for the institution.
- (j) Structured deposits up to a maximum of £20 million or 10 percent of the fund, subject to the appropriate counterparty limits for the institution also being applied.
- (k) financial institutions included on the Bank of England's authorised list under the following criteria:

Credit Rating	Banks Unsecured	Banks Secured	B. Socs. Unsecured	B. Socs. Secured
AAA	20% or £60m	20% or £60m	20% or £60m	20% or £60m
AA+	15% or £30m	20% or £60m	15% or £30m	20% or £60m
AA	15% or £30m	20% or £60m	15% or £30m	15% or £30m
AA-	15% or £30m	20% or £60m	10% or £20m	15% or £30m
A+	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A-	10% or £20m	15% or £30m	5% or £10m	10% or £20m
BBB+	5% or £10m	5% or £10m	n/a	n/a
None	n/a	n/a	n/a	n/a

The credit ratings quoted in the above table are for the financial institution, instrument or security provided and are the lowest of the relevant long term ratings from the three main Credit ratings agencies, S&P, Moody's and Fitch.

Time Limits

In addition to the monetary limits above, the following maximum time limits will be placed on investments:

Category	Max. Time Limit
20% of Assets Under Management / £60m	5 Years
15% of Assets Under Management / £30m	1 Years
10% of Assets Under Management / £20m	6 months
5% of Assets Under Management / £10m	3 months

In addition to the above limits, no more than 25% of assets under management will have a maturity greater than 1 year.

In considering an investment, consideration is given to a wide range of information, not simply the credit ratings of the institution being considered. This will include financial information on the institution, relevant Credit Default Swaps and equity pricing data, and the general macro-economic, market and sector background. The investment risks and controls to mitigate those risks are outlined to the end of this document.

Policy on Delegation

The Treasury Cash Fund is operated under the Council's Treasury Policy Statement and the delegations are defined in that document.

Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Head of Finance will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year.
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. UK Treasury Bills (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. Maturity at issue is only 1, 3 or 6 months so will be used mainly in the 1 to 3 month period to provide a high level of security but a better return than the DMADF in (a).	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
c. UK Gilts (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. There is a risk to capital if the Gilt needed to be sold, so should only be used on a hold to maturity basis as a proxy for a slightly longer maturity Treasury Bill	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments. Would only be used on a hold to maturity basis at the very short end of the yield curve.
d. Deposits with other local authorities or public bodies (Very low risk)	These are considered quasi UK Government debt and as such counterparty risk is very low, and there is no risk to value.	Little mitigating controls required for local authority deposits, as this is a quasi UK Sovereign Government investment.
e. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity. It is difficult to effectively monitor the underlying counterparty exposure, so will be used for only a small proportion of the Fund	Funds will only be used where the MMFs are Constant Net Asset Value (CNAV), and the fund has a "AAA" rated status from either Fitch, Moody's or Standard & Pools.
f. Bond Funds (low/medium risk)	AAA Rated Pooled cash investment vehicle investing in a range of Government, Financial Institutions and Government Bonds.	Fairly liquid vehicle investing in Bonds with a high average credit rating, will only be used for a relatively small proportion of the fund.
g. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	These tend to be moderately low risk investments, but will exhibit higher risks than the categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice. These will be used to provide the primary liquidity source for Cash Management	The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools. On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.

<p>h. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)</p>	<p>The risk on these is determined, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
<p>i. Certificates of deposits with financial institutions (risk dependent on credit rating)</p>	<p>These are short dated marketable securities issued by financial institutions and as such counterparty risk is low, but will exhibit higher risks than categories (a) to (d) above. There is risk to value of capital loss arising from selling ahead of maturity if combined with an adverse movement in interest rates. Liquidity risk will normally be low.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
<p>j. Structured deposit facilities with banks and building societies (escalating rates, de-escalating rates etc.) (Low to medium risk depending on period & credit rating)</p>	<p>These tend to be medium to low risk investments, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is very low and investments can only be broken with the agreement of the counterparty (penalties may apply).</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
<p>k. Bonds (Low to medium risk depending on period & credit rating)</p>	<p>This entails a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to movements in market prices of assets held.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. Bonds may also carry an explicit Government Guarantee.</p>
<p>l. Floating Rate Notes (Low to medium risk depending on credit rating)</p>	<p>These are Bonds on which the rate of interest is established periodically with reference to short term interest rates.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>Will be used in an increasing interest rate environment but only for a limited proportion of the portfolio.</p>
<p>m. Commercial Paper (Low to medium risk depending on credit rating)</p>	<p>These are short term promissory notes issued at a discount par. They entail a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. They are relatively short maturity.</p>

	movements in market prices of assets held.	
n. Secured Investments (relatively low risk due to dual recourse)	These include Reverse Purchase Agreements (Repo) and Covered Bonds issued by banks and building societies.	Both Repo and Covered Bonds provide opportunities to lower credit risk by having any exposure supported by an enhanced level of high quality collateral such as Gilts in the case of Repo. The lower credit risk is reflected in the Cash Fund being able to invest larger % or value amounts as shown in the criteria for financial institutions in (k).